

Arkendale, Coneythorpe & Clareton Parish Council

4th May 2017

NOTICE OF MEETINGS

There will be three meetings of the Parish Council on **Wednesday 10th May 2017** starting at **7.00pm** in the Community Hall, Arkendale. All meetings of the Parish council are open to the public and agendas for the meetings are set out below.

Angela Pulman

Clerk to the Parish Council

ANNUAL MEETING OF THE PARISH COUNCIL AT 7.00PM AGENDA

- A.2017.01 Election of Chairman to serve for the year 2017/2018 and signing of Declaration of Acceptance.**
- A.2017.02 Election of Vice-Chairman to serve for the year 2017/2018.**
- A.2017.03 Apologies for absence.**
- A.2017.04 Declarations of Interest.**
Members to indicate whether they will be declaring any interests under the Code of Conduct.
- A.2017.05 Minutes of the previous meeting.**
To approve the minutes of the meeting held on 18th May 2016.
- A.2017.06 Chairman's Report**
Chairman Cllr Mark Robertshaw to present the report for 2016/17.
- A.2017.07 Annual Governance Statement**
To agree the Annual Governance Statement on the Annual Return for the year ending 31st March 2017.
- A.2017.08 Statement of Accounts**
To agree the Statement of Accounts on the Annual Return for the year ending 31st March 2017.
- A.2017.09 Appointment of Representatives**
To appoint representatives to serve on the following bodies for the year 2017/18
- YLCA
 - AWRP Liaison Committee
 - HBC Planning Meetings
 - Police Liaison
 - Highways – Area 6
 - Fly Tipping
 - AWRP Community Fund

A.2017.10

Schedule of meetings.

To agree the schedule of meetings to be held next year which is as follows:

Wednesday 13th September 2017

Wednesday 15th November 2017

Wednesday 17th January 2018

Wednesday 14th March 2018

Wednesday 9th May 2018 (includes Annual Meeting, Ordinary Meeting & Parish Meeting)

All meetings to be held in the Community Hall, Arkendale starting at 7.30 p.m.

A.2017.11

Date and Time of next meeting.

To confirm that the next Annual Meeting of the Parish Council will be on Wednesday 9th May 2018.

ORDINARY MEETING OF THE PARISH COUNCIL AGENDA

2017.01 Apologies for absence

2017.02 Declarations of Interest. Members to indicate whether they will be declaring any interests under the Code of Conduct

2017.03 Public Participation. Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance and enable Council to effectively and lawfully manage this activity.

Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.

2017.04 Minutes of the previous meeting:

To approve the minutes of the meeting held on Wednesday 12th April 2017.

2017.05 Correspondence

- HBC have offered a selection of bulbs. Cllrs to decide on selection and order by application form by 22nd May 2017. Arrangements to be made for collection.
- Village Spring Clean – equipment available – 5 working days minimum notice.

2017.06 Finance

To consider any current Financial Matters:

1. Payment of £2588.40 WSP Parsons Brinkerhoff*
2. Payment of £20.00 Arkendale Memorial Hall
3. Payment of £671.98 Laptop, printer etc**
4. Payment of £95.33 Clerk's salary (April)
5. **Receipt** of £1300.00 Precept instalment (1)

*Allerton Park Landscape and Cultural Heritage Fund

** Transparency Grant Fund, items purchased by Clerk

To consider the appointment of J Mackman for the internal auditor 2017/18.

To consider reviewing the value of the telephone box for the asset register after recent works.

2017.07 Planning decisions notified by Harrogate Borough council

- Application 6.78.94.D.FUL 17/00496/FUL – Erection of 1 no. agricultural workers dwelling at Land and buildings known as Vintage Croft, Moor Lane – application withdrawn.

2017.08 Planning Applications dealt with between meetings

- Application 6.78.31.I.FUL 17/00608/FUL – erection of two-storey extension, single storey extension, two storey double garage and porch; formation of fenestration, chimney and access at Broom Farm, Wincup Lane, Boroughbridge.

- 2017.09 Planning applications**
To consider any planning applications received after publication of this agenda and prior to the meeting.
- 2017.10 Coneythorpe and Clareton**
- To consider a new noticeboard.
 - Community Speedwatch Scheme – update from Cllr West.
 - Coneythorpe substation screening – update from Cllr Quarmby
- 2017.11 Arkendale**
- Quiet Lane designation – update from Cllr West
- 2017.12 Allerton Park Landscape and Cultural Heritage Fund Grant**
- Telephone Box competition
 - General update from Cllr O Quarmby.
- 2017.13 Highways**
Cllr Mark Robertshaw to provide an update
- 2017.14 Fly tipping**
Cllr Peter Houseman to provide an update
- 2017.15 Matters for inclusion on the next Agenda.**
- 2017.16 Date and Time of next meeting.**
To confirm that the next meeting of the Parish Council will be held on Wednesday 13th September 2017 in the Community Hall, Arkendale.

**ANNUAL PARISH MEETING
AT 8.00 PM
AGENDA**

- P.2017.01 Apologies for absence**
- P.2017.02 Minutes of the previous meeting**
- To approve the minutes of the last meeting held on 18th May 2016.
- P.2017.03 Annual Report of the Parish Council:**
- Chairman's Report
 - Finance Report
- P.2017.04 Questions and comments arising from agenda item 3.**
- P.2017.05 Reports from other Community Groups**
- P.2017.06 Any other items to be raised by any elector**
- P.2017.07 Date and Time of next meeting – Wednesday 9th May 2018.**