

Arkendale, Coneythorpe & Clareton  
Parish Council

**Minutes of the Ordinary Parish Council Meeting held on Tuesday 21<sup>st</sup> September 2021  
in Arkendale Community Hall**

**Present:** Cllr J West (Chair), Cllr P Houseman, Cllr K Mullen, Cllr O Quarmby, Cllr M Robertshaw

**In Attendance:** Emma Barker (Clerk)  
5 members of the public

**2021.22 Apologies for absence - None**

**2021.23 Declarations of Interest – None**

**2021.24 Public Participation – Cllr J West welcomed members of the public**

**2021.25 Minutes of the Previous Meeting**

The minutes of the Ordinary Parish Council Meeting held on Tuesday 18<sup>th</sup> May 2021 were approved as a correct record and signed by the Chairman.

**2021.26 Reports from County and Borough Councillors**

None present

**2021.27 Finance Report**

The following payments/receipts were approved:

1. Payment of £86.97 – Clerk Salary May
2. Payment of £25.00 – Church Room Hire
3. Payment of £86.97 – Clerk Salary June
4. **Receipt** of £0.07 – Bank Interest
5. Payment of £50.40 – Autela Payroll Q1
6. Payment of £132.00 – NYCC Speed Monitoring
7. Payment of £257.60 – Zurich Insurance
8. Payment of £65.20 – HMRC Income Tax Q1
9. Payment of £86.97 – Clerk Salary July
10. Payment of £80.00 – J Mackman, Internal Audit
11. Payment of £87.17 – Clerk Salary August
12. Payment of £306.00 – Mar Maintenance

The current accounts were presented to the Councillors.

Cllr Mullen provided an update of the current position of the Parish Council's budget, spend and estimated spend for the rest of the year 2021/22.

**2021.28 Planning Report**

Matters arising from previous minutes – None

Decisions

- Application 6.87.29.C.FUL 21/02312/FUL – Erection of single storey extension, entrance canopy, external log store and retractable pergola. Ivy House, Coneythorpe, HG5 0RY. Permission granted.
- Application 9.78.102.FUL 21/02455/FUL - Erection of single storey extension, formation of roof terrace, and alterations to fenestration. Dale House Farm, Moor Lane, Arkendale, HG5 0QU. Permission granted.
- Application 9.87.7.G.FUL 21/03108/FUL - Demolition of porch. Erection of replacement porch and carport.  
Hill Bank House, Coneythorpe, HG5 0RL. Permission granted.

#### Applications

- Application 6.78.29.H.FUL 21/01811/FUL – Erection of 6 holiday chalets. Hollins Farm, Arkendale, HG5 0QY
- Application 6.78.76.B.LB 21/01099/LB – Replacement of French doors on front and rear elevation. Cobble Barn, Arkendale, HG5 0QS
- Application 6.500.283.B.EIAMAJ 21/01238/EIAMAJ - Slight alteration to previous business development. Land at Allerton Park

Appeals - None

Applications received since the publication of the agenda and prior to the meeting - None

#### 2021.29

##### **Highways**

Matters arising from previous minutes – None

Holgate Bridge - Cllr Robertshaw advised that he is continuing to chase Area 6 to action the repair.

Cllr Robertshaw advised that a car has collided with a 30mph sign in Coneythorpe, the sign now requires replacing and this has been reported to Area 6 for action.

#### 2021.30

##### **Countryside Matters and Fly Tipping**

Cllr Houseman advised that there have been no new incidents of fly tipping since the previous meeting.

#### 2021.31

##### **Village Reports**

###### **Arkendale**

- Speeding through the village – Cllr Quarmby provided an update that a second speed survey has been completed since the previous meeting. The results were similar to those of the first survey and also concluded that the village does not have a speeding problem. As a result of these additional readings, NYCC have confirmed that they currently will neither support nor fund any speeding intervention. Cllr West agreed to provide a copy of the results to David Cox after he raised concerns over their validity. There was a discussion amongst Councillors and members of the public surrounding ideas to slow traffic through the village, however, it was concluded that this would not be a good use of public funds due to the results of the surveys.
- Non-local tractors and HGVs coming through the village – David Cox advised that there is a problem with non-local tractors regularly passing through the village. Cllr Houseman advised that some tractors, although may not appear local, could be contractors visiting local farms or land surrounding the village. He also advised that the tractors are carrying out seasonal work in the fields and this will become much quieter in the coming months. Cllr Robertshaw advised David Cox that if he provides details of any tractors he suspects should not be passing through the village, he will pass this on to Trading Standards.

###### **Coneythorpe and Clareton**

- Clareton village sign – Cllr West advised that the two signs have now been installed at a total cost of £413.23.
- Defibrillator for Coneythorpe – Cllr West advised installation is scheduled to take place by 25<sup>th</sup> October and he is looking into options for training.
- Potholes – Cllr West advised that a further report has been submitted requesting gravel and not tarmac which has been proposed.

#### 2021.32

##### **Correspondence Received**

Cllr Robertshaw advised that he had received a complaint regarding PPE/waste left behind following waste collections, this has been reported to HBC.

#### 2021.33

##### **Public Consultation**

Cllr Mullen advised this is to be carried onto the next agenda.

- 2021.34 Funding Opportunities**  
To be carried onto the next agenda following public consultation to identify what we will look for funding for.
- 2021.35 Arkendale.gov.uk**  
Cllr West and Gavin Holman are progressing this and will provide an update at the next meeting.
- 2021.36 The Mar / Tree and Hedge Project**  
The Mar - Cllr Quarmby advised that we are chasing for the Land Registry for completion.  
  
Tree and Hedge Project - 63 trees were originally planted in total, 8 of which were immediately removed by a neighbouring landowner who objected to their location, which left 55 in place. 9 on private land and 46 on public land. Cllr's Mullen and Quarmby conducted an inspection of the 46 public trees in July 2021 in line with the Parish Council's risk assessment policy and insurance. In summary; 9 appear to have been cut down during hedge cutting, 16 are healthy and 21 are dead. They have presented a proposal to utilise the remaining grant funds to replace some of the unsuccessful trees and are currently in process of gathering quotations which will be presented at the next meeting.
- 2021.37 Internal Audit Findings**  
Cllr Mullen advised that two actions highlighted in our recent internal audit were the GOV.UK website which is currently being actioned by Cllr West and Gavin Holman as above, and a review of the Complaints Procedure which Cllr Mullen has agreed to action.
- 2021.38 Commuted Funds**  
Cllr's Mullen and Quarmby presented the Commuted Sums available as at April 2021 which were supplied by HBC. Summary below:  
Coneythorpe Village Green - £442.40 to be spent by 20/08/2022  
Arkendale Cemetery - £145.20 to be spent by 28/11/2023  
Arkendale Village Hall - £0.96 to be spent by 28/11/2023  
Clare How Close - £206.06 to be spent by 28/11/2023  
Arkendale Village Hall – £705.98 to be spent by 20/01/2024
- 2021.39 Formation of "Friends of the Mar" Group**  
Cllr Mullen has drafted a communication to try and find people that may be interested in joining a group to help to maintain green spaces in the village. This will be distributed, and an update will be provided at the next meeting.
- 2021.40 Introduction of a Village Little Pick**  
It was agreed that a village litter pick would be one of the activities arranged by the group above.
- 2021.41 Matters for Inclusion on the Next Agenda**  
Disturbances by Farming Bird Scarers – Cllr West  
Rowan Tree on Coneythorpe Village Green – Cllr West
- 2021.42 Date and Time of Next Meeting**  
The next meeting of the Parish Council is scheduled to be held on Tuesday 23<sup>rd</sup> November 2021 at 7:30pm in the Community Hall, Arkendale.

Signed ..... Dated .....