

Arkendale, Coneythorpe & Clareton  
Parish Council

**Minutes of the Ordinary Parish Council Meeting held on Wednesday 14 March 2018 in  
the Community Hall, Arkendale**

**Present:** Cllr P Houseman, Cllr K Mullen, Cllr O Quarmby, Cllr M Robertshaw (Chair), Cllr J West.

**In Attendance:** Angela Pulman (Clerk)  
HBC Cllr Z Metcalfe (representing Cllr Duxbury in his absence)  
6 members of the Public

**2018.64** No apologies for absence.

**2018.65** **Declarations of Interest** – none

**2018.66** **Public Participation** – Cllr Robertshaw welcomed the members of the public.

**2018.67** **Minutes of the Previous Meeting**

The minutes of the meeting held on Wednesday 17 January 2018 were approved as a correct record and signed by the Chairman.

**2018.68** **Reports from other Councillors**

HBC Cllr Z Metcalfe reported that the consultation for the next phase of the HBC draft local plan was now closed.

She mentioned that the Harrogate District would be having elections on the 3 May 2018 including all Parish Councils and the Borough.

Cllr Metcalfe stated her belief that the Flaxby development application would be looked at by the planning committee but not before June.

**2018.69** **Finance**

The following **payments** were noted by Council:

1. Payment of £1738.30 E Harris Solicitors\*
2. Payment of £20.00 Arkendale Memorial Hall
3. Payment of £95.33 Clerk's salary (Jan)
4. Payment of £95.33 Clerk's salary (Feb)
5. Payment of £20.00 Arkendale Memorial Hall

\*Allerton Park Landscape and Cultural Heritage Fund.

- Parish Council received and approved the latest statement of accounts.
- Parish Council reviewed and approved the Risk Assessment and Management Policy.
- Parish Council reviewed and approved the updated PC Asset Register.

**2018.70 Planning decisions notified by Harrogate Borough Council**

- Application 6.78.47.P.OUT 17/04542/OUT – outline application for the demolition of existing agricultural buildings, the erection of 4 dwellings and conversion of barn to dwelling with access considered. Land adjacent to Hazel Head Farm Mar Head Balk, HG5 0RG – application approved.
- Application 6.78.100.FUL 17/05185/FUL – demolition of an outbuilding and two porches and erection of a two-storey side extension. Measum House, Moor Lane, HG5 0RF – application approved.

**2018.71 Planning Applications**

- Application 6.87.16.I.FUL 18/00716/FUL – erection of garage/office annexe. Clareton Manor Barn, Clareton Lane, Coneythorpe, HG5 0SA – PC has no objection to this application.
- NY/2018/0038/FUL  
Consultation on planning application for the purposes of the temporary erection of a structure (412 sq. metres) for the storage of baled recyclate arising from the existing AWRP facility granted under planning permission C6/500/63/Q/CMA and construction of 26 additional car parking spaces (five years) permission C6/500/63/Q/CMA) and construction 26 additional car parking spaces (five years) on land at Allerton Waste Recovery Park, Allerton Park Quarry, Knaresborough, HG5 0SD – PC has no objection to this application.

**2018.72 Planning applications received after agenda published – none to consider.**

**2018.73 Allerton Park Landscape and Cultural Heritage Fund**

Cllr Quarmby informed members that the PC had been awarded the second part of the grant and work at some sites will be starting in the near future. Cllr Quarmby detailed some of this work and mentioned that he had tried to make contact with all the residents close to the initial phase of work to keep them up to date with progress.

It was suggested that residents be made aware of how many workmen will be on site and during what times – Cllr Quarmby said he would endeavour to update the website with information where possible.

Although ownership of The Mar is still being dealt with, the current owners have indicated that they are happy for the work to commence.

The PC are aware that a risk assessment will need to be carried out on the new area once ownership is transferred and the PC's insurance requirements will need to be updated – this may incur extra cost.

HBC arboriculturalists and NYCC highways have been apprised of the tree planting scheme.

PC resolved that the 2<sup>nd</sup> phase grant agreement be signed and the Mar contract of works agreement be signed at this was done at the meeting.

**2018.74 Arkendale, Coneythorpe and Clareton:**

- Defibrillators - Cllr West reported that The Tiger Inn had agreed to be the site for a defibrillator and he was waiting to meet Mr Sykes from The Bluebell, if The Bluebell Inn was not feasible then the community hall could be considered.

- Litter on A168, HBC litter pick is believed to have been done. Members commented on the area in the vicinity of the incinerator being particularly bad. Cllr Metcalfe will look into this with NYCC.  
PC asked to note that the Spring litter pick has been postponed due to ongoing works in the villages. Cllr West informed the PC that he had some litter picking equipment for the use of volunteers in Coneythorpe and Clareton and this would be publicised on the website. He suggested Arkendale could do the same if there was the need.
- Christmas Tree lights for Arkendale - several suggestions were put forward for Christmas lighting in Arkendale. The most popular idea was to light the 3 trees at the Church, it was agreed that the subject would be raised at the next church meeting.

**2018.75 Correspondence**

- Latest Commuted Sums report December 2017.  
After discussion it was realised that the commuted sums available needed to be made visible to the Parish as there were several projects that may benefit from a little extra money. The Clerk agreed to summarise the HBC document with an explanation as to how to go about claiming from HBC held commuted sums for a particular project.
- Election Information from HBC – the clerk reminded members of the forthcoming election and that should they wish to stand all current Councillors were required to complete a nomination pack and return to HBC.

**2018.76 Fly Tipping**

It was reported at the meeting that fly tipping had occurred in the Community Hall car park – Cllr P Houseman will deal with this matter.

**2018.77 Matters for inclusion on the next agenda**

Christmas tree lights in Arkendale.  
Restrictions to accessing footpaths on the ‘Knaresborough Round’ due to chicken wire.  
Clareton Farm, Clareton Lane – increase in development – stakes on roadside, grass verge cut too close to hedgerow – permissions? Diggers churning up the lane.  
Lorries through the villages/Lorry Watch – next step to contact the Farnham Lorry Watch Co-ordinator.

**2018.78 Date and Time of next meeting.**

The **Annual Meeting of the Parish Council** will be held on Wednesday 9<sup>th</sup> May 2018 at **7.00pm** in the Community Hall, Arkendale.

The next **ordinary meeting of the Parish Council** will be held on Wednesday 9<sup>th</sup> May 2018 at **7.30pm** in the Community Hall, Arkendale.

To confirm the **Annual Parish Meeting** will be held on Wednesday 9<sup>th</sup> May 2018 at **8.00pm** in the Community Hall, Arkendale.

Signed ..... Dated .....