

Arkendale, Coneythorpe & Clareton Parish Council

NOTICE OF MEETING

There will be three meetings of the Parish Council on **Wednesday 18th May 2022** starting at **7.00 pm** in Arkendale Community Hall. All meetings of the Parish Council are open to the public. The Agenda for the first meeting, The Annual Meeting of the Parish Council, is set out below.

Emma Barker

Clerk to the Parish Council

clerk@arkendale.org.uk

The Annual Meeting of the Parish Council

- A.2022.01** **Apologies for absence**
- A.2022.02** **Election of Chairman and Vice-Chairman to serve for the year 2022/23**
- A.2022.03** **Declarations of Interest**
Members to indicate whether they will be declaring any interests under the Code of Conduct
- A.2022.04** **Minutes of the Previous Meeting**
To approve the minutes of the meeting held on Tuesday 18th May 2021
- A.2022.05** **Chairman's Report**
Chairman Cllr Jon West to present the report for 2021/22
- A.2022.06** **Appointment of Representatives**
To appoint representatives to serve on the following bodies for the year 2022/22
- YLCA
 - HBC Planning Meetings
 - Police Liaison
 - Highways – Area 6
 - Fly Tipping
 - Footpaths
- A.2022.07** **To adopt the latest version of the Standing Orders and approve the Reserves Policy for 2022/23**
- A.2022.08** **To adopt the latest version of the Grievance and Disciplinary Policies**
- A.2022.09** **To receive and note the Internal Audit Statement for the year ending 31st March 2022**
- A.2022.10** **Annual Governance Statement**
To consider the Annual Governance Statement for the year ending 31st March 2022
- A.2022.11** **Statement of Accounts**
To consider the Statement of Accounts for the year ending 31st March 2022
- A.2022.12** **Schedule of Meetings**
To agree the schedule of meetings to be held in year 2022/23
- A.2022.13** **Date and Time of Next Meeting**
To agree the next Annual Meeting of the Parish Council

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Ordinary Parish Council Meeting

- 2022.01** **To receive apologies and approve reasons for absence**
- 2022.02** **Declarations of Interest.** To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.
- 2022.03** **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance and enable Council to effectively and lawfully manage this activity. *Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.*
- 2022.04** **Minutes of the Previous Meeting**
Approve the minutes of the meeting held on Tuesday 22nd March 2022.
- 2022.05** **Reports from other Councillors (County Council and Borough Council - if available)**
- 2022.06** **Finance Report - KM**
Matters arising from previous minutes

Payments / receipts:
1. Payment of £8.00 – HSBC Bank Charges (Jan 22)
2. **Receipt** of £0.14 – HSBC Interest
3. Payment of £8.00 – HSBC Bank Charges (Mar 22)
4. Payment of £8.00 – HSBC Bank Charges (Apr 22)
5. **Receipt** of £1965 – Precept 1
6. Payment of £25.00 – Community Hall Hire
7. Payment of £88.67 – Clerk Salary April
- 2022.07** **Planning Report - OQ**
Matters arising from previous minutes

Decisions
• Application 6 20/02667/FUL – Outline application for erection of 5 dwellings - Bryan Lodge, Moor Lane, Arkendale. Refused.

Applications

Appeals

Applications received since the publication of the agenda and prior to the meeting

Other

- 2022.08 Highways - MR**
Matters arising from previous minutes
Holgate Bridge
Coneythorpe 30mph sign
- 2022.09 Countryside Matters and Fly Tipping – PH**
Matters arising from previous minutes
- 2022.10 Village Reports**
Arkendale
- HBC Platinum Jubilee Community Grant Scheme – Bench at the Mar
- Coneythorpe and Clareton**
- Defibrillator - JW
 - Potholes – JW / KM
 - Rowan Tree on the Village Green – JW
 - Potential Damage by Old Forge Roof - JW
- 2022.11 Correspondence Received**
- 2022.12 Public Consultation – KM**
Matters arising from previous minutes
- 2022.13 Funding Opportunities – JW**
Matters arising from previous minutes
- 2022.14 Arkendale.gov.uk – JW / GH**
Matters arising from previous minutes
- 2022.15 The Mar / Tree and Hedge Project – OQ / KM**
- 2022.16 ‘Friends of the Mar’ Group – OQ**
- 2022.18 Queen’s Jubilee – GH**
- 2022.19 Vacancy for Parish Councillor**
- 2022.20 Vacancy for Parish Clerk**
- 2022.21 Matters for Inclusion on the Next Agenda**
- 2022.22 Date and Time of Next Meeting**
The next meeting is scheduled to be held on Wednesday 14th September 2022 in Arkendale Community Hall at 7.30pm.

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The Annual Parish Meeting

- P.2022.01** **Apologies for absence**
- P.2022.02** **Minutes of the Previous Meeting**
To approve the minutes of the meeting held on Tuesday 18th May 2021
- P.2022.03** **Annual Report of the Parish Council**
- Chairman's Report
 - Finance Report
- P.2022.04** **Questions and Comments Arising from Agenda Item 3**
- P.2022.05** **Reports from Other Community Groups**
- P.2022.06** **Any other Items to be Raised by any Elector**
- P.2022.07** **Date and Time of Next Meeting**
To agree the next Annual Parish Meeting