

Arkendale, Coneythorpe & Clareton
Parish Council

**Minutes of the Parish Council Meeting held on Wednesday 12 April 2017
in the Community Hall, Arkendale**

Present: Cllr M Robertshaw (Chair), Cllr P Houseman, Cllr K Mullen, Cllr O Quarmby, Cllr J West

In Attendance: Angela Pulman (Clerk)
County Councillor R Windass, District Councillor N Duxbury
4 members of the public

- 2017.87** **Apologies for absence** – Cllr N Duxbury informed the meeting Cllr R Windass may be late in arriving.
- 2017.88** **Declarations of Interest** – Cllr M Robertshaw disclosed a personal interest re Min No 2017.95, Allerton Park Landscape & Cultural Heritage Fund Grant as he is in the process of making a private application.
- 2017.89** **Public Participation** – none
- 2017.90** **New Co-opted Parish Councillor**
Having previously signed the declaration of acceptance of office Cllr Karen Mullen introduced herself and was welcomed by members to the Parish Council.
- 2017.91** **Minutes of the Previous Meeting**
The minutes of the Parish Council meeting held on Wednesday 25 January 2017 were approved as a correct record and signed by the Chair.
- 2017.92** **Reports from other Councillors**
HBC Cllr Nick Duxbury updated members on the present position regarding the office move, reporting that financially the outcome of the move should be positive.
Cllr Duxbury urged residents to contact him directly to report problem potholes.
Rumours of a possible sugar beet plant to be sited near the AWRP site continue but there is no application so no comments can be made at this time.

Cllr R Windass joined the meeting.

NYCC Cllr R Windass reported that it was a relatively quiet time due to elections coming up on 4 May 2017.

Cllr Windass summarised the breakdown of the NYCC proportion of the recent Council tax bill and explained that social care accounted for 42% of the total budget. He warned that there will be further impact on front line services as cuts continue to be made.

NYCC has received £4.5million from Government for highways, and there are no anticipated further cuts to buses.

Members asked Cllrs Windass and Duxbury to urge NYCC Area 6 to prioritise the work required at Holgate Bridge and both agreed to take this up.

Discussion moved to AWRP and the visual impact of the site as it stands compared to what was perceived and at times assured during planning, whilst members were keen to do something, the Chair advised further consideration on the correct approach that can be taken by Council at this stage.

Cllrs R Windass and N Duxbury were thanked for their time and left the meeting.

2017.93

Flaxby Development Proposal/Harrogate District Local Plan

Cllr J West reported that the 'Flaxby Protest Group' were continuing to write to all Councillors in the area, including those not directly in scope of the proposal.

Cllr M Robertshaw mentioned that the proposals for Cattel were now being discussed on social media, consultation should begin this summer.

2017.94

AWRP Local Liaison Group

Peter Topham provided the PC with an update on progress. The substation lights that were continually on have now been switched off. The roadside is still in a mess and the screening needs to be fixed. A group of 15 local people are attending a site visit on 20 April, more of these visits can be arranged. The latest liaison meeting was chaired by Oriol Sabatter, Construction Director at Amey. It was reported that AD material will start being processed in May and hot commissioning in July marking the start of testing to become fully operational in January 2018. There are currently 38 staff and this will be 70 once fully operational, 70% of the staff from the North Yorkshire area. Peter also mentioned the Company were keen on doing community work and can be approached with suitable ideas.

2017.95

Allerton Park Landscape & Cultural Heritage Fund Grant

Cllr O Quarmby reported that the fund was running short of money and the next applications would now be taken in December, match funding will help where possible.

Cllr Quarmby informed the PC that at The Mar - the draft hydrological surveys are complete, the ecology work cannot be finished until July, and the Lawyer is continuing investigations.

The initial tree survey work has been completed and there was a good turnout to the meeting at the Bluebell; next steps include approaching the landowners as the project needs their support. The phone box is finished but it remains to be decided on a use for it, the community should be involved in the decision, a community competition was suggested. Cllr Quarmby put together a proposal for community engagement and bring to the next meeting.

The Chair moved to take **2017.97 - Application 6.78.94.D.FUL 17/00496/FUL – erection of 1 no. agricultural workers dwelling at land and buildings known as Vintage Croft, Moor Lane, Ferrensby.**

The applicant informed the PC that there is an agricultural tie to the buildings, this means you have to prove you are in the business of farming, if this is not proven the buildings can be removed. He stated that the current plans are under revision as the proposed dwelling is too big and needs in his opinion to be 30% smaller.

Council agreed that given the information provided by the applicant it has in principal no objections, but will wait for the revised drawings.

2017.96

Finance

The following payments were noted:

1. Payment of £95.33 Clerk's salary (January 2017)
2. Payment of £20.00 Arkendale Community Hall
3. Payment of £86.25 YLCA training (Cllr J West)
4. Payment of £95.33 Clerk's salary (February 2017)
5. **Receipt** of £25052.00 Two Ridings Grant Funding*
6. Payment of £1920.00 L Carr Contractors (telephone box)*
7. **Receipt** of £596.40 NALC Transparency Grant Funding
8. Payment of £6.60 Admin expense (stamps x 12)
9. Payment of £1600.00 E Harris Solicitors (The Mar)*
10. Payment of £28.91 Autela Payroll (Jan – Mar + pension assessment)
11. Payment of £95.33 Clerk's salary (March 2017)
12. Payment of £126.00 YLCA subscription 2017/18.

*Allerton Park Landscape and Cultural Heritage Fund.

An up to date statement of accounts was received by Council and signed by the Chair.

The Clerk gave a brief update on the current status re internet banking. Council agreed the Clerk should be added to the bank mandate to progress the process.

The Clerk gave Councillors an update on the purchases to be made in line with the transparency fund grant and asked Council to consider adding to the fund to allow for the addition of Microsoft Outlook to the overall package (Email software is not covered by the fund). Council agreed to the additional funding.

For audit purposes:

Councillors confirmed their register of interests is up to date, Councillor K Mullen submitted her form to the Clerk to forward to HBC.

Councillors reviewed and approved the Risk Assessment and Management Policy.

Councillors reviewed and approved the current asset register. It was requested that the value of the telephone box be revised due to the recent work done, this will be looked at for the 2017/18 asset register.

2017.97

Parish Council Notification – Planning Applications

Application 6.87.16.H.COUC 16/04137/COUC – change of use from paddock (sui generis) to domestic curtilage (C3) at Clareton Manor Barn, Clareton Lane, Coneythorpe, HG5 0SA - *PC has no objections.*

Application 6.500.281.EIAMAJ 16/05647/EIAMAJ – outline application for development of Business Park with access considered at land at Flaxby, South West of the junction of the A59 and A1M – Cllr J West to continue to put together comments for Council approval.

Application 6.78.97.FUL 17/00807/FUL – resurfacing of an existing footpath, improvement of access, erection of 1m high fence and self-closing gate and replacement of existing noticeboard at St Bartholomew's Church, Arkendale.

The Chair permitted discussion with the applicant, Mr Shipman and Mrs Shipman regarding specifically the railings proposed. The complications regarding the requirements of the DAC were highlighted with respect to H&S and the implications this has on design. The rules in place do not give any context to the environment the Church sits within, in this case a rural setting.

The PC agreed to object to this application due to the proposed railings being wholly

inappropriate for the rural setting.

Application 6.78.94.D.FUL 17/00496/FUL – erection of 1 no. agricultural workers dwelling at land and buildings known as Vintage Croft, Moor Lane, Ferrensby – *see previous detail after 2017.95.*

2017.98 Parish Decisions Notified by Harrogate Borough Council

Application 6.78.67.E.DISCON 17/00568/DISCON – approval of details under condition 2 and conditions 3c and 3e (approved plans) of planning permission 15/03024/DVCON at Pond House Farm, Mar Head Balk, HG5 0RG – refusal to confirm discharge of conditions.

Application 6.87.16.H COU 16/04137/COU – change of use of agricultural land (sui generis) to domestic curtilage north west and south east of the barn and change of use of agricultural land to the east of the site to include a wildlife pond at Clareton Manor Barn, Clareton Lane, Coneythorpe – approved subject to conditions.

2017.99 Planning applications general

No planning applications were received after publication of this agenda and prior to the meeting.

Following advice given by the YLCA on a number of occasions Councillor J West proposed a change to the way the Parish Council deals with planning applications notified to the PC. Council agreed to give delegated power (after consultation with Parish Councillors) to the Clerk to make comment to HBC planning on behalf of the PC.

2017.100 Coneythorpe and Clareton

Councillor West agreed in the interests of time any matters could be discussed at a future meeting.

2017.101 Arkendale

Councillor West informed the PC that there has only been 1 application for Quiet Lane designation in the whole of NYCC, this was near Scarborough and was successful. It was agreed that Councillor West should continue to put a plan together, but he stressed there was a lot of work to do.

Councillor Robershaw stated that there was insufficient space for a shelter at the bus stop behind The Bluebell unless the roof structure was attached to the pub wall, the PC agreed that this idea was not viable under the circumstances.

The Clerk gave out the details of the requirements needed by HBC to provide equipment for a Village Spring Clean (Arkendale, Coneythorpe and Clareton). The PC agreed that the Clerk should establish if HBC still have equipment available for use and bring the information to the next meeting.

2017.102 Correspondence:

Council agreed to receive and note the following:

- The White Rose Update dated March 2017
- An email from the YLCA and attached letter (NALC) dated 14 March 2017 re Parish Precepts – request to demonstrate restraint.
- The email from the YLCA re Community Speed Watch Scheme. Cllr J West stated that Coneythorpe and Clareton will be interested in this scheme and Council agreed for him to make further enquiries.

2017.103 Highways

Cllr M Robertshaw stated that NYCC continued to report that Holgate Bridge was in the 'work bank', but hoped that after this evening Cllrs Windass and Duxbury could increase the pressure on NYCC to give higher priority to this work.

The 'triangle' work suggested had a positive response from NYCC but no funding is available, Cllr West will continue to pursue possible funding through the AWRP grant scheme.

2017.104 Fly Tipping

Cllr Houseman reported that there had been no incidents since last meeting.

2017.105 Matters for inclusion on next agenda

- A new noticeboard for Coneythorpe and Clareton
- Cllr O Quarmby to pursue landscaping situation at the substation, including the possibility of a 'green screen' option where planting cannot be carried out.

2017.106 Date and time of next meeting

The Annual Meeting of the Parish Council will be held on **Wednesday 10th May 2017 at 7.00pm** in the Community Hall, Arkendale.

The next ordinary meeting of the Parish Council will be held on **Wednesday 10th May 2017 at 7.30pm** in the Community Hall, Arkendale.

The Annual Parish Meeting will be held on **Wednesday 10th May 2017 at 8.00pm** in the Community Hall, Arkendale.

The meeting closed at 9.30pm

Signed Dated