

# Arkendale, Coneythorpe & Clareton Parish Council

## **Minutes of the Parish Council Meeting held on Wednesday 15<sup>th</sup> January 2014**

**At 7.30pm. in Arkendale Community Hall**

**Present:** Cllr P Topham, Cllr P Houseman, Cllr S Shipman, Cllr D Bailey, Cllr M Robertshaw  
NYCC Cllr R Windass, HBC Cllr Anthony Alton

**In Attendance:** Mrs G Bartle (Clerk),  
7 members of the Public

2013.93 **Apologies** – There were none

2013.94 **Declarations of Interest** – There were none

2013.95 **Minutes of the Previous Meeting** –  
The minutes of the meeting held on 13<sup>th</sup> November 2013 were approved as a correct record and signed by the Chairman.

2013.96 **Public Participation** – nothing was raised at this time.

2013.97 **Planning Decisions notified by Harrogate Borough Council**

1. Application 6.78.94.A.FUL – Erection of New Agricultural Building at Vintage Croft, Moor Lane, Ferrensby – Permission Granted subject to conditions
2. Application 6.78.94.B.FUL – Erection of new Agricultural Building at Vintage Croft, Moor Lane, Ferrensby – Permission Granted subject to conditions
3. Application 6.78.47.O.FUL – Erection of three holiday lets at Hazel Head Farm – Permission Refused.
4. Application 6.78.33.G.FUL – Erection of two storey extension and internal alterations to create 4 staff accommodation rooms, 15 tourist accommodation rooms and new kitchen at the Blue Bell Inn, Arkendale – Permission Granted subject to conditions
5. Application 6.87.25.B.FUL – Construction of 2 dormer windows to the rear of Forge Cottage, 11 Shortsill Lane, Coneythorpe – Permission Granted subject to conditions

2013.98 **Planning Applications dealt with between meetings**

1. 6.78.47.O.FUL 13/03093/FUL Erection of three holiday lets at Hazel Head Farm, Mar Head balk, Arkendale – Council had no objections – Referred to Planning Committee Meeting on 17 December 2013.

2013.99 **Planning Applications**

1. There were none

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2013.100

## **Finance**

1. Payment of Membership Fee for SLCC - £69.00
2. Payment of Clerks Salary for December & January - £200.70
3. Review of Current Financial position of the Council

2013.101

## **Reports from Other Councillors**

Cllr. Alton reported on matters from Harrogate Borough Council.

HBC was pleased to inform that there would be no increase in Council Tax.

The Cash Payment facility at Knaresborough House was to be stopped but a facility would be available at the library. This change would take place on 25<sup>th</sup> June 2014.

Cllr. R. Windass reported on matters from NYCC relating to the parishes covered by the Parish Council.

It is possible that there may be some changes to some transport routes and also to some home to school transport but Cllr Windass would inform as soon as any decisions made.

NYCC had informed that there would possibly be an increase in Council Tax of just under 2%.

There was no further news on the incinerator at Allerton Park.

Area 6 – Highways were particularly busy as having to cover Craven area as well. Need for road repairs but not a lot of money available. We have been lucky with the weather and the lack of need for gritting etc, was helping funding. Cllr Windass was attending a joint Parish Councils Meeting on 13<sup>th</sup> March and would arrange for Cllr. Topham to receive an invite.

2013.102

## **Allerton Waste Recovery Park: (minute 2011.73 refers)**

Cllr. Topham provided an update on the current situation. There was not a lot happening currently as we are awaiting the outcome of the judicial review. All other avenues such as talking to Europe and to the Government were being kept open.

2013.103

## **Part-time Clerks Working Hours**

This item to be carried forward to the next meeting to allow the clerk to establish a more detailed work plan.

2013.104

## **Councillors Responsibilities of Office and Allocation of Duties**

1. The members of the Council had determined to allocate different areas of responsibility in order to provide more in depth cover of all matters pertaining to the Parish Council.  
The designated areas are outlined below:

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Tasks	Councillors
PC Group, incinerator	Peter T
Community Hall	Mark / Peter T
Police Liaison	Deane / Sarah
HBC Consultation	Peter T
YLCA Meetings and YLCA in General	Peter T
HBC Planning meetings	Sarah
Planning Apps. HBC and NYCC	Sarah/Peter H
Highways Area 6	Mark/Peter T
Fly Tipping Both Villages	Peter H
Monitoring all emails before they go to individual Councillors	Peter T and Gillian
Commuted Sums/ Budgeting	PC Meeting

It was also agreed that Cllr Shipman should attend the next available YLCA Training Course on Planning

2013.105 **Cllr Robertshaw completion of YLCA Training Course  
'What Councillors Need to Know'**

Cllr. Robertshaw had completed the course and received a certificate of attendance.

2013.106 **YLCA**

Cllr Topham outlined for those present what the YLCA did and the services they provided. It was agreed that this should be kept as an agenda item so that councillors and parishioners could be kept updated on relevant matters.

2013.107 **Commuted Sums**

These were discussed along with the qualifying criteria. It was agreed that those requiring funding would obtain the relevant quotes and pass on to the Clerk for submission to HBC.

2013.108 **WW1 – Centenary**

This was discussed and it was agreed to pass on to the Community Hall Committee, and Cllr Robertshaw, to see if anyone there had any interest. It was agreed to find out if the Church war memorial was registered with the War Graves Commission and if not find out how to get it registered.

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- 2013.109      **Road Safety – Junction on Lower Arkendale – Where it exits ‘The Reins’ on to Moor Lane.**  
It was agreed to bring this up at the Area Six Meeting , which is to be attended by Cllrs Topham and Robertshaw, and was noted that they will find out if the road around the Reins was an adopted road.
- 2013.110      **Speeding & Traffic Issues within the Villages**  
It was agreed that this was currently not so much of a problem and so would be taken off the agenda.
- 2013.111      **Cherry Tree on the Green**  
Cllr Topham had raised a query with Customer services at HBC on three occasions and was awaiting a response.
- 2013.112      **Benches on the Green and in the Churchyard.**  
It was agreed that the bench on the Green had indeed gone missing and that the Clerk should contact Area 6 and HBC to enquire if they knew anything of its whereabouts.
- 2013.113      **Grit Bins**  
This was discussed and it was agreed that there was no real requirement.
- 2013.114      **Village Spring Cleans**  
Cllr Topham had booked the equipment from HBC for the weekend of 22<sup>nd</sup> & 23<sup>rd</sup> March. It was noted to ensure this went on the PC web-site,
- 2013.115      **Holgate Bridge**  
Cllr Topham informed those present that this was being monitored
- 2013.116      **The Bluebell**  
Cllr Topham had received an update from Richard Sykes. It was not expected work to commence in the immediate future.
- 2013.117      **Correspondence:**  
1. NYCC Meeting of County Area Committee for Harrogate District.  
2. HBC Core Strategy Review: Initial Targeted Survey  
3. HBC Notification of Submission of Harrogate District Sites & Policies Development Plan Document (DPD)  
4. HBC Council Tax Support Grant 2014/2015  
5. Cloverleaf Advocacy – NYCC NHS Complaints Service  
6. Harrogate Core Strategy Review Survey  
7. Alasdair Downie – Provision of Grass-cutting Services

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2013.118

## **Reports from Representatives of Other Organisations**

Alan Stokes – Chairman of Arkendale Community Hall informed the meeting a number of forthcoming events had been organised at the Hall.

2013.119

## **Matters for inclusion on the Next Agenda**

Clerks Working Hours

Cherry Tree on the Green

Flooding by Holgate Bridge

Joint Parishes Meeting

Benches on the green and on the Churchyard

2013.120

## **Date & Time of Next Meeting**

To confirm that the next scheduled meeting of the Parish Council will be on Wednesday 12<sup>th</sup> March 2014 at 7.30pm. In the Community Hall, Arkendale.

It was also agreed to change the date of the Annual Parish Meeting, the AGM of the Parish Council and the May Parish Council Meeting to Monday 19<sup>th</sup> May 2014.

2013.91

## **Matters for inclusion on the Next Agenda**

1. WWI Centenary

2. Road Safety Issue at the Reins and Mar junction

3. Part-time Clerks Working Hours

5. Speeding & Traffic Issues

6. Cherry Tree on the Village Green

7. Benches on the green and on the Churchyard

2013.92

## **Date & Time of Next Meeting**

It was confirmed that the next meeting of the Parish Council would be on Wednesday 15<sup>th</sup> January 2014 at 7.30pm. In the Community Hall, Arkendale.

There being no further business the meeting closed at 20:55 hours.