

NOTICE OF MEETINGS

There will be three meetings of the Parish Council on **Wednesday 15th May 2019** starting at **7.00pm** in the Community Hall, Arkendale. All meetings of the Parish council are open to the public and agendas for the meetings are set out below.

Angela Pulman Clerk to the Parish Council

ANNUAL MEETING OF THE PARISH COUNCIL AT 7.00PM

AGENDA

- A.2019.01 Election of Chairman to serve for the year 2019/2020 and signing of Declaration of Acceptance.**
- A.2019.02 Election of Vice-Chairman to serve for the year 2019/2020.**
- A.2019.03 Apologies for absence.**
- A.2019.04 Declarations of Interest.**
Members to indicate whether they will be declaring any interests under the Code of Conduct.
- A.2019.05 Minutes of the previous meeting.**
To approve the minutes of the meeting held on 9th May 2018.
- A.2019.06 Chairman's Report**
Chairman Cllr Mark Robertshaw to present the report for 2018/19.
- A.2019.07 Appointment of Representatives**
To appoint representatives to serve on the following bodies for the year 2019/20
- YLCA
 - AWRP Liaison Committee
 - HBC Planning Meetings
 - Police Liaison
 - Highways – Area 6
 - Fly Tipping
 - AWRP Community Fund
 - Footpaths
- A.2019.08 To consider** temporary arrangements until Clerk/RFO vacancy filled.
- A.2019.09 To adopt** the latest version of **Standing Orders** and **approve** the **Reserves Policy** for 2019/20.
- A.2019.10 To receive and note** the **Internal Audit Statement** for the year ending 31 March 2019.
- A.2019.11 Annual Governance Statement**
To consider the Annual Governance Statement for the year ending 31 March 2019.
- A.2019.12 Statement of Accounts**
To consider the Statement of Accounts for the year ending 31 March 2019.
- A.2019.13 Schedule of meetings.**
To agree the schedule of meetings to be held next year which is as follows:
Wednesday 18th September 2019
Wednesday 20th November 2019
Wednesday 22nd January 2020
Wednesday 18th March 2020 (*to be held at The Tiger Inn, Coneythorpe)
Wednesday 20th May 2020 (includes Annual Meeting, Ordinary Meeting & Parish Meeting)
- All meetings* to be held in the Community Hall, Arkendale starting at 7.30 p.m.
- A.2019.14 Date and Time of next meeting.**
To confirm that the next Annual Meeting of the Parish Council will be on Wednesday 20th May 2020.

2019

ORDINARY MEETING OF THE PARISH COUNCIL AGENDA – 15 MAY 2019, 7.30p.m

2019.01 Apologies for absence

2019.02 Declarations of Interest. To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.

- Cllr K Mullen – Planning item 19/01184/LB

2019.03 Public Participation. Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance and enable Council to effectively and lawfully manage this activity.

Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.

Cllr Rebecca Burnett, HBC Cabinet Member for Planning, to attend.

2019.04 Reports from the County Councillor and Borough Councillor (if available)

2019.05 Minutes of the previous meeting:

To approve the minutes of the meeting held on Wednesday 20th March 2019.

2019.06 Finance

To consider any current Financial Matters:

1. Payment of £23,207.05 WSH Services (tree & vegetation contractors) *
2. Payment of £130.00 YLCA membership 2019-20
3. Payment of £47.00 Autela Payroll (Jan-Mar)
4. Payment of £76.33 Clerk's salary (Apr)
5. **Receipt** of £1350.00 Precept (1st Instalment)
6. Payment of £15.00 YLCA Clerk job advertisement
7. Payment of £33.00 Ink cartridges
8. Payment of £27.57 Clerk's travel expense (audit x 2)
9. Payment of £86.00 Cllr J West training

*Allerton Park Landscape and Cultural Heritage Fund

- To approve the finance figures to date.
- To consider the appointment of J Mackman as the internal auditor for 2019/20.

2019.07 Planning decisions notified by Harrogate Borough Council

- Application 6.78.T.REM 19/00214/REM – reserved matters application for the demolition of existing agricultural buildings, the erection of 4 dwellings and conversion of barn to dwelling (appearance, landscaping, layout, and scale considered) under Outline Permission 17/04542/OUT. Hazel Head Farm, Mar Head Balk, Arkendale, HG5 0RG – approved subject to conditions.
- Application 6.87.1.A.FUL 19/00813/FUL – demolition of conservatory and erection of a single storey extension. Stonybrook, 7 Shortsill Lane, Coneythorpe, HG5 0RL – approved subject to conditions.

2019
2019.08

Planning Applications

- Application 6.78.66.D.LB 19/01184/LB – listed building application for alteration of fenestration and doors. The Old Barn, Moor Lane, HG5 0QU – PC has no objections.
- Application 6.78.67.H.LB 19/01636/LB – listed building consent for the replacement of 8 no. windows. Pond House Farm, Mar Head Balk, Arkendale, HG5 0RG – PC has no objections.
- Application 6.87.15.C.FUL 19/01151/FUL - Demolition of conservatory, erection of a single storey and porch, and alterations to doors and fenestration. Stotley House 3 Shortsill Lane Coneythorpe HG5 0RL

2019.09

Planning Applications - other

To consider any planning applications received after publication of this agenda and prior to the meeting.

2019.10

Arkendale, Coneythorpe and Clareton

- Village Signs for Clareton – update from Cllr J West
- Summer Fair at The Mar
- Christmas tree lights in Arkendale
- Footpaths and Arkendale Pump

2019.11

AWRP

- Update from P Topham following latest LLc meeting.

2019.12

Allerton Park Landscape and Cultural Heritage Fund Grant

- General update from Cllr O Quarmby.

2019.13

Highways

- Cllr Mark Robertshaw to provide an update

2019.14

Fly tipping

- Cllr Peter Houseman to provide an update

2019.15

Matters for inclusion on the next Agenda.

2019.16

Date and Time of next meeting.

To confirm that the next meeting of the Parish Council will be held on Wednesday 18th September 2019 in the Community Hall, Arkendale.

2019

**ANNUAL PARISH MEETING
15 MAY 2019 AT 8.00 PM
AGENDA**

- P.2019.01** **Apologies for absence**
- P.2019.02** **Minutes of the previous meeting**
- To approve the minutes of the last meeting held on 9th May 2018.
- P.2019.03** **Annual Report of the Parish Council:**
- Chairman's Report
 - Finance Report
- P.2019.04** **Questions and comments arising from agenda item 3.**
- P.2019.05** **Reports from other Community Groups**
- P.2019.06** **Any other items to be raised by any elector**
- P.2019.07** **Date and Time of next meeting – Wednesday 20th May 2020.**