

# Arkendale, Coneythorpe & Clareton Parish Council

## NOTICE OF MEETING

There will be three meetings of the Parish Council on **Tuesday 18<sup>th</sup> August 2020** starting at **7.30 pm** in The Community Hall, Arkendale. All meetings of the Parish Council are open to the public. The Agenda for the first meeting, The Annual Meeting of the Parish Council, is set out below.

*Emma Barker*

Clerk to the Parish Council

### The Annual Meeting of the Parish Council

- |                  |  |
|------------------|--|
| <b>A.2020.01</b> | <b>Election of Chairman to serve for the year 2020/21 and signing of Declaration of Acceptance</b>   |
| <b>A.2020.02</b> | <b>Election of Vice-Chairman to serve for the year 2020/21</b>   |
| <b>A.2020.03</b> | <b>Apologies for absence</b>   |
| <b>A.2020.04</b> | <b>Declarations of Interest</b><br>Members to indicate whether they will be declaring any interested under the Code of Conduct   |
| <b>A.2020.05</b> | <b>Minutes of the Previous Meeting</b><br>To approve the minutes of the meeting held on 15 <sup>th</sup> May 2019  |
| <b>A.2020.06</b> | <b>Chairman's Report</b><br>Chairman Cllr Jon West to present the report for 2019/20   |
| <b>A.2020.07</b> | <b>Appointment of Representatives</b><br>To appoint representatives to serve on the following bodies for the year 2020/21 <ul style="list-style-type: none"><li>• YLCA</li><li>• AWRP Liaison Committee</li><li>• HBC Planning Meetings</li><li>• Police Liaison</li><li>• Highways – Area 6</li><li>• Fly Tipping</li><li>• AWRP Community Fund</li><li>• Footpaths</li></ul> |
| <b>A.2020.08</b> | <b>To adopt the latest version of the Standing Orders and approve the Reserves Policy for 2020/21</b>  |
| <b>A.2020.09</b> | <b>To receive and note the Internal Audit Statement for the year ending 31<sup>st</sup> March 2020</b>   |
| <b>A.2020.10</b> | <b>Annual Governance Statement</b><br>To consider the Annual Governance Statement for the year ending 31 <sup>st</sup> March 2020  |
| <b>A.2020.11</b> | <b>Statement of Accounts</b><br>To consider the Statement of Accounts for the year ending 31 <sup>st</sup> March 2020  |
| <b>A.2020.12</b> | <b>Schedule of Meetings</b><br>To agree the schedule of meetings to be held in year 2020/21  |
| <b>A.2020.13</b> | <b>Date and Time of Next Meeting</b><br>To discuss and agree the next Annual Meeting of the Parish Council   |

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*Emma Barker*

Clerk to the Parish Council

### The Ordinary Parish Council Meeting

- 2020.70**      **To receive apologies and approve reasons for absence**
- 2020.71**      **Declarations of Interest.** To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.
- 2020.72**      **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance and enable Council to effectively and lawfully manage this activity.  
*Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.*
- 2020.73**      **Minutes of the Previous Meeting**  
Approve the minutes of the meeting held on Tuesday 21<sup>st</sup> January 2020.
- 2020.74**      **Reports from other Councillors (County Council and Borough Council - if available)**
- 2020.75**      **Finance Report - KJM**  
Matters arising from previous minutes  
Payments / receipts:  
1. Payment of £240.00 – PFK Accountants  
2. Payment of £500.00 – The Mar transfer  
3. Payment of £84.64 – Clerks salary (Jan)  
4. Payment of £20.00 – Community Hall  
5. Payment of £64.55 – Christmas lights misc.  
6. Payment of £84.64 – Clerks salary (Feb)  
7. Payment of £133.00 – YLCA Membership  
8. Payment of £49.75 – Autela Payroll (Jan-Mar)  
9. Payment of £84.64 – Clerks salary (March)  
10. Payment of £63.60 – Income Tax  
11. Payment of £84.64 – Clerks salary (April)  
12. Payment of £84.64 – Clerks salary (June)  
13. Payment of £63.40 – Income Tax  
14. **Receipt** of £1450.00 – Precept 1  
15. Payment of £40.00 – ICO Subscription  
16. **Receipt** of £0.61 - Interest  
17. Payment of £64.01 – Autela Payroll (Apr-June)

18. Payment of £257.60 – Zurich insurance
19. Payment of £ 84.64 – Clerks salary (July)
20. Payment of £252.00 - DTMS

Maintenance Fund

**2020.76**

**Planning Report - OQ**

Matters arising from previous minutes

Decisions

- Application 6.78.94.G.FUL 20/00549/FUL – Change of use of cattle feed store (agricultural) to laundry for holiday accommodation (sui generis). Vintage Croft, Ferrensby, HG5 0QA. Permission granted subject to conditions.

Applications

- Application 6.78.67.N.LB 20/01978/LB – Removal of cement render from grade II listed Dovecote, retention as exposed brickwork walling. Pond House Farm, Arkendale, HG5 0RG.
- Application 6.78.67.O.LB 20/02073/LB – Installation of cast iron rainwater goods to the Dovecote. Pond House Farm, Arkendale, HG5 0RG.

Appeals

- Appeal APP/E2734/D/20/3250508 – Erection of garage and 2 stone walls between existing hedge and entrance gate. Vintage Croft, Ferrensby, HG5 0QA.

Applications received since the publication of the agenda and prior to the meeting

Other

**2020.77**

**Highways - MR**

Matters arising from previous minutes

Marton Lane

Holgate Bridge

Traffic Calming

**2020.78**

**Countryside Matters and Fly Tipping – PH**

Matters arising from previous minutes

**2020.79**

**Village Reports**

Arkendale

- Community Hall
- The Church

Coneythorpe and Clareton

- Village sign
- Defibrillator
- Potholes

**2020.80**

**Correspondence Received**

Matters arising from previous minutes

**2020.81**

**Public Consultation – KM**

Matters arising from previous minutes

**2020.82**

**Funding Opportunities – JW**

Matters arising from previous minutes

- 2020.83**      **Arkendale.gov.uk – JW**  
Matters arising from previous minutes
- 2020.84**      **AWRP Update**
- 2020.85**      **Speeding Through Villages – JW**
- 2020.86**      **HGV Limits - JW**
- 2020.87**      **Matters for Inclusion on the Next Agenda**
- 2020.88**      **Date and Time of Next Meeting**  
To discuss and agree the next meeting of the Parish Council

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*Emma Barker*

Clerk to the Parish Council

### The Annual Parish Meeting

- |                  |   |
|------------------|---|
| <b>P.2020.01</b> | <b>Apologies for absence</b>  |
| <b>P.2020.02</b> | <b>Minutes of the Previous Meeting</b><br>To approve the minutes of the meeting held on 15 <sup>th</sup> May 2019                       |
| <b>P.2020.03</b> | <b>Annual Report of the Parish Council</b> <ul style="list-style-type: none"><li>• Chairman's Report</li><li>• Finance Report</li></ul> |
| <b>P.2020.04</b> | <b>Questions and Comments Arising from Agenda Item 3</b>  |
| <b>P.2020.05</b> | <b>Reports from Other Community Groups</b>  |
| <b>P.2020.06</b> | <b>Any other Items to be Raised by any Elector</b>  |
| <b>P.2020.07</b> | <b>Date and Time of Next Meeting</b><br>The discuss and agree the next Annual Parish Meeting  |