

Arkendale, Coneythorpe & Clareton  
Parish Council

**Minutes of the Ordinary Parish Council Meeting held on Wednesday 15 November 2017  
in the Community Hall, Arkendale**

**Present:** Cllr P Houseman, Cllr K Mullen, Cllr O Quarmby, Cllr M Robertshaw (Chair), Cllr J West.

**In Attendance:** Angela Pulman (Clerk)  
7 members of the Public

**2017.33** No apologies for absence.

**2017.34** **Declarations of Interest** – none

**2017.35** **Public Participation** – Cllr Robertshaw welcomed the members of the public

**2017.36** **Minutes of the Previous Meeting**

The minutes of the meeting held on Wednesday 13 September 2017 were approved as a correct record and signed by the Chairman.

**2017.37** **Reports from other Councillors**

Cllrs Windass, Duxbury and Metcalfe sent their apologies.

**2017.38** **Finance**

The following **payments** were noted by Council:

1. Payment of £95.33 Clerk's salary (Aug)
2. Payment of £13.14 Clerk's expenses (Ink cartridge)
3. Payment of £20.00 Arkendale Memorial Hall
4. Payment of £240.00 External Audit Fee 2016/17
5. Payment of £7140.00 Brooks Ecological\*
6. Payment of £861.60 WSP UK Ltd\*
7. Payment of £33.60 Autela Payroll and Pension (Jul-Sept)
8. Payment of £2680.00 LOBO Ecology\*
9. Payment of £13.00 Clerk's expenses (stamps)
10. Payment of £95.33 Clerk's salary (Sept)
11. Payment of £95.33 Clerk's salary (Oct)
12. Payment of £35.00 Information Commissioner

\*Allerton Park Landscape and Cultural Heritage Fund

The following **receipts** were noted:

1. Receipt of £1209.82 VAT return (to 31 March 2017)
2. Receipt of £1300.00 Precept and HBC grant (2<sup>nd</sup> instalment)

- Council agreed to proceed with the internet banking application:  
Clerk = Principal User  
Chair = Secondary User  
All Councillors to have access to view bank statements at all times.  
Clerk has authority to process payments up to £100, anything over this amount and 2 signatories must authorise payment in advance and this must be documented.
- Members received and approved the latest statement of accounts.
- Financial regulations – Clerk to review the regulations to ensure they meet requirements, updated version to be sent to Council for approval prior to next meeting.
- Council agreed the budget for 2018/19, details to be put on the website.
- Council agreed the Precept for 2018/19 at £2600, the Clerk to complete the necessary paperwork and return to HBC.

#### **2017.39 Planning decisions notified by Harrogate Borough Council.**

- Application 6.500.281.EIAMAJ – Outline application for development of business park with considered access at Land at Flaxby South West of the junction of the A59 and A1M – approved subject to conditions.
- Application 6.87.28.F.FUL – conversion of barn and outbuildings to adjoining host dwelling at Cottage Farm, Shortsill Lane, Coneythorpe, HG5 0RW – approved subject to conditions.
- Application 6.78.28.D.FUL – erection of two storey extension and external flue. Alteration to fenestration at Badgers Close, Moor Lane, Arkendale, HG5 0QU – approved subject to conditions.
- Application 6.78.41.E.FUL – change of use from Agricultural Barn to form 20 No. stables for DIY Livery, formation of horse arena, 18 No. parking spaces at Poplars Farm, Hay A Park, Ferrensby, HG5 0RH – approved subject to conditions.
- Application 6.78.66.F.FUL – erection of 2 dwellings, formation of new access and hardstanding and demolition of agricultural building at Black Barn, South of Dale House Farm, Moor Lane, Arkendale, HG5 0QU – approved subject to conditions.

#### **2017.40 Planning Applications**

- Application 6.78.47.P.OUT 17/04542/OUT – outline application for the demolition of existing agricultural buildings, the erection of 4 dwellings and conversion of barn to dwelling with access considered. Land adjacent to Hazel Head Farm, Mar Head Balk, HG5 0RG – PC has no objections to this application.

#### **2017.41 Planning Applications received after agenda published – none.**

#### **2017.42 Other Planning Matters**

- **Harrogate Borough Council Local Plan (Flaxby settlement)**

Cllr J West gave an update on the evolving plan.

HBC Planning have digested the results of their last Consultation and have come up with their Publication Draft. The immediate next steps are that the “Draft” goes before following:

1. Wed 15<sup>th</sup> November – Cabinet
2. Thur 16<sup>th</sup> November – District Development Committee
3. Wed 29<sup>th</sup> November - Cabinet
4. Wed 13<sup>th</sup> December – Full Council

If approved:

*January 2018* – Publication of the “Plan”

Followed by formal 6-week consultation.

*Summer 2018* – Submission of “Plan” to the Secretary of State

Appointment of Independent Inspector.

*Winter 2018* – Examination of “Plan”

*Spring 2019* – Inspector reports, Adoption of Plan considered at full Council, Adoption of “Plan”.

Cllr J West gave an update on Flaxby Park - awaiting submission of Planning Application for 2,750-3,000 houses, new rail halt etc. due any day.

- **Sugar Beet Factory**

Cllr Quarmby had joined the RAGS (Reject Allerton Gridlock and Stink) group to represent the PC, however due to other commitments Cllr Quarmby is unable to continue this role, therefore David Tracy has agreed to attend RAGS meetings and provide feedback via Cllr Quarmby to the PC. The PC has agreed to this change.

Cllr Quarmby reported that an application is expected in the New Year, but RAGS are keen that letters of objection are written now. Once the planning application has been submitted RAGS are keen to be involved in any meeting held by this PC to discuss the application.

**2017.43**

**Allerton Park Landscape and Cultural Heritage Fund**

Cllr Quarmby informed members that The Mar scheme had unanimous support so far from residents for the proposals.

The tree planting scheme had some concerns raised regarding specific tree positioning and through consultation with residents 6 trees have been removed from the scheme.

Cllrs Mullen and Quarmby have met with contractors and the tender process has begun. The deadline for the next grant application is 4 December 2017.

**Telephone Box Ideas**

Cllrs requested this item be added to the next agenda.

**2017.44**

**Arkendale, Coneythorpe and Clareton:**

- To consider a new, larger noticeboard for Coneythorpe and Clareton

Councillor West made the following proposal:

Rather than replace the existing noticeboard, I suggest the PC purchase one of the same size as the current one from Greenbarnes, mounted side by side, and along with the purchase of a “Header” for the combined two boards which would make it complete from a visual perspective.

**The Cost of Purchase would be £637.12 plus VAT delivered.**

*Installation and Lighting changes would be carried out by local residents and The Tiger Inn Signwriting at an additional cost of £53.06 would be an added benefit.*

The PC agreed to fund the additional noticeboard as outlined by Cllr West.

Cllr Robertshaw to approach County Councillor Windass as to whether any funding help would be available to the PC.

- Defibrillator

Councillor West made the following proposal after briefing those present with the situation to date:

There is not a question of doubt that our Parish needs two defibrillators, one in Coneythorpe and one in Arkendale and therefore we as a PC should not let this continue for another seven years and commit today to go forward working with "The Community Heart Beat Trust" and apply for National Lottery Funding, subject to a full working paper being prepared and submitted to full council for approval (if necessary at an EGM).

Cllr West to work with members of the PC and Community to cover all aspects of an Implementation and Operation Plan and submit these including all associated costs, ongoing organisation and initial & continued training.

The PC agreed to this proposal.

- Coneythorpe Substation

Cllr Quarmby reported on a successful result at the substation, in addition to the hedgerows NPG already dealt with they will now be planting trees in the verge outside the substation and in front of the transformers inside the substation.

- Lorries through the villages.

Cllr West requested this item due to the continued disruption that the 44 tonne lorries delivering to and from Clareton Moor Farm are causing to the Villages of Coneythorpe & Clareton, in our Parish. (Also to the Village of Flaxby in our neighbouring Parish) on a daily basis.

Recently, disruption has started to be caused to Arkendale as some lorries have used that route to access the Farm.

Councillor West made the following proposal:

The PC recognise fully that any change to the status quo regarding lorry routes will be contentious BUT propose that we look at this matter as a Parish wide issue and that "If" these lorry movements are to continue, the Farm should be informed that there has to be a 20mph limit, a strict start and finish time limit BUT that the route taken is at the driver's discretion.

After discussion the PC agreed to the proposal and the need to look into the matter in greater detail to try to improve the situation for all.

- Bulb planting

Cllr M Robertshaw reported that all bulbs received from HBC had been planted close to the bus stop.

- 'Barriers' across fields/Highways

Cllr M Robertshaw has raised the issues of steel barriers and stacked lorry tyres with NYCC Area 6 and is awaiting an update.

## 2017.45

### Correspondence

- General Data Protection Regulation

The Clerk gave Council a brief summary of GDPR and the impact to the PC. The Clerk is to provide the PC with updates as and when received.

Councillor Mullen offered to assist where able through her own experience of the new law.

- Boundary Commission changes

Cllr West reported that after the first round of consultations, the Boundary Commission received a large number of representations regarding Claro and Boroughbridge wards which objected to the initial proposals and removal of the wards from the Harrogate and Knaresborough constituency (and move to Selby). For this reason, the Boundary Commission have changed

their recommendation and now propose that the Boroughbridge and Claro wards remain in the Harrogate and Knaresborough constituency.  
There will now be a further period of consultation on these new proposals ending on 11th December.

It was agreed that, on behalf of the PC, Cllr West would submit the following comment to the consultation (and encourage Parish Residents to do the same):

*“Arkendale, Coneythorpe & Clareton Parish Council would like to congratulate the Enquiry in listening to the PC’s and members of the public and reversing their initial proposals.*

*We wish to confirm why, in our opinion, your decision is the right one.*

*The reasons we objected to the proposal to move the village of Arkendale and the village of Coneythorpe & Clareton (both villages in the Claro ward) from the Harrogate and Knaresborough constituency to that of Selby and Ainsty are:*

- The parish of Arkendale, Coneythorpe & Clareton is integrally aligned with Harrogate.*
- It is the nearest large town, main shopping centre and administrative centre.*
- Council Tax is paid to Harrogate Borough Council and they provide local services to the parish.*
- Provision of hospital and other medical services are via Harrogate.*
- The majority of children attend secondary education within the Harrogate Borough and residents have close ties with the town and borough.*
- Geographically the villages are 20 minutes from Harrogate whereas the journey to Selby would be at least one hour.*
- There are strong community links between the Parish and Knaresborough and Harrogate.*
- There is no local connection to the Selby area, no transport links and residents have no cause ever to go there - a visit to the MP would involve a considerable journey to a strange area.*
- The Parish Council would like to retain the existing links between the village and community of which it is logically part.*

**2017.46 Fly Tipping**

Cllr Peter Houseman reported there had been 2 incidents, but once reported the area was cleared by NYCC the next day.

**2017.47 Matters for inclusion on the next agenda**

Lorries through villages – Lorry Watch Scheme etc  
Church Clock  
Date for Village Spring Clean

**2017.48 Date and Time of next meeting.**

The next meeting of the Parish Council will be held on Wednesday 17<sup>th</sup> January in the Community Hall, Arkendale at 7.30pm.

Signed ..... Dated .....