

# Arkendale, Coneythorpe & Clareton Parish Council

24 May 2018

## NOTICE OF MEETING

There will be an extra-ordinary meeting of the Parish Council on **Tuesday 29 May 2018** starting at **7.30pm** (and finishing at 8.00pm) at the Community Hall, Arkendale. All meetings of the Parish Council are open to the public, and the Agenda for the meeting is set out below.

Angela Pulman  
Clerk to the Parish Council

- 2018.15**      **To receive apologies and approve reasons for absence**
- 2018.16**      **Declarations of Interest.** To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.
- 2018.17**      **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance and enable Council to effectively and lawfully manage this activity.
- Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.*
- 2018.18**      **To receive and note the Internal Audit Statement** and internal audit report for the year ending 31 March 2018.
- 2018.19**      **Annual Governance Statement**  
To consider the Annual Governance Statement for the year ending 31 March 2018.
- 2018.20**      **Statement of Accounts**  
To consider the Statement of Accounts for the year ending 31 March 2018.
- 2018.21**      **Certificate of Exemption**  
To complete the certificate of exemption for submission to the external auditor for the year ending 31 March 2018.
- 2018.22**      **Finance**  
To consider any current Financial Matters:  
1. Payment of £20.00 Community Hall  
2. Payment of £95.33 Clerk's salary (May)
- 2018.23**      **To consider** the appointment of Bartlett's Tree Surgeons to act as Agents on our behalf in Planning Application to remove tree on Green Lane at a cost of £45 plus VAT.