

Arkendale, Coneythorpe & Clareton Parish Council

14th May

NOTICE OF MEETINGS

There will be three meetings of the Parish Council on **Wednesday 27th May 2015** starting at 7.00pm in the Community Hall, Arkendale. All meetings of the Parish council are open to the public and agendas for the meetings are set out below.

Kate Lavelle

Clerk to the Parish Council

ANNUAL MEETING OF THE PARISH COUNCIL AT 7.00PM AGENDA

- A.2015.1 Election of Chairman to serve for the year 2015/2016.**
- A.2015.2 Election of Vice-Chairman to serve for the year 2015/2016.**
- A.2015.3 Apologies for absence.**
- A.2015.4 Declarations of Interest.**
Members to indicate whether they will be declaring any interests under the Code of Conduct.
- A.2015.5 Minutes of the previous meeting.**
To confirm the minutes of the meeting held on 7th May 2014.
- A.2015.6 Chairman's Report**
Cllr Peter Topham to present the report
- A.2015.7 Statement of accounts.**
To agree the Statement of Accounts on the Annual Return for the year ending 31st March 2015
- A.2015.7 Annual Governance Statement**
To agree the Annual Governance Statement on the Annual Return for the year ending 31st March 2015.
- A.2015.9 Schedule of meetings.**
To agree the schedule of meetings to be held next year which is as follows:
Wednesday 23rd September 2015
Wednesday 11th November 2015
Wednesday 13th January 2016
Wednesday 9th March 2016
Wednesday 18th May 2016 (includes Annual Meeting, Ordinary Meeting & Parish Meeting)
- All meetings to be held in the Community Hall, Arkendale starting at 7.30 p.m.
- A.2015.10 Date and Time of next meeting.**
To confirm that the next Annual Meeting of the Parish Council will be on Wednesday 18th May 2016.

ORDINARY MEETING OF THE PARISH COUNCIL AT 7.15PM

AGENDA

- 2015.01 Apologies for absence**
- 2015.02 Declarations of Interest.** Members to indicate whether they will be declaring any interests under the Code of Conduct
- 2015.03 Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting with prior written consent, subject to conditions. *Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.*
- 2015.04 Minutes of the previous meeting:**
To confirm the Minutes of the meeting held on Wednesday 11th March 2015
- 2015.05 Reports from other Councillors**
- Cllr Robert Windass (NYCC)
 - Cllr Anthony Alton (HBC)
- 2015.06 AWRP Community Liaison Group**
- Cllr Peter Topham to provide an update
- 2015.07 Finance**
To consider any current Financial Matters:
1. Payment of £20.00 to Arkendale Memorial Hall
 2. Payment of £92.08 Clerk's salary (March)
 3. Payment of £117.00 YLCA membership
 4. Payment of £16.50 Autela Limited
 5. Payment of £92.08 Clerk's salary (April)
 6. Payment of £20.00 to Arkendale Community Hall
 7. Acknowledgment of receipt of £1300.00 of 1st instalment of precept from HBC
 8. Payment of £80 to James Mackman
- Appointment of J Mackman for the internal auditor 2015/16
- 2015.08 Planning decisions notified by Harrogate Borough council**
- Application for non- material amendment to allow alterations to approved rooflights of planning permission 6.87.33.B.PDUCCO at The Granary, Clareton Lane, Coneythorpe
- 2015.09 Planning Applications dealt with between meetings**
- Planning Application DCPARISH 6.78.18.F.FUL – conversion of barn to form two dwellings with associated parking at The Barn, Moor Lane, Arkendale – Parish Council responded with objections to planning statement from applicants dated 22nd October 2014
 - Planning Application 6.78.93.FUL 15/01434/FUL – retention of vehicular access and wall at Holgate Bridge Farm, Moor Lane, Arkendale – Parish Council have no objections
 - Tree Preservation Order No 56/2014 – land at Shortsill Lane, Coneythorpe
 - Planning application 6.87.16.F.FUL 15/01557/FUL – demolition of agricultural shed and erection of replacement agricultural vehicle storage building at Clareton Manor Barn, Clareton Lane, Coneythorpe – currently in circulation with Parish Council.
- 2015.10 Planning applications**
To consider any planning applications received after publication of this agenda and prior to the meeting

- 2015.11 Local District Plan – Green Spaces**
Cllr Shipman to provide a report
- 2015.12 Commuted Sums**
To discuss any matters pertaining to Commuted Sums.
- Church lighting
 - Church bench
 - Coneythorpe village sign
- 2015.13 Arkendale Memorial Hall**
- Alan Stokes to provide an update
- 2015.14 Coneythorpe**
- Installation of speed restrictions measures
 - Impact of HGVs in the villages
 - Repairs to Ivy Cottage and The Old Forge
 - Repair of footbridge
 - Broadband upgrade
- 2015.15 Arkendale**
- Dead tree on Clare how Close
 - Childrens play area
 - No Parking signs on Clare How Close
 - Traffic calming measures on Moor Lane, Arkendale near Holgate Farm
- 2015.16 Transparency Code for smaller councils**
Cllr Peter Topham to present to the Council
- 2015.17 Correspondence**
- Letter dated 10th April from HBC regarding the Election of councillors for Harrogate and Knaresborough parliamentary election
 - Letter dated 20th April from HGB regarding the bulb/wildlife scheme
 - Email dated 17th March 2015 regarding Community Speed Watch
- 2015.18 Potholes**
Cllr Mark Robertshaw to provide an update
- 2015.19 Fly tipping**
Cllr Peter Houseman to provide an update
- 2015.20 Autumn Spring Clean**
Cllr Topham to propose a further village spring clean for the end of October 2015
- 2014.21 Matters for inclusion on the next Agenda.**
- 2014.22 Date and Time of next meeting.**
To confirm that the next meeting of the Parish Council will be held on Wednesday 23rd September 2015 in the Community Hall, Arkendale

**ANNUAL PARISH MEETING
AT 8.00 PM
AGENDA**

- A.2015.01** **Apologies for absence.**
- A.2015.02** **Annual Report of the Parish Council:**
1. Chairman's Report
 2. Finance
- A.2015.03** **Questions and comments arising from agenda items 2 and 3.**
- A.2015.04** **Reports from other Councillors**
Cllr Robert Windass (NYCC)
Cllr Anthony Alton (HBC)
- A.2015.05** **Reports from other Groups**
Gavin Holman – Arkendale Website
Jane Watson – Community Neighbourhood Watch
Alan Stokes – Arkendale Community Hall
John Brook – Coneythorpe & Clareton Village Committee
- A.2015.06** **Appointment of Representatives.**
To appoint representatives to serve on the following bodies for the year 2015/2016
1. Village Hall Committee
 2. YLCA
 3. HBC Parish Consultation Meetings
 4. Boroughbridge Area Joint Parish Council Meeting
 5. PC Group – AWRP Liaison Committee
 6. HBC Planning Meetings
 7. Police Liaison
 8. Highways – Area 6
 9. Fly tipping
- A.2015.07** **Any other items to be raised by any elector.**
- A.2015.08** **Date and Time of next meeting – Wednesday 18th May 2016.**