

# Arkendale, Coneythorpe & Clareton Parish Council

10th May 2016

## NOTICE OF MEETINGS

There will be three meetings of the Parish Council on **Wednesday 18<sup>th</sup> May 2016** starting at 7.00pm in the Community Hall, Arkendale. All meetings of the Parish council are open to the public and agendas for the meetings are set out below.

Kate Lavelle

Clerk to the Parish Council

## ANNUAL MEETING OF THE PARISH COUNCIL AT 7.00PM AGENDA

- A.2016.01 Election of Chairman to serve for the year 2016/2017 and signing of Declaration of Acceptance**
- A.2016.02 Election of Vice-Chairman to serve for the year 2016/2017**
- A.2016.03 Parish council elections and Resignations**
- To note the election of Cllr Jon West and Cllr Oliver Quarmby to the Parish council
  - To note the resignation of Cllr Peter Topham and Cllr Deane Bailey from the Parish council
  - To introduce the new Clerk Angela Pulman starting on 1<sup>st</sup> May 2016 and to note the resignation of Kate Lavelle on 31<sup>st</sup> May 2016
- A.2015.04 Apologies for absence.**
- A.2016.05 Declarations of Interest.**  
Members to indicate whether they will be declaring any interests under the Code of Conduct.
- A.2016.06 Minutes of the previous meeting.**  
To confirm the minutes of the meeting held on 27th May 2015.
- A.2016.07 Chairman's Report**  
Former Chairman Cllr Peter Topham to present the report for 2015/16
- A.2016.08 Annual Governance Statement**  
To agree the Annual Governance Statement on the Annual Return for the year ending 31<sup>st</sup> March 2016.
- A.2016.09 Statement of Accounts**  
To agree the Statement of Accounts on the Annual Return for the year ending 31<sup>st</sup> March 2016
- A.2016.10 Schedule of meetings.**  
To agree the schedule of meetings to be held next year which is as follows:  
Wednesday 7th September 2016  
Wednesday 9th November 2016  
Wednesday 11th January 2017

Wednesday 8th March 2017  
Wednesday 10th May 2017 (includes Annual Meeting, Ordinary Meeting & Parish Meeting)

All meetings to be held in the Community Hall, Arkendale starting at 7.30 p.m.

**A.2016.11 Date and Time of next meeting.**  
To confirm that the next Annual Meeting of the Parish Council will be on Wednesday 10th May 2017.

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## **ORDINARY MEETING OF THE PARISH COUNCIL AGENDA**

- 2016.01 Apologies for absence**
- 2016.02 Declarations of Interest.** Members to indicate whether they will be declaring any interests under the Code of Conduct
- 2016.03 Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting with prior written consent, subject to conditions. *Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.*
- 2016.04 Minutes of the previous meeting:**  
To confirm the Minutes of the meeting held on Wednesday 9th March 2016
- 2016.05 Appointment of Representatives**  
To appoint representatives to serve on the following bodies for the year 2016/17
- YLCA
  - AWRP Liaison Committee
  - HBC Planning Meetings
  - Police Liaison
  - Highways – Area 6
  - Fly Tipping
  - AWRP Community Fund
- 2016.06 Correspondence**
- Email dated 14<sup>th</sup> April 2016 from YLCA regarding log in access to NALC for Councillors provided the Parish Council agrees to this
- 2016.07 Finance**  
To consider any current Financial Matters:
1. Payment of £95.33 Clerk's salary (Feb)
  2. Payment of £124.00 YLCA membership
  3. Payment of £20.00 Arkendale Memorial Hall
  4. Payment of £95.33 Clerk's salary (March)
  5. Payment of £16.50 Autela Limited
  6. Payment of £10.00 Arkendale Memorial Hall
  7. Payment of £95.33 Clerk's salary (April)
  8. Payment of £30.00
  9. Payment of £5.90 to YLCA
- Appointment of J Mackman for the internal auditor 2016/17
- 2016.08 YLCA**

- Nothing to report

**2016.09**

**AWRP**

- Nothing to report

**2016.10**

**Defibrillator**

- PC to discuss any update

**2016.11**

**Planning decisions notified by Harrogate Borough council**

- Application 6.87.16.K.FUL 16/00153/FUL – change of use of agricultural land to form domestic garden, relocation of stone wall and formation of terrace, external steps and new access at Clareton Farm, Clareton Lane, Coneythorpe – permission granted subject to conditions
- Application 6.87.16.L.FUL 16/00308/FUL – erection of lamb housing agricultural building at Clareton Farm, Clareton Lane, Coneythorpe – permission granted subject to conditions

**2016.12**

**Planning Applications dealt with between meetings**

- Application DCPARISH 6.78.89.ADVCON 16/01436/DVCON – variation of condition 2 of planning permission 6.78.89.A.FUL to allow substitution of approved plans in relation to plots 2 and 3 at Longacre, Moor Lane, Arkendale – Cllr Shipman to comment
- Application 6.78.66.A.FUL 16/00840/FUL – erection of 2 dwellings to involve demolition of agricultural building at Black Barn, south of Dale House Farm, Moor Lane, Arkendale – Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out in the letter dated 8<sup>th</sup> April 2016
- Cllr Shipman to report on the outcome of the planning applications for Longacre, Moor Lane, Arkendale and The Barn, Moor Lane, arkendale

**2016.13**

**Planning applications**

To consider any planning applications received after publication of this agenda and prior to the meeting

**2016.14**

**Community Hall, Arkendale**

- To be discussed at Parish Meeting

**2016.15**

**Coneythorpe**

- Two Ridings application – Cllr Robertshaw to provide an update on the application to install artificial gates as a speed restriction measure
- Ivy Cottage and The Old Forge – Clerk has sent a letter of complaint to the owner and HBC. It has been noted by HBC but no response from the owner
- Quiz night on 7<sup>th</sup> May in aid of Yorkshire air Ambulance – Cllr West to report

**2016.16**

**Arkendale**

- Two Ridings application – Cllr Quarmby to provide an update on the application to clean up the Marr and any other proposals for grant applications following the residents meeting
- The Bluebell – Cllr Shipman to provide an update on the extractor fan

**2016.17**

**Annual Bulb Planting**

- HBC have offered a selection of bulbs. Cllrs to decide on selection and order by application form by 23<sup>rd</sup> May 2016

**2016.18**

**Potholes**

Cllr Mark Robertshaw to provide an update

**2016.19**

**Fly tipping**

Cllr Peter Houseman to provide an update

**2014.20 Matters for inclusion on the next Agenda.**

**2014.21 Date and Time of next meeting.**

To confirm that the next meeting of the Parish Council will be held on Wednesday 7th September 2016 in the Community Hall, Arkendale

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## **ANNUAL PARISH MEETING AT 8.00 PM AGENDA**

**P.2016.01 Apologies for absence.**

**P.2016.02 Minutes of the previous meeting**

- To confirm the Minutes of the last meeting held on 27<sup>th</sup> May 2015

**P.2016.03 Annual Report of the Parish Council:**

- Chairman's Report
- Finance

**P.2016.04 Questions and comments arising from agenda item 3.**

**P.2016.05 Reports from other Councillors**

- (NYCC) Cllr Robert Windass
- (HBC) Cllr to be confirmed

**P.2015.06 Reports from other Groups**

- Gavin Holman – Arkendale & Coneythorpe Website
- Jane Watson – Community Neighbourhood Watch
- Alan Stokes – Community Hall, Arkendale
- Jon West – Coneythorpe & Clareton Village Committee

**P.2015.07 Any other items to be raised by any elector**

**P.2015.08 Date and Time of next meeting – Wednesday 10<sup>th</sup> May 2017**