

# Arkendale, Coneythorpe & Clareton Parish Council

## Minutes of the Parish Council Meeting held on Tuesday 11<sup>th</sup> September 2012 At 7.30pm. in Arkendale Community Hall

**Present:** Cllr P Topham (Chairman), Cllr D Bailey, Cllr P Houseman, Cllr S Shipman,  
Cllr D Smith

**In Attendance:** Mrs G Bartle (Clerk)

Also present were Councillor John Watson and Councillor Anthony Alton and 12 members of the public.

2012.28 **Apologies for Absence** – There were none

2012.29 **Declarations of Interest** – There were none

2012.30 **Minutes of the Previous Meeting** – The minutes of the meeting held on 24<sup>th</sup> July 2012 were approved as a correct record and signed by the Chairman.

2012.31 **Public Participation** – There was nothing that was not an agenda item.

2012.32 **Planning Decisions notified by Harrogate Borough Council**

1. Erection of New conservatory, West View, Moor Lane, Arkendale – Permission Granted.

2012.33 **Planning Applications dealt with between meetings**

Update on Bluebell Development.

A new set of plans have been submitted to Harrogate Borough Council but have not yet been received by the Parish Council. If these plans are received between meetings and the deadline is before the date of the next PC meeting it was agreed to apply for an extension to the deadline and if necessary call a further extraordinary meeting.

2012.34 **Planning Applications** - There were no new applications

2012.35 **Allerton Waste Recovery Park:** (minute 2011.73 refers)

The Chairman, Councillor Topham, had been to a meeting of the planning committee of HBC earlier today (11/09) where he had made a presentation and reported on the outcome that HBC had unanimously rejected the planning proposal. The Parish Council Group had commissioned a report by Eunomia – a Waste Consultancy company and had objected strongly to the proposal. There was a concern that, should the incinerator go ahead, the shortfall in domestic waste, which was now a certainty would be made up with commercial waste and toxic waste could not be ruled out. Councillor John Watson, speaking for NYCC, said that this issue was going now to a NYCC Planning Committee on Tuesday 23<sup>rd</sup> October.

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Councillor Watson then updated the meeting on the Broadband rollout for North Yorkshire for 2013 and informed the meeting that each Councillor had been given a pot of £30,000 for treatment of potholes in their particular area.

Councillor Alton then updated the meeting re HBC matters including the rollout of the new waste programme which was progressing well and should be completed in 2013 and also the relocation of HBC offices. The new location is still unknown as the Police Station on one of the proposed sites has recently been listed by English Heritage.

## 2012.36      **Re-appointment of Internal Auditor**

It was agreed to ask James Mackman to, once again, act as Internal Auditor.

## 2012.37      **Risk Assessment**

The Risk Assessment was reviewed and it was determined to add:

1. Death in Office – (of the Clerk – Proper Officer)
2. Protection of Physical Assets to include the Phone Box, 2 benches in Arkendale and three notice boards (2 in Arkendale and 1 in Coneythorpe).

## 2012.38      **New Code of Conduct & Register of Interests**

The model documents issued by NALC had been reviewed by the Council members and it was agreed to adopt this code of conduct for the Parish Council.

## 2012.39      **Standing Orders**

There may be some implications on the Standing Orders from the new Code of Conduct so it was agreed that the Clerk would investigate and the Standing Orders would be looked at again at the next meeting.

## 2012.40      **The Mar**

It was agreed that business relating to this was now complete and this item can be removed from the agenda.

## 2012.41      **BT Phone Kiosk, Moor Lane, Arkendale:** (minute 2011.76 refers)

Councillor Bailey had put a lock on the phone box.  
Councillor Shipman reported feedback from village residents about the phone box and it was agreed the kiosk should be kept. When discussing the proposed use of the kiosk it was agreed to look into:

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1. The cost, availability etc of obtaining a defibrillator – contact to be made with Staveley.
2. Contact Sheena Spence at YLCA re electricity costs & contracts.
3. Contact BT re ownership of the footprint of the Phone box.
4. Find the previous quotes obtained for refurbishing the Phone Box.

## 2012.42 **Potholes**

Councillor Topham agreed to investigate this matter and report back to the next meeting.

## 2012.43 **Drains**

The problems with the drains had been reported directly to HBC by Councillor Shipman and the matter had been dealt with quickly.

## 2012.44 **Village Signs**

It was agreed that the Clerk should contact Area 6 and report that:

1. The sign by St Bartholomew's Church indicating toward Coneythorpe was badly damaged.
2. The Arkendale village sign on Westfield Lane coming from Staveley has completely vanished.

## 2012.45 **Notice boards**

It was agreed to investigate the cost of new notice boards for Arkendale for the Parish Council and for the Public Notice board.

## 2012.46 **Correspondence Received:**

a). New Parish Consultation Arrangements for 2012. – It was agreed to circulate the correspondence to the Councillors and put on the agenda for the next meeting.

b). Email from Alan Stokes – Community Hall – requesting contribution towards microphones and connection equipment for the hearing loop in the hall to assist with film nights and meetings – this was discussed and it was determined that the Council had to be seen to fair in its allocation of any donations. Mr Stokes was asked if he could obtain three quotes which would be required if the Council were to make a contribution and it was agreed to discuss this again at the next meeting.

## 2012.47 **Finance**

The current statement of accounts was circulated and the following payment approved:  
Arkendale Community Hall – Hire Charge 11<sup>th</sup> September 2012 - £18.00.

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## 2012.48      **Reports from Representatives**

a). Community Hall Committee – The Chairman of the Committee outlined the upcoming events and asked for any volunteers to help with general maintenance on Saturday 22<sup>nd</sup> September 2012.

## 2012.49      **Matters for Inclusion on the Next Agenda**

Finance

Planning

Risk Assessment

Standing Orders

Financial Regulations

New Parish Consultation Arrangements

Phone Box

Pot Holes

Village Signs

Notice board

Consider Request from Alan Stokes – Community Hall Committee

Investigate Issue of Buses missing out Arkendale

## 2012.27      **Date & Time of Next Meeting**

November 13<sup>th</sup> 2012 at 7.30 pm

There being no further business the meeting ended at 9.20pm.