

Arkendale, Coneythorpe & Clareton  
Parish Council

**Minutes of the Parish Council Meeting held on Tuesday 6<sup>th</sup> September 2016  
in the Community Hall, Arkendale**

**Present:** Cllr M Robertshaw, Cllr S Shipman, Cllr O Quarmby, Cllr J West

**In Attendance:** Angela Pulman (Clerk)  
HBC Cllr Nick Duxbury  
Mr Ray Mallon and Mr Michael Wildblood re Flaxby Park Ltd  
20+ members of the public

**2016.22 Apologies for absence - NYCC Cllr Robert Windass and Cllr P Houseman**

**2016.23 Declarations of Interest – none**

**2016.24 Public Participation – none**

**2016.25 Minutes of the Previous Meeting**

The minutes of the meeting held on Wednesday 18th May 2016 were approved as a correct record and signed by the Chairman.

**2016.26 Reports from other Councillors**

HBC Cllr Nick Duxbury that he was currently on the Planning Referral Committee. He stated he was putting pressure on NYCC about the programme of road repairs, he does not believe they have any plans for Claro Ward but asked that he is emailed/copied in to any concerns raised with NYCC.

Cllr Duxbury also said he would welcome emails from residents regarding thoughts/concerns on the proposed Flaxby Development.

*(Cllr Duxbury left the meeting at this point)*

**2016.27 Flaxby development proposal**

Mr Ray Mallon introduced himself as a Non-Executive Director of Flaxby Park Ltd. He gave detail about HBC's need to build 12000 houses before 2035 and the process of the Local Plan. Since an initial meeting in May the original plan to build 1500 homes has increased at HBC's request due to the threshold for provision of community facilities being between 2500 and 3000 homes. Therefore Flaxby Park Ltd now have an option agreement with land to the North of Flaxby extending the overall area of the site to facilitate 2750 houses. He stated that Flaxby Park Ltd want their development to be the preferred option in the HBC Local Plan.

Mr Michael Wildblood introduced himself as the architect and presented some 'mood boards' to give a suggestion as to how the site could look including a map of the site.

Members of the public and Councillors were given the opportunity to ask questions. Mr Mallon stated they did not want to impinge on Coneythorpe and Mr Wildblood pointed out the natural ridge

where the intention is not to build on this area and keep as many trees as possible. Concerns were raised about the lack of guarantees on the plans and the possibility of 'rat runs' through the villages. Mr Wildblood said they were exploring the option of legal guarantees to give reassurance and that he would look into the road layout, in particular at the roundabout and a way to prevent traffic turning right into the villages from the 'Morrisons junction'.

Mr Mallon asked that Councillors put forward a list of concerns/issues/design changes that are on the minds of local residents.

*(Mr Mallon and Mr Wildblood left the meeting at this point along with several members of the public)*

#### **2016.28 AWRP Community Liaison Group**

Peter Topham attended the last liaison group meeting and in his absence the Clerk referenced the Summer Newsletter issued by AWRP and details regarding the road closures: Spitlands/Clareton Lane due to drilling under A1 and A168 to connect a cable. Moor Lane due to connection to substation and cable. Cllr West also mentioned that the 'stack' construction is now underway.

#### **2016.29 Finance**

The following payments were noted:

1. Payment of £95.33 Clerk's salary (May 2016 – K Lavelle)
2. Payment of £76.33 Clerk's salary (May 2016 – A Pulman)
3. Payment of £20.00 Arkendale Memorial Hall
4. Payment of £80.00 Internal Audit
5. Payment of £22.50 Autella Payroll Services
6. Payment of £114.33 Clerk's salary (June 2016)
7. Payment of £67.50 YLCA Training x 2
8. Payment of £251.85 Zurich Municipal Insurance
9. Payment of £95.33 Clerk's salary (July 2016)
10. Payment of £6.60 Clerk's expenses (stamps)
11. Payment of £95.33 Clerk's salary (August 2016)

The Clerk informed members that, following advice given from the Internal Auditor re holding too many reserves, Council should take the opportunity to review its financial position and consider ways to use an amount of money to benefit the community. The Clerk agreed to produce a report and circulate to Councillors prior to the next meeting.

Council agreed for the Clerk to attend the 'Accounts and Finance for Town and Parish Councils' Course on Saturday 1 October (9.30am to 4pm) at the Holiday Inn, York at a cost of £115.00.

#### **2016.30 Training**

Both Councillor West and Councillor Quarmby attended the 'Developing your Skills as a Councillor' course in July. Councillor West also attended the 'Procedures, Powers and Policies' training in September.

#### **2016.31 Planning decisions notified by Harrogate Borough Council.**

- Application 6.78.67.F.FUL – listed building consent for the installation of a door on the South elevation of a single storey extension at Pond House Farm, Mar Head Balk, Arkendale – approved subject to conditions

- Application 6.87.16.G.FUL – installation of roof lights and part conversion of garage to form annex at Clareton Manor Barn, Clareton Lane, Coneythorpe – planning permission granted subject to conditions

**2016.32 Planning Applications dealt with between meetings**

- Application 6.78.66.A.FUL 16/00840/FUL – renotification on amended application – demolition of agricultural building and erection of a pair of semi-detached houses and creation of vehicular accesses (site area 0.08ha). Amended site layout at Black Barn, South of Dale House Farm, Moor Lane, Arkendale – Parish Council has no objections
- Application 6.78.67.F.FUL – listed building consent for the installation of a door on the South elevation of a single storey extension at Pond House Farm, Mar Head Balk, Arkendale – Parish Council has no objections
- Application 6.87.16.G.FUL – installation of roof lights and part conversion of garage to form annex at Clareton Manor Barn, Clareton Lane, Coneythorpe – Parish council has no objections

Councillor Shipman spoke about information received through Councillor training with regard to having a public meeting every time a planning application is received. The practicalities of this have been discussed and it was felt that the HBC green notices, the use of the Arkendale website and resident emails gave members of the public ample opportunity to raise any planning issues. Residents are urged to contact the Parish Council if they have any concerns regarding planning applications.

Councillor Shipman mentioned a planning response re Clareton Farm (6.87.16.I.FUL) had not been put on HBC's website. The response was sent by the Clerk, Councillor Shipman to ask HBC to correct the error.

Councillor Shipman reported that the list of Green Sites put forward for the Local Plan would be available this autumn.

**2016.33 Planning applications received post agenda, pre meeting - none**

**2016.34 Coneythorpe and Clarerton**

Speed restriction initiative - Councillor Robertshaw reported that Groundwork are prioritising Clareton at present and that an update on Coneythorpe should be available soon.

Ivy Cottage and the Old Forge – Cllr West stated that enquiries with residents on the Green revealed their preference was not to clear the area at The Old Forge as this leads to further problems. Clerk to chase any response re Ivy Cottage.

Brunton Lane and Lidgett Lane – Cllr West circulated documents to members stating clearly that a farmer or landowner is responsible for mud left on the road and must take preventative measures and clean the road as necessary. Council to contact the landowner concerned via NYCC Area 6.

**2016.35 Arkendale**

Two Ridings Grant Application – Cllr Quarmby reported that an application had been submitted and validated for the total sum of £22378.70. If the application is successful Cllr Quarmby is to provide details of the projects to put on the Arkendale website.

The Bluebell extractor fan – Cllr Shipman has spoken to the HBC Officer dealing with the matter and there is to be a site meeting on Friday to see what improvements can be made.

**2016.36 Correspondence:**

Council agreed to receive and note the following:

- Letter dated July 2016 re HSBC branch closures. Knaresborough and Boroughbridge branches to close on 14<sup>th</sup> October.

- Letter dated 7 July 2016 from HBC Head of Parks and Environmental Services re Green Garden Waste Service and the intention to introduce a subscription charge.
- White Rose Update as emailed to Councillors on 30 July 2016.
- Harrogate District Strategic Housing And Economic Land Availability Assessment (SHELAA) – members and residents urged to look at the information set out by HBC.

The following items were discussed:

- HBC Parish Consultation Meeting 24<sup>th</sup> October i) Cllr J West volunteered to attend ii) Councillors to consider items to put on the agenda and email via the Clerk before 7 October.
- HBC Budget Consultation 2016/17 – Councillors to send individual responses and members of the public encouraged to do the same.
- Harrogate and District Volunteer Oscar letter and nomination forms – nomination deadline Monday 10 October.

**2016.37 Defibrillator**

Due to time constraints it was agreed to defer this item to the next agenda.

**2016.38 Highways**

Cllr Robertshaw reported that a lot of resurfacing had taken place and he had received no messages to report.

No update on Holgate Bridge – Cllr Robertshaw to follow up.

Replacement 30mph sign on approach to Arkendale – Cllr Robertshaw to follow up.

**2016.39 Fly Tipping**

In Cllr Houseman's absence Cllr Robertshaw reported that there had been an incident of building waste/house clearance waste being dumped, this was reported and dealt with promptly.

Cllr Robertshaw also aware of localised garden waste being tipped.

**2016.40 Matters for inclusion on next agenda**

- Dog Fouling and any update from the HBC Dog Control Officer.
- Paving stones at Clarehow Close following incident.
- Moor Lane – bigger vans and lorries, possibility of a 'Road Narrow' sign – Cllr Robertshaw to raise with NYCC.
- Speeding – monitoring by Cllr Shipman

**2015.41 Date and time of next meeting**

The next meeting of the Parish Council will take place on Wednesday 16 November 2016 at 7.30pm in the Community Hall, Arkendale.

The meeting closed at 9.40pm

Signed ..... Dated .....