

Arkendale, Coneythorpe & Claretton  
Parish Council

**Minutes of the Ordinary Parish Council Meeting held on Tuesday 21<sup>st</sup> January 2020 in  
the Community Hall, Arkendale**

**Present:** Cllr K Mullen (Acting Chair), Cllr O Quarmby, Cllr M Robertshaw

**In Attendance:** Emma Barker (Clerk)  
Cllr R Windass  
Cllr Z Metcalfe  
2 members of the Public

**2020.50 Apologies for absence** – Cllr P Houseman, Cllr J West

**2020.51 Declarations of Interest** – None

**2020.52 Public Participation** – Cllr Mullen welcomed members of the public

**2020.53 Minutes of the Previous Meeting**

The minutes of the meeting held on Tuesday 19<sup>th</sup> November 2019 were approved as a correct record and signed by Cllr Mullen.

**2020.54 Reports from County and Borough Councillors**

Cllr Metcalfe provided an update on the HBC budget and advised of a 1.99% increase.

Cllr Metcalfe advised that the garden waste subscriptions are now open.

There was a discussion with Cllr Metcalfe surrounding Crescent Gardens which has been sold and will become office space.

Cllr Metcalfe advised that there is currently no update on the Flaxy development.

There was a discussion surrounding the developments on the A168, it was advised that there are currently no further applications.

Cllr Windass provided an update on the NYCC budget, he advised of a 1.99% increase and an extra 2% increase in adult social care.

He advised an update on child home-to-school transport as there will be a mileage allowance available for parents to help avoid the use of taxis.

There was a discussion with Cllr Windass around the “fairer funding” initiative to increase equality between London and more rural districts.

Cllr Windass confirmed that he has applied for a £1000 grant to aid funding of the defibrillator in Coneythorpe.

**2020.55 Finance Report**

The following payments were approved:

1. Payment of £23,207.05 – WHS Services
2. Payment of £130.00 – YLCA Membership
3. Payment of £47.00 – Autela Payroll (Jan-Mar)
4. Payment of £76.33 – Clerks salary (Apr)
5. Payment of £15.00 – YLCA Clerk advert
6. Payment of £27.57 – Clerk’s travel expenses
7. Payment of £33.00 – Ink Cartridges
8. Payment of £86.00 – Training (J West)
9. Payment of £80.00 – Internal audit
10. Payment of £25.00 – Community Hall

11. Receipt of £1350.00 - Precept
12. Payment of £76.33 – Clerk’s salary (May)
13. Receipt of £3893.79 – VAT return
14. Payment of £360.00 – DTMS (Mar project)
15. Payment of £76.33 – Clerks Salary (June)
16. Payment of £908.80 – Solicitors (Mar project)
17. Payment of £470.75 – Solicitors (Mar project)
18. Payment of £257.60 – Insurance
19. Payment of £30.00 – Community Hall
20. Payment of £17.99 – Laptop security
21. Receipt of £4055.14 – VAT return
22. Payment of £30.00 – Community Hall
23. Payment of £139.33 – Clerk’s Salary (July & Aug)
24. Payment of £38.71 - Autela Payroll (Jul-Sept)
25. Receipt of £1350.00 - Precept
26. Payment of £84.84 – Clerk’s Salary (Sept)
27. Payment of £20.00 – Community Hall
28. Payment of £39.23 – Autela Payroll (Apr-June)
29. Payment of £480.00 – DTMS (Mar Project)
30. Payment of £84.84 – Clerk’s Salary (Oct)
31. Payment of £84.64 – Clerk’s Salary (Nov)
32. Payment of £1328.00 – Solicitors (Mar project)
33. Payment of £405.00 – Electrician (lights)
34. Payment of £508.49 – Christmas lights
35. Payment of £20.00 – Community Hall
36. Payment of £55.80 – PAYE Income Tax
37. Payment of £405.00 – Electrician (lights)
38. Payment of £54.10 – Autela payroll (Oct-Dec)
39. Payment of £84.64 – Clerk’s Salary (Dec)

Cllr Mullen advised that funds have been set aside in the budget for the maintenance of village assets.

Cllr Mullen introduced a new financial reporting document; this will run alongside the old report for the rest of this financial year.

**2020.56**

**Planning Report**

Matters arising from previous minutes – None

Decisions - None

Applications – None

Appeals – None

Applications received since the publication of the agenda and prior to the meeting – None

**2020.57**

**Highways**

Matters arising from previous minutes – None

Marion Lane - Cllr Robertshaw advised that the culverts have been jetted however there are still repairs outstanding. The traffic lights will remain in place until this has been completed.

Holgate Bridge - Cllr Robertshaw confirmed that there are some settlement issues – *action MR to contact area 6*

Traffic Calming – A discussion was had surrounding available options and it was agreed that entrance gates similar to Little Ouseburn would be explored – *Action MR/OQ*

**2020.58**

**Cultural Heritage Fund**

The Mar – Cllr Robertshaw advised he investigated the wayleave and found that we are entitled to £21.50 annually going forward.

**2020.59**

**Countryside Matters and Fly Tipping**

To be carried onto next agenda

- 2020.60 Village Reports**  
**Arkendale**
- Christmas Lights – Positive feedback was received regarding the Christmas lights.
  - The Community Hall and Village Association – They have recently had their AGM which reported a successful year with lots of events and they turned a profit.
  - The Church – Requested any available photos showing the Church with the Christmas lights
- Coneythorpe and Clareton**
- Clareton village sign - *in progress JW*
  - Defibrillator for Coneythorpe – funding currently being arranged
- 2020.61 Correspondence Received**  
 Elaine Stephenson – Tree maintenance NYCC/HBC – Cllr Windass provided an update that no action will be taken unless it is proven that the tree is causing damage.
- 2020.62 Public Consultation**  
 There was a discussion around creating a presentation of council achievements to encourage parishioners to get involved – *Action MR to prepare for next meeting in Arkendale Community Hall*
- 2020.63 Funding Opportunities**  
 There are many opportunities available, these will be followed up once it is determined what the parishioner’s priorities are.
- 2020.64 Arkendale.gov.uk**  
 To be carried onto next agenda
- 2020.65 AWRP Update - PT**  
 PT confirmed that to help with the amount of litter on the A168, AWRP will be installing CCTV to check that vehicles leaving the site are properly sheeted. He also advised that litter picking on this road will be completed four times a year.
- PT advised that he is resigning and a new volunteer is required for the next AWRP meeting on 2<sup>nd</sup> March – *Action Council to confirm next volunteer*
- 2020.66 20MPH Speed Limit – JW**  
 To be carried onto next agenda
- 2020.67 HGV Limits – JW**  
 To be carried onto next agenda
- 2020.68 Matters for Inclusion on the Next Agenda**  
 None
- 2020.69 Date and Time of Next Meeting**  
 The next meeting of the Parish Council will be held on Tuesday 17<sup>th</sup> March in the Tiger Inn, Coneythorpe at 7:30pm

Signed ..... Dated .....