

Arkendale, Coneythorpe & Clareton
Parish Council

**Minutes of the Parish Council Meeting held on Wednesday 16 November
in the Community Hall, Arkendale**

Present: Cllr M Robertshaw (Chair), Cllr P Houseman, Cllr S Shipman, Cllr O Quarmby, Cllr J West

In Attendance: Angela Pulman (Clerk)
HBC Cllr Nick Duxbury
NYCC Cllr Robert Windass
5 members of the public

2016.42 Apologies for absence - none

2016.43 Declarations of Interest – none

2016.44 Public Participation – none

2016.45 Minutes of the Previous Meeting

The minutes of the meeting held on Tuesday 6 September 2016 were approved as a correct record and signed by the Chairman.

2016.46 Reports from other Councillors

Cllr Robert Windass informed members that NYCC were undertaking some restructuring alongside redundancies and service cutbacks in order to save a further £14.2m. On a more positive note he stated that schools in the area were performing above average in both efficiency and results. He expressed concern at the Boundary Commission proposals that put the Claro and Boroughbridge wards into the Selby and Ainsty constituency.

Cllr Nick Duxbury mentioned the Local Plan and that HBC are now inviting comments. He also gave an update on the new office accommodation and the sale of current HBC properties. Cllr Duxbury also expressed his disappointment concerning the Boundary Commission proposals.

Cllr Windass made a plea to urge all residents to recycle, a recent meeting highlighted that the amount of waste going to landfill was on the increase.

Cllrs R Windass and N Duxbury left the meeting at this point.

2016.47 Flaxby Development Proposal

Cllr Jon West gave details of the survey that the Parish Council has conducted which had a 63% response rate. From the results the PC has got a mandate to take things forward. Council agreed Cllr West sets up a mailing group dedicated to communicating information regarding the proposal, to disseminate the survey results and promote the HBC Local Plan consultation and encourage residents to respond.

Councillors agreed that a Parish Council response to the HBC Local Plan consultation was needed and to arrange an informal meeting to discuss the details of the consultation and compose a suitably worded response. Following this meeting Cllr Robertshaw, as Chair, to call an Extra-Ordinary Meeting of the Council to consider the Parish Council response in the public domain prior to sending to HBC. Deadline for completion 23 December 2016.

2016.48 AWRP Community Liaison Group

Peter Topham gave an update of current situation on matters relating to AWRP. Moor Lane is almost sorted out, just Northern Powergrid remain. The large crane will be gone by the end of the week. Group visits to the site can be organised and Peter can help with details of how to arrange them.

2016.49 Defibrillator

Cllr Jon West reported that John Brook was updating prices and grant availability and was happy to organise a presentation. Council agreed to arrange this for a future agenda.

2016.50 Finance

The following payments were noted:

1. Payment of £10.20 Clerk's expenses (file, paper, plastic wallets)
2. Payment of £33.75 YLCA training x 1
3. Payment of £20.00 Arkendale Community Hall
4. Payment of £95.33 Clerk's salary (September 2016)
5. Payment of £22.50 Autella Payroll Services (Jul, Aug, Sept)
6. Payment of £16.00 Clerk's expenses (2 x printer ink cartridge)
7. Payment of £95.33 Clerk's Salary (October 2016)
8. Payment of £71.25 YLCA training (Clerk)
9. Payment of £33.75 YLCA training x 1

An up to date statement of accounts was received by Council and signed by the Chair, along with the completed Annual Return 2015/16, noting the External Auditors comments.

Council agreed for the Clerk to apply for a transparency fund grant which, if successful, will be used to purchase a laptop and software package in line with YLCA/NALC best practice guidance.

Council agreed to adopt a reserves policy, including earmarked reserves as outlined by the Clerk. The Clerk will circulate the completed policy prior to putting on the website.

Council agreed the budget for 2017/18, details to be put on the website.

Council agreed the Precept for 2017/18, the Clerk to complete the necessary paperwork and return to HBC.

2016.51 Boundary Commission Proposals

This was covered earlier in the meeting (2016.46). Cllr Jon West added that the deadline for comments was 5 December 2016 and that he would be urging residents to respond.

2016.52 Planning applications general

No planning to consider since the previous meeting. Cllr Sarah Shipman reported that Mr Milner had started building works.

2016.53 Allerton Park Landscape and Cultural Heritage Fund Grant

Cllr Oliver Quarmby reported that the grant application was successful and an award of £25,668 has been offered. The terms and conditions of the grant award were accepted by the Parish Council.

The Parish Council also agreed to proceed with the following appointments in relation to the award:

- Edward Harris as solicitor to trace owners of The Mar
- WSP as hydrology surveyor
- Lobo Ecology as ecologist
- Brooks Ecological as arboriculturalist
- L Carr Contractors to refurbish phonebox

(All the above work was tendered as part of the grant award process)

Cllr Quarmbly mentioned that the award body has asked that consideration be given to expanding the scope of the tree planting project, this may mean that the actual amount of the award is revised.

Cllr Quarmbly will liaise with Gavin regarding details of the award body being displayed on the PC section of the website.

The award amount is inclusive of VAT on the understanding that the PC will reclaim all possible VAT and return the sum of money to the Fund (advice from the YLCA deemed this approach acceptable).

2016.54 Coneythorpe and Clarenton

Speed restriction initiative – nothing to report at this time.

2016.55 Arkendale

Dog Fouling – Cllr Shipman reported that there was still a problem and she was chasing HBC and has also requested a sign to deter dog owners from being irresponsible.

Paving stones at Clarehow Close have now been dealt with.

Moor Lane – a request for a 'Road Narrow' sign is now with NYCC Area 6

Speeding – Cllr Shipman to report on monitoring to date – this has not been carried out due to the road closure.

2016.56 Correspondence:

The following item was discussed:

- The letter dated 12 October re Harrogate District Local Plan: Draft Local Plan Consultation, 11 November – 23 December 2016.

See Previous Minute 2016.47

Councillors agreed to do all they can to inform residents of the Draft Local Plan consultation and urge them to respond to HBC.

Council agreed to receive and note the following:

- September 2016 White Rose Update.
- Email sent on behalf of North Yorkshire County Council, City of York Council and North York Moors National Park Authority re Minerals and Waste Joint Plan Consultation, 9 November – 21 December 2016.

2016.57 Highways

Cllr Robertshaw reported that the request for a replacement 30mph sign on the approach to Arkendale is with NYCC Area 6 and will be done

Holgate Bridge – again with NYCC Area 6.

Cllr Robertshaw also informed members that the damage on Westfield Lane was not severe enough for any action to be taken by Highways.

2016.58

Fly Tipping

Cllr Houseman reported no incidents since last month.

2016.59

HBC Bulbs

Bulbs have been planted in Arkendale. Bulbs intended for the 'triangle' in Coneythorpe have not been planted due to the area being constantly churned up and damaged by vehicles. Cllr Robertshaw to ask NYCC Area 6 if anything can be done to prevent vehicles driving onto this area (i.e.curbing).

2016.60

Matters for inclusion on next agenda

- PC to consider exploring a resident's idea/suggestion of a Quiet Lane designation as emailed via Cllr Quarmby.
- PC to consider a request to look into the possibility of a shelter at the bus stop behind The Bluebell and any grant funding that may be available for such a project.

Cllr Shipman mentioned the cones on Westfield Lane causing a problem on the only passing place on a narrow stretch of road. Cllrs believed that this particular area may actually be privately owned and agreed to investigate further.

2015.61

Date and time of next meeting

The next meeting of the Parish Council will take place on Wednesday 11 January 2017 at 7.30pm in the Community Hall, Arkendale.

The meeting closed at 9.30pm

Signed Dated