

NOTICE OF MEETING

The Annual General Meeting of the Parish Council will be held on **Tuesday 14 May 2013** at 7.00 p.m. in the Community Hall, Arkendale.

All meetings of the Parish Council are open to the public, and the agenda for the meeting is set out below.

Gillian Bartle
Clerk to the Parish Council

1. **Election of Chairman to serve for the year 2013/2014.**
2. **Election of Vice-Chairman to serve for the year 2013/2014.**
3. **Apologies for absence.**
4. **Declarations of Interest.**
Members to indicate whether they will be declaring any interests under the Code of Conduct.
5. **Minutes of the previous meeting.**
To confirm the minutes of the meeting held on 15th May 2012.
6. **Statement of accounts.**
To confirm and adopt the accounts and statement of balances for the year ended 31st March 2013. To approve the accounting statements and annual governance statements on the Annual Return to be sent to the auditors.
7. **Schedule of meetings.**
To agree the schedule of meetings to be held next year which is as follows:
Wednesday 11th September 2013
Wednesday 13th November 2013
Wednesday 15th January 2014
Wednesday 12th March 2014
Wednesday 14th May 2014

All meetings to be held in Arkendale Community Hall, starting at 7.30 p.m.
8. **Date and Time of next meeting.**
To confirm that the next Annual Meeting of the Parish Council will be on Wednesday 14th May 2014.

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at 7.30 p.m. in the Community Hall, Arkendale.

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- 2013.01 **Apologies for absence:**
- 2013.02 **Declarations of Interest:**
Members to indicate whether they will be declaring any interests under the Code of Conduct
- 2013.03 **Vacancy for Parish Councillor**
Update on possible candidates for co-option on to the Council.
2013. 04 **Minutes of the previous meeting:**
To confirm the Minutes of the meeting held on 12th March 2013
- 2013.05 **Public Participation:**
Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted as stated on the agenda. Members of the public will not be allowed to engage in debate on any of the agenda items. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter.
Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.
- 2013.06 **Planning decisions notified by Harrogate Borough Council:**
To note the following decisions notified by Harrogate Borough Council:
There were none
- 2013.07 **Planning Applications dealt with between meetings:**
Application 13/01156/FUL
Demolition of link extension and conversion of commercial premises to form one dwelling.
Notice of 'No Objections' sent to HBC.
- 2013.08 **Planning applications:**
To consider any planning applications including those received after publication of this agenda and prior to the meeting.
None at time of writing
- 2013.09 **Allerton Waste Recovery Park:** (minute 2011.73 refers)
The Chair to report on progress.

- 2013.10 **Reports from Other Councillors**
Councillor Anthony Alton
- 2013.11 **BT Phone Kiosk, Moor Lane, Arkendale:** (minute 2011.76 refers).
To consider the future of the kiosk.
- 2013.12 **Village Spring Cleans**
- 2013.14 **Village Signs & Signpost Repair**
- 2013.15 **Potholes**
- 2013.16 **Flaxby Junction**
- 2013.17 **The Bluebell**
- 2013.18 **Bridge Wall**
Bridge just past the church going towards the A168
- 2013.19 **Junction on Lower Arkendale**
Where it exits 'The Reins' on to Moor Lane
- 2013.20 **Bulb Planting Scheme**
- 2013.21 **Change of Meeting nights for PC Meetings**
To agree the proposal to change meeting nights from Tuesday to Wednesday
- 2013.22 **Correspondence Received:**
To consider correspondence received:
a). Letter from Mike Middleton of HBC re Bulb Scheme
b). Letter from HBC confirming that no requests have been received for an election.
- 2013.23 **Finance**
To consider any current Financial Matters:
a). Review of Current Financial Position
b). Receipt of Remittance for First Instalment of Parish Precept
c). Payment of Village Hall Rental
d). Payment of Clerks Salary

To consider any financial matters received after publication of this agenda and prior to the meeting.
- 2013.24 **Reports from Representatives of Other Organisations:**
- 2013.25 **Matters for Inclusion on the Next Agenda**
- 2013.26 **Date & Time of Next Meeting:**
To confirm that the next scheduled meeting of the Parish Council will be on Wednesday 11th September 2013 from 7.30pm. in the Community Hall, Arkendale.