

Arkendale, Coneythorpe & Clareton Parish Council

1st March 2016

NOTICE OF MEETING

There will be a meeting of the Parish Council on **Wednesday 9th March 2016** starting at 7.30 p.m. in the Community Hall, Arkendale. All meetings of the Parish Council are open to the public, and the Agenda for the meeting is set out below.

Kate Lavelle
Clerk to the Parish Council

- 2015.103 Apologies for absence**
- 2015.104 Declarations of Interest.** Members to indicate whether they will be declaring any interests under the Code of Conduct
- 2015.105 Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting with prior written consent, subject to conditions.
Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.
- 2015.106 Minutes of the previous meeting:**
To confirm the Minutes of the meeting held on Wednesday 20th January 2016 and the interim planning meeting on Wednesday 27th January 2016
- 2015.107 Reports from other Councillors**
- Cllr Robert Windass (NYCC)
 - Cllr Anthony Alton (HBC)
- 2015.108 Introduction from Nick Duxbury, prospective Conservative candidate for Claro Ward**
- 2015.109 Correspondence**
- Letter dated January 2016 from the Pensions Regulator regarding automatic enrolment – no further action required at this stage
 - Letter dated 20th January 2016 from HBC regarding the Harrogate District Strategic Housing and Economic Land Availability Assessment
- 2015.110 Parish Council Elections**
- Cllr Topham to report on progress.
 - Cllr Shipman to raise queries on the election process

- 2015.111 Electoral Review of Harrogate**
- Cllr Topham to provide an update
- 2015.112 YLCA**
- Cllr Topham to report on meeting held on 15th February
- 2015.113 AWRP**
- Cllr Topham to report on meeting held on 8th March
- 2015.114 Defibrillator**
- John Brook to report on progress on CPR course and email from HBC dated 21st December 2015 regarding applications for a grant
- 2015.115 Finance**
1. Payment of £20.00 Arkendale Memorial Hall
 2. Payment of £95.33 Clerk's salary (Jan)
 3. Payment of £10.00 Arkendale Memorial Hall
 4. Payment of £144.00 to Glovers Ltd
- To review expenditure to date for the current financial year
 - To review Clerk's salary
- In relation to audit requirements for the year ending 31st March 2016**
- Cllrs to approve the amended Asset register
 - Cllrs to review and approve the Register of Councillors Interests
 - Cllrs to review insurance cover with reference to the letter from Zurich dated 25th June 2015
 - Cllrs to review and confirm the Council's Risk Assessment and Management Policy
 - Cllrs to approve and adopt the amended form of Financial Regulations provided by NALC
 - Cllrs to approve the Attendance Register
- 2015.116 Planning decisions notified by Harrogate Borough Council.**
- Application DCPARHDG 6.87.39.HEDGE 15/05357/HEDGE – removal of 10m of hedgerow at land adjacent to Claro House Farm, Marton cum Grafton – exempt from the Hedgerows Regulations 1997
 - Application 6.78.89.A.FUL 15/01941/FUL – erection of 3 dwellings with associated formation vehicular access, parking and landscaping at field west of Long Acre, Moor Lane, Arkendale – planning permission granted subject to conditions
 - Application DCPARISH 6.87.16.J.FUL 15/05425/FUL – Erection of and retention of dwelling (but without UPVC conservatory) at Clareton Farm, Clareton Lane, Coneythorpe – the application was considered at a planning committee meeting on 2nd February 2016 and planning permission was granted subject to conditions
 - Case no. 16/00029/PR15 6.87.16 – planning enforcement notice dated 28th January 2016 regarding Clareton Farm, Clareton Lane, Coneythorpe querying whether planning permission was granted for this development. On further enquiry it was revealed that the letter was sent out in error
 - Application 6.87.16.I.FUL 15/05119/FUL – erection of garage block to include studio, gym, tool shed and green house at Clareton Farm, Clareton Lane, Coneythorpe – planning permission granted subject to conditions

- Application 6.78.18.F.FUL 14/04505/FUL – conversion of barn to form 2 dwellings with associated parking at the Barn, Moor Lane, Arkendale – planning permission granted subject to conditions

2015.117 Planning Applications dealt with between meetings

- Application 6.87.16.K.FUL 16/00153/FUL – change of use of agricultural land to form domestic garden, relocation of stone wall and formation of terrace, external steps and new access at Clareton Farm, Clareton Lane, Coneythorpe – PC has no objections

2015.118 Interim Planning applications

- To consider any planning applications received after publication of this agenda and prior to the meeting

2015.119 Commuted Sums

- Vestry light – Cllr Shipman to report

2015.120 Community Hall, Arkendale

- Alan Stokes to provide an update

2015.121 Coneythorpe

- Speed restriction measures – Cllr Robertshaw to report and presentation from Paul Varney, Programme Manager for Groundwork
- Ivy Cottage (10 Shortsill Lane) and The Forge – Cllr Topham to raise issues

2015.122 Arkendale

- Clean up of the Marr – Cllr Houseman and Cllr Bailey to report on current progress in canvassing opinions from residents
- The Bluebell – lighting issues – Cllr Shipman to report

2015.123 Queen's 90th birthday celebrations

- Cllr Topham to report if there has been any feedback from the villages

2015.124 Village Spring cleans

- These are to take place on 19th March for Arkendale and 20th March for Coneythorpe & Clareton. Clerk has ordered the equipment

2015.125 Highways

- Cllr Robertshaw to provide an update on the potholes between Coneythorpe and Flaxby and at Wilsons farm towards Ferrensby
- Grit bins

2015.126 Fly Tipping

- Cllr Peter Houseman to provide an update

2015.127 Matters for inclusion on the next Agenda

2015.128 Date and Time of next meeting

To confirm that the next meeting of the Parish Council will be held on Wednesday 18th May 2016 in the Community Hall, Arkendale, to comprise the AGM at 7pm, the Parish Council meeting at 7.15pm and the Parish meeting at 8pm