

Arkendale, Coneythorpe & Clareton Parish Council

2nd May 2017

NOTICE OF MEETINGS

There will be three meetings of the Parish Council on **Wednesday 9th May 2018** starting at **7.00pm** in the Community Hall, Arkendale. All meetings of the Parish council are open to the public and agendas for the meetings are set out below.

Angela Pulman
Clerk to the Parish Council

ANNUAL MEETING OF THE PARISH COUNCIL AT 7.00PM - AGENDA

- A.2018.01 Election of Chairman to serve for the year 2018/2019 and signing of Declaration of Acceptance.**
- A.2018.02 Election of Vice-Chairman to serve for the year 2018/2019.**
- A.2018.03 To consider Co-opting to fill the vacancy for Arkendale Parish.**
- A.2018.04 Apologies for absence.**
- A.2018.05 Declarations of Interest.**
Members to indicate whether they will be declaring any interests under the Code of Conduct.
- A.2018.06 Minutes of the previous meeting.**
To approve the minutes of the meeting held on 10th May 2017.
- A.2018.07 Chairman's Report**
Chairman Cllr Mark Robertshaw to present the report for 2017/18.
- A.2018.09 Appointment of Representatives**
To appoint representatives to serve on the following bodies for the year 2018/19
- YLCA
 - AWRP Liaison Committee
 - HBC Planning Meetings
 - Police Liaison
 - Highways – Area 6
 - Fly Tipping
 - AWRP Community Fund
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- A.2018.10 Schedule of meetings.**
To agree the schedule of meetings to be held next year which is as follows:
Extra-ordinary meeting to sign-off the AGAR for 2017/18 - **TBA**
Wednesday 19th September 2018 (possible venue change – TBA)
Wednesday 21st November 2018
Wednesday 23rd January 2019
Wednesday 20th March 2019
Wednesday 15th May 2019 (includes Annual Meeting, Ordinary Meeting & Parish Meeting)
- All meetings to be held in the Community Hall, Arkendale starting at 7.30 p.m.
- A.2018.11 Date and Time of next meeting.**
To confirm that the next Annual Meeting of the Parish Council will be on Wednesday 15th May 2019

ORDINARY MEETING OF THE PARISH COUNCIL - AGENDA

2018.01 Apologies for absence

2018.02 Declarations of Interest. To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.

2018.03 Public Participation. Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance and enable Council to effectively and lawfully manage this activity.

Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.

2018.04 Minutes of the previous meeting:

To approve the minutes of the meeting held on Wednesday 14th March 2018.

2018.05 Correspondence

- HBC have offered a selection of bulbs. Cllrs to decide on selection and order by application form by 21st May 2018. Arrangements to be made for collection.
- NYCC Records Office Survey (closing date 6 June 2018).
- HBC Welfare Support Strategy Consultation closing date 6 June 2018).

2018.06 Finance

To consider any current Financial Matters:

1. Payment of £128.00 YLCA membership 18-19
2. Payment of £1990.80 E Harris Solicitor – The Mar*
3. Payment of £95.33 Clerk's salary (Mar)
4. Payment of £40.32 Autela Payroll (Jan-Mar)
5. Payment of £612.00 DTMS Ltd (The Mar)**
6. Payment of £95.33 Clerk's salary (Apr)
7. **Receipt** of £2246.89 VAT return
8. **Receipt** of £1300 Precept (1st Instalment)
9. **Receipt** of £400 NYCC grant (noticeboard)

*Allerton Park Landscape and Cultural Heritage Fund

**Allerton Park Landscape and Cultural Heritage Fund Phase 2

To consider the appointment of J Mackman for the internal auditor 2018/19.

To consider and agree costs for set up of new email accounts for all Cllrs in line with GDPR.

To consider and agree next steps re DPO appointment in line with GDPR (see YLCA email dated 27/4/2018).

To consider a 2% salary increase for the Clerk in line with the NALC 2018-19 National Salary Award.

2018.07 Planning decisions notified by Harrogate Borough Council

- To consider planning enforcement case no: 18/00206/PR15 as notified by HBC.

2018.08 Planning Applications – other

To consider any planning applications received after publication of this agenda and prior to the meeting.

2018.09 Arkendale, Coneythorpe and Clareton

- Christmas tree lights in Arkendale – any further updates/ideas.
- Restrictions to accessing footpaths on the 'Knaresborough Round' due to chicken wire.
- Lorries through the villages/Lorry Watch – next step to contact the Farnham Lorry Watch Co-ordinator.

2018.10 Allerton Park Landscape and Cultural Heritage Fund Grant

- General update from Cllr O Quarmby.
- Lifebuoy – The Mar

2018.11 Highways

Cllr Mark Robertshaw to provide an update

2018.12 Fly tipping

Cllr Peter Houseman to provide an update

2018.13 Matters for inclusion on the next Agenda.

2018.14 Date and Time of next meeting.

To confirm that the next meeting of the Parish Council will be held on Wednesday 19th September 2018 in the Community Hall, Arkendale.

**ANNUAL PARISH MEETING
AT 8.00 PM
AGENDA**

- P.2018.01 Apologies for absence**
- P.2018.02 Minutes of the previous meeting**
- To approve the minutes of the last meeting held on 10th May 2017.
- P.2018.03 Annual Report of the Parish Council:**
- Chairman's Report
 - Finance Report
- P.2018.04 Questions and comments arising from agenda item 3.**
- P.2018.05 Reports from other Community Groups**
- P.2018.06 Any other items to be raised by any elector**
- P.2018.07 Date and Time of next meeting – Wednesday 15th May 2019.**