

Arkendale, Coneythorpe & Clareton  
Parish Council

**Minutes of the Ordinary Parish Council Meeting held on Tuesday 17  
September 2019 in the Community Hall, Arkendale**

**Present:** Cllr P Houseman, Cllr K Mullen (Acting Clerk) Cllr O Quarmby, Cllr M Robertshaw, Cllr J West (Chairman)

**In Attendance:** 3 members of the Public

**2019.17 Apologies for absence** - Emma Barker - Clerk

**2019.18 Declarations of Interest** - None reported

**2019.19 Public Participation** – Cllr West welcomed the members.

**2019.20 Minutes of the Previous Meeting**

The minutes of the AGM held on Wednesday 15th May 2019 were approved as correct and signed by the Chairman.

The minutes of the Ordinary meeting held on Wednesday 15 May 2019 were approved as a correct record and signed by the Chairman.

The minutes of the Annual Parish meeting held on Wednesday 15 May 2019 were approved as a correct record and signed by the Chairman.

**2019.21 Reports from the County Councillor and Borough Councillor**

Not present at this meeting

**2019.22 Finance Report - KM**

The following payments/receipts were noted:

1. Payment of £76.33 Clerks salary (May)
2. Payment of £30.00 community Hall
3. **Receipt** of £4055.14 VAT return (Apr-Jun 2019)
4. Payment of £17.99 Internet security
5. Payment of £30.00 Community Hall
6. Payment of £139.33 Clerks salary (Jul and Aug)

Budget for next 2 years being prepared - Action KM/EB

Investigating establishing ring fenced reserves for ongoing maintenance or replacement of parish assets and amenities - Action KM/EB

New financial reports being developed - Action KM/EB

Consultation document in progress to determine priorities for parish over 3-5 years, associated costs and potential sources of funding - Action KM

**2019.23 Planning Report - OQ**

**Matters arising from previous minutes** - None

**Decisions** - None

## **Applications**

Application 6.78.51.B FUL 19/03301/FUL– No objections reported to HBC

Appeal APP/E27434/W/19/3234759 - FIO

## **Applications received since the publication of the agenda and prior to the meeting**

- None

OQ confirmed is searching weekly to ensure all planning information is being received by the council, confirmed that wishes to be copied in to all correspondence sent by Clerk in connection with planning - Action EB

**2019.24**

### **Highways Report- MR**

Holgate Bridge repairs successfully completed

Traffic Calming/Speeding issues (see correspondence received)

Clareton Lane resurfacing complete

**2019.25**

### **Cultural Heritage Fund- OQ**

Awaiting reports on title for Mar from lawyer

TPO Green Lane - full application to remove TPO in progress

Tree/hedge planting - concerns over health of trees and when maintenance will take place - Action OQ to contact contractors

**2019.26**

### **Countryside Matters Report - PH**

No reported fly tipping - one incident, however local resident removed and reused

**2019.27**

### **Village Reports**

#### **Arkendale**

*Church Hall 10th Anniversary* – Council to consider attending to raise profile and consult with parishioners - Action All

*Christmas Lights* – Cost and actions to implement including contacting owner/manager Blue Bell - Action OQ

*Village Associations* (Village Hall, Church, WI, Wine Society etc.) - to be contacted for reports - Action KM

*Village Pump and Bench* - query over ownership of land and value on asset register - Action OQ (land registry search), Action KM (locate paperwork re asset value)

#### **Coneythorpe & Clareton**

*Clareton Village Sign* - ongoing JW

*Tiger Inn* - render/planning variance - Owner to potentially apply for permission to render all of building - ongoing JW

*Kissing gates/styles (Knaresborough Round route)* - newly installed, grant from Three Ridings, Council to investigate process and funding via HBC of gates/styles in ACCP - Action KM

*Defibrillator Coneythorpe* - ongoing JW

**General**

*Parish Records* - electronic records of parish documents to 1996 exist, need to establish regular scanning of current periods documents and back up to maintain these records - Action KM to locate disk of historic records, Action KM/EB set up process for regular archiving/scanning

**2019.28**

**Correspondence Received**

**David Cox** - traffic calming - investigate solutions as ongoing issue - Action JW to contact local police, Action OQ to obtain information on alternative solutions to speed cameras/warning signs

**Caroline Houseman** - 'A' Boards at Blue Bell blocking visibility for drivers at turn - Action PH to discuss location of 'A' Boards at Blue Bell with manager

**John Foster** - Peacocks lorries using back lane Arkendale to Clareton - short term issue, however Peacocks have been spoken to, similar issue to Beet lorries accessing Clareton Moor Farm - Action JW to investigate weight limit restrictions and implementation

**Peter Topham** - AWRP/Stakeholder Panel - PT outlined this group which has been set up to discuss impact of AWRP and inform and educate about AWRP/Recycling - Action PT to provide further information to next meeting

**2019.29**

**Public Consultation - KM**

In progress to determine parishioners' views on priorities for Parish council, form part of budget setting process and lead to seeking funding - Action KM send out and collate responses before next meeting

**2019.30**

**Funding Opportunities - JW**

See above

**2019.31**

**Matters for inclusion on next agenda**

Arkendale Village Hall 10th Anniversary

[gov.uk](http://gov.uk) domain/email addresses/FOI issues

**2019.32**

**Date and Time of Next Meeting**

The next meeting of the Parish Council will be held on Tuesday 19th November 2019 in the Community Hall Arkendale at 7.30pm - Action EB confirm hall booked

Signed..... Dated .....