

# Arkendale, Coneythorpe & Clareton Parish Council

Minutes of the annual meeting of the Parish Council held on Tuesday 10<sup>th</sup> May 2011 at 8.45 p.m.  
in Arkendale Memorial Hall.

**Present:** Mr P Topham (Chairman), Mrs A Cuthbert, Mr P Houseman, Mrs S Shipman and Mr D Smith.

**In Attendance:** Mrs Z Hopps (Clerk).

Also present were Cllr Anthony Alton (Harrogate Borough Council) and five members of the public.

2011.20 **Election of Chairman to serve for the year 2011/2012.** Mr Peter Topham was elected.

2011.21 **Election of Vice-Chairman to serve for the year 2011/2012.** Mr Dave Smith was elected.

2011.22 **Apologies for absence** were noted from County Councillor John Watson.

2011.23 **Declarations of Interest.** None.

2011.24 **Minutes of the previous meetings** held on Tuesday 15<sup>th</sup> February and Tuesday 22<sup>nd</sup> February 2011 having been previously circulated were approved and signed by the Chairman as a correct record.

2011.25 **Statement of accounts.** The accounts and statement of balances for the year ended 31<sup>st</sup> March 2011 having previously been circulated were approved. The accounting statements and annual governance statements on the Annual Return were approved.

2011.26 **Appointment of Representatives.** The following were appointed representatives to serve for the year 2011/2012:

2011.26.1 Village Hall Committee. There was some discussion about the availability of Parish Councillors to attend meetings of the Village Hall Committee and it was agreed that this should be dealt with on a rota basis. The Chairman would attend when he was available and other councillors would try to attend when he was not able to.

2011.26.2 Police Liaison Group – Cllr Peter Topham and Cllr Dave Smith.

2011.27 **Schedule of meetings.** The Chairman proposed that the number of meetings should be increased to five per year and a schedule of regular ordinary meetings for the year was agreed as follows:

Tuesday 27<sup>th</sup> September 2011

Tuesday 22<sup>nd</sup> November 2011

Tuesday 17<sup>th</sup> January 2012

Tuesday 20<sup>th</sup> March 2012

Tuesday 15<sup>th</sup> May 2012

All meeting to be held in the Village Hall, Arkendale, starting at 7.30 p.m.

The Standing Orders to be amended accordingly.

2011.28 **Date and Time of next meeting.** It was confirmed that the next Annual Meeting of the Parish Council would be on Tuesday 8<sup>th</sup> May 2012.

There being no further business, the meeting ended at 9.05 p.m

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Minutes of a meeting of the Parish Council held on Tuesday 10<sup>th</sup> May 2011 at 9.05 p.m.  
in Arkendale Memorial Hall.

**Present:** Mr P Topham (Chairman), Mrs A Cuthbert, Mr P Houseman, Mrs S Shipman and Mr D Smith.

**In Attendance:** Mrs Z Hopps (Clerk).

Also present were Cllr Anthony Alton (Harrogate Borough Council) and five members of the public

2011.29 **Apologies for absence** were noted from County Councillor John Watson.

2011.30 **Declarations of Interest.** None.

2011.31 **Public Participation.** None.

2011.32 **Progress Reports.**

2011.32.1 Highways – flooding in Clareton (minute 2011.5.1 refers). The Chairman confirmed that he had met on site with Malcolm Smurthwaite and John White from Highways to discuss the drainage problems on Clareton Lane outside Clareton Cottage. Since the meeting Highways have visited the site again and investigated the drainage system. They have advised that it would appear that the highway drain connects to a drainage system in the copse of trees opposite Clareton Cottage. Arrangements are being made to repair the drain.

2011.32.2 Highways – Village Gateway Sign (minute 2011.5.3 refers). The Clerk advised that work is still ongoing at NYCC re the Passive Safety Protocol and it is hoped that this will now be completed sometime during the summer months.

2011.32.3 Highways – Harrogate Rural Safety Scheme fund (minute 2011.5.4 refers). The Highways Department has suggested that the money in this fund could be used to improve the quality of the carriageway through making repairs to the smaller potholes in the road (ones that fall under the 40mm threshold), rather than being used to spread chippings in the passing places. This was agreed in principle, but there were one or two queries raised regarding the areas that Highways proposed to mend – one of them appeared to be in a neighbouring parish, and it was felt that potholes on another marked section of road were so large that Highways should pay for the repair. The Clerk to pass these comments on to Highways.

2011.33 **Planning decisions notified by Harrogate Borough Council.** The following decision had been notified by the Borough Council:

2011.33.1 Pumpkin Cottage, 2 Shortshill Lane, Coneythorpe. Application to approve details required under planning permission 6.87.26.A.FUL in relation to materials – confirmed.

2011.34 **Planning applications.** None.

2011.35 **Highways.** It was noted that the bridge at Holgate Bank has been damaged. The Clerk advised that she had informed the Highways Department and they say that they formally inspect the bridge every three months. The most recent inspection was in the week of 7<sup>th</sup> March and although they are aware that a small section of the top of the parapet wall has been damaged, it does not present an immediate danger. They will look at trying to get a repair included in the budget for this financial year.

It was also noted that residents have complained about the poor condition of road signs and it was agreed that a request should be made that they are all cleaned. One of the 30mph signs is covered by shrubbery and should be cleared.

2011.36 **Allerton Waste Recovery Park.**

There was a full discussion of the present situation at the Annual Parish Meeting earlier in the evening, but it was further noted that the planning application will be submitted sometime between May and September this year. The Chairman is attending all meetings of the Liaison Group and the Parishes Group, and it was agreed that no further action was required at this stage.

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2011.37 **The Mar** (minute 2011.9 refers). After discussion at the Annual Parish Meeting earlier in the evening when further information regarding the land ownership was received, it was agreed that the Clerk should make further attempts to trace the owner of The Mar.  
Regarding the various options for clearing The Mar, Cllr Houseman informed members that he had been able to arrange for personnel from the Army Foundation College to come over in the Autumn and help clear the water, at no cost to the parish.

2011.38 **Dog Fouling** (minute 2011.11 refers). It was agreed that local residents would be asked about their views on the proposal to install a litter bin near the pub in Coneythorpe, and this would be on the agenda for the next meeting.  
A proposal to hold a 'bag and flag' event to highlight the issue of dog fouling was rejected.

2011.39 **Boroughbridge Library**. It was noted that a volunteer group called the Boroughbridge Area Community Library Association (BACLA) had been set up in Boroughbridge with a view to maintaining Boroughbridge Library on the basis of a community management group and volunteer librarians from April 2012. No action required on this matter.

2011.40 **Parish Council Clerk**. It was noted that the present Clerk has indicated that she will be leaving next year and it was agreed that a note should be put on the village website, asking if anyone would be interested in the position, which would be advertised formally after the September meeting.

2011.41 **Harrogate Borough Council Bulb Scheme**. It was noted that Harrogate are offering a choice of either crocus bulbs or daffodil bulbs this year, and it was agreed to take crocuses, the location to be decided at a later stage.

2011.42 **Statement of accounts for the period 1<sup>st</sup> April 2011 – 30<sup>th</sup> April 2011**. The statement of accounts for the current year was noted and the following payments approved (copy appended to the minutes):

P1/11	YLCA	124.00
P2/11	St Bartholomew's Church, Arkendale	500.00

2011.43 **Correspondence received.**

2011.43.1 **Armed Forces Day**. A copy of a letter from the Chief of the Defence Staff to the Chief Executive of NYCC was noted, regarding a request to fly a flag on the third annual Armed Forces Day on 25<sup>th</sup> June. It was agreed that a flag should be purchased and flown either from the flagpole in the village (the Clerk to request permission from the landowner) or from the village hall.

2011.43.2 **Harrogate Borough Council – Review of Polling Districts**. Comments have been invited regarding local polling stations and it was agreed that they were very good.

2011.43.3 **Harrogate Borough Council – Waste Collection Review**. It was noted that following Harrogate's decision to expand kerbside recycling, the proposal is for alternate weekly collections – week 1 being residual (wheelie bin) waste and week 2 being paper, card, plastic bottles, cans, glass and garden waste. This will start in Spring 2012 and arrangements will be made to cater for the disabled or infirm or those who have storage/access problems.

2011.44 **Reports from representatives.**

2011.44.1 **Village Hall Committee**. The report given by Mr Alan Stokes at the Annual Parish Meeting earlier in the evening was noted.

2011.44.2 **Police Liaison Group**. No report.

2011.45 **Matters for inclusion on the next Agenda**. The litterbin in Coneythorpe.

2011.46 **Date and Time of next meeting**. It was confirmed that the next scheduled meeting of the Council would be held on Tuesday 27<sup>th</sup> September, in the Village Hall, Arkendale.

There being no further business, the meeting ended at 9.45 p.m