

# Arkendale, Coneythorpe & Clareton Parish Council

## NOTICE OF MEETING

There will be three meetings of the Parish Council on **Tuesday 18<sup>th</sup> May 2021** starting at **7.00 pm** in St Bartholomew Church, Arkendale. All meetings of the Parish Council are open to the public. The Agenda for the first meeting, The Annual Meeting of the Parish Council, is set out below.

Due to the Coronavirus pandemic, please inform the Clerk if you are planning to attend the meetings as we are required to record details of all attendees. Please ensure that on arrival at the meeting you use the hand sanitiser provided and adhere to social distancing rules.

*Emma Barker*

Clerk to the Parish Council

[clerk@arkendale.org.uk](mailto:clerk@arkendale.org.uk)

### The Annual Meeting of the Parish Council

- A.2021.01 Election of Chairman and Vice-Chairman to serve for the year 2021/22**
- A.2021.02 Apologies for absence**
- A.2021.03 Declarations of Interest**  
Members to indicate whether they will be declaring any interested under the Code of Conduct
- A.2021.04 Minutes of the Previous Meeting**  
To approve the minutes of the meeting held on Tuesday 18<sup>th</sup> August 2020
- A.2021.05 Chairman's Report**  
Chairman Cllr Jon West to present the report for 2020/21
- A.2021.06 Appointment of Representatives**  
To appoint representatives to serve on the following bodies for the year 2021/22
- YLCA
  - HBC Planning Meetings
  - Police Liaison
  - Highways – Area 6
  - Fly Tipping
  - Footpaths
- A.2021.07 To adopt the latest version of the Standing Orders and approve the Reserves Policy for 2021/22**
- A.2021.08 To adopt the latest version of the Grievance and Disciplinary Policies**
- A.2021.09 To receive and note the Internal Audit Statement for the year ending 31<sup>st</sup> March 2021**
- A.2021.10 Annual Governance Statement**  
To consider the Annual Governance Statement for the year ending 31<sup>st</sup> March 2021
- A.2021.11 Statement of Accounts**  
To consider the Statement of Accounts for the year ending 31<sup>st</sup> March 2021
- A.2021.12 Schedule of Meetings**  
To agree the schedule of meetings to be held in year 2021/22
- A.2021.13 Date and Time of Next Meeting**  
To discuss and agree the next Annual Meeting of the Parish Council

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### Ordinary Parish Council Meeting

- 2021.01**      **To receive apologies and approve reasons for absence**
- 2021.02**      **Declarations of Interest.** To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.
- 2021.03**      **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance and enable Council to effectively and lawfully manage this activity.  
*Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.*
- 2021.04**      **Minutes of the Previous Meeting**  
Approve the minutes of the meeting held on Tuesday 23<sup>rd</sup> March 2021.
- 2021.05**      **Reports from other Councillors (County Council and Borough Council - if available)**
- 2021.06**      **Finance Report - KJM**  
Matters arising from previous minutes  
Payments / receipts:  
1. **Receipt** of £0.06 – Bank interest  
2. Payment of £136.00 – YLCA Membership  
3. Payment of £73.92 – Autela Payroll  
4. Payment of £65.40 – Income Tax  
5. Payment of £86.97 – Clerk Salary March  
6. Payment of £209.63 – Bench Repair / Noticeboard Replacement  
7. **Receipt** of £1550.00 – Precept 1  
8. Payment of £87.17 – Clerk Salary April

**2021.07**

**Planning Report - OQ**

Matters arising from previous minutes

Decisions

Applications

- Application 6.500 21/01238/EIAMAJ – Business Development. Land at Allerton Park.
- Application 6.78.82.B.FUL 21/01284/FUL – Erection of single storey side extension. 6 South View, Arkendale, HG5 0QX.

Appeals

Applications received since the publication of the agenda and prior to the meeting

Other

**2021.08**

**Highways - MR**

Matters arising from previous minutes

Holgate Bridge

**2021.09**

**Countryside Matters and Fly Tipping – PH**

Matters arising from previous minutes

**2021.10**

**Village Reports**

Arkendale

- Notice Board
- Village Pump

Coneythorpe and Clareton

- Village sign
- Defibrillator
- Potholes

**2021.11**

**Correspondence Received**

Matters arising from previous minutes

**2021.12**

**Public Consultation – KM**

Matters arising from previous minutes

**2021.13**

**Funding Opportunities – JW**

Matters arising from previous minutes

**2021.14**

**Arkendale.gov.uk – JW**

Matters arising from previous minutes

**2021.15**

**The Mar / Tree and Hedge Project - OQ**

**2021.16**

**HGV Limits – JW**

**2021.17**

**Dog Waste Bins – KM**

**2021.18**

**Green Lane TPO – Green Lane Residents**

**2021.20**

**Matters for Inclusion on the Next Agenda**

**2021.21**

**Date and Time of Next Meeting**

To discuss and agree the next Ordinary Parish Council Meeting.

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### The Annual Parish Meeting

- P.2021.01**      **Apologies for absence**
- P.2021.02**      **Minutes of the Previous Meeting**  
To approve the minutes of the meeting held on Tuesday 18<sup>th</sup> August 2020
- P.2021.03**      **Annual Report of the Parish Council**
- Chairman's Report
  - Finance Report
- P.2021.04**      **Questions and Comments Arising from Agenda Item 3**
- P.2021.05**      **Reports from Other Community Groups**
- P.2021.06**      **Any other Items to be Raised by any Elector**
- P.2021.07**      **Date and Time of Next Meeting**  
The discuss and agree the next Annual Parish Meeting