

Arkendale, Coneythorpe & Clareton
Parish Council

NOTICE OF MEETING

There will be three meetings of the Parish Council on **Wednesday 24 May 2023** starting at **7.00 pm** in Arkendale Community Hall. All meetings of the Parish Council are open to the public. The Agenda for the first meeting, The Annual Meeting of the Parish Council, is set out below.

Jon West

Clerk to the Parish Council (Temporary)

parish.clerk@coneythorpe.org

The Annual Meeting of the Parish Council

- A.2023.01** **Apologies for absence**
- A.2023.02** **Election of Chairman and Vice-Chairman to serve for the year 2023/24**
- A.2023.03** **Declarations of Interest**
Members to indicate whether they will be declaring any interests under the Code of Conduct
- A.2023.04** **Minutes of the Previous Meeting**
To approve the minutes of the meeting held on Tuesday 18th May 2022
- A.2023.05** **Chairman's Report**
Chairman Cllr Oliver Quarmby to present the report for 2022/23
- A.2023.06** **Appointment of Representatives**
To appoint representatives to serve on the following bodies for the year 2023/24
- YLCA
 - HBC Planning Meetings
 - Police Liaison
 - New Parish Website .gov
 - Highways – Area 6
 - Fly Tipping
 - Footpaths
 - Responsible Financial Officer
- A.2023.07** **To adopt the latest version of the Standing Orders and approve the Reserves Policy for 2023/24**
- A.2023.08** **To adopt the latest version of the Grievance and Disciplinary Policies**
- A.2023.09** **To receive and note the Internal Audit Statement for the year ending 31st March 2023**
- A.2023.10** **Annual Governance Statement**
To consider the Annual Governance Statement for the year ending 31st March 2023
- A.2023.11** **Statement of Accounts**
To consider the Statement of Accounts for the year ending 31st March 2023
- A.2023.12** **Schedule of Meetings**
To agree the schedule of meetings to be held in year 2023/24
- A.2023.13** **Date and Time of Next Meeting**
To agree the next Annual Meeting of the Parish Council

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Ordinary Parish Council Meeting

- 2023.01** **To receive apologies and approve reasons for absence.**
- 2023.02** **Declarations of Interest.** To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.
- 2023.03** **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance and enable Council to effectively and lawfully manage this activity.
Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.
- 2023.04** **Minutes of the Previous Meeting**
Approve the minutes of the meeting held on Wednesday 22nd March 2023.
- 2023.05** **Reports from other Councillors (County Council and Borough Council - if available)**
- 2023.06** **Finance Report - JW**
Payments / receipts:
1. Payment of £88.47 – Clerk Salary March
2. Payment of £66.40 – HMRC PAYE/NIC
3. Payment of £25.00 – St Bartholomew’s – Electricity Xmas Tree
4. Payment of £15.00 – Community Hall
5. Receipt of **£613.06** – VAT Refund
6. Payment of £69.31 – Autela Payroll
7. Payment of £8.00 – Bank Charges March 2023
8. Receipt of **£3930.00** - Precept
9. Payment of £339.46 – Replacement Defib Battery – Arkendale Blue Bell
10. Payment of £48.50 – Coneythorpe & Clareton “CCVA” -Coronation Contribution

The Clerk has provided all Councillors with a copy of the current accounts.
- 2023.07** **Planning Report - OQ**
DECISIONS
 - Application 6.87.5.F.FUL 23/00796/FUL – First floor side extension to the existing landlords apartment. Terrace area to first floor, rear of the property. Tiger Inn, Coneythorpe, HG5 0RY - REFUSEDAPPLICATIONS
 - Application 6.78.24.E.FUL 23/00548/FUL – Demolition of existing conservatory and single story extension. Erection of 2 storey rear/side extension with entrance porch and Juliet balconies, raising of roof height and alterations to fenestration – West View, Arkendale, HG5 0QU.

- Application 23/01198/FULMAJ- Change of use of land for siting of 18 holiday accommodation units with office and associated facilities, parking and access. - Land At Moor Lane, Coneythorpe, North Yorkshire
- Application 6.78.38.E.FUL 23/00982/FUL - Change of use from grassland to make a small area (approx 0.2 hectares) to stand 2no. 32' x 10' cedcar clad portable cabins. One to be used as a dog grooming business and the other for a dog behaviourist. - Sunnyside Farm Moor Lane Arkendale Knaresborough North Yorkshire HG5 0RF
- Application ZC23/01756/FUL | Erection of single storey side extension and 2 storey rear extension with associated alterations and landscaping works | Field House Coneythorpe Knaresborough North Yorkshire HG5 0RY

AMENDMENTS - The following application has now been withdrawn.

- Application 6.78.24.E.FUL 23/00548/FUL – Demolition of existing conservatory and single story extension. Erection of 2 storey rear/side extension with entrance porch and Juliet balconies, raising of roof height and alterations to fenestration – West View, Arkendale, HG5 0QU. The PC has no objections to this application and will be responding to HBC accordingly

APPEALS - None

Applications received since the publication of the agenda and prior to the meeting.

Other

- Bryan Lodge – Informal consultation with developers

2023.08

Highways - MR

Holgate Bridge – update on damaged fence following most recent vehicle incident

Other

2023.09

Countryside Matters and Fly Tipping – BC

Cllr Cope to provide details of any incidents since the last meeting.

2023.10

Village Reports

Arkendale

- Village Litter

Coneythorpe and Clareton

- Defibrillator – JW to provide an update on linking the device to the Yorkshire Ambulance Service.

2023.12

King Charles III Coronation

Expenditure of PC Donations to each Community (£50)

2023.11

Correspondence Received

2023.12

Arkendale.gov.uk – JW

Cllr West to propose next steps for establishing a secure Parish Council website.

2023.13

The Mar / Tree and Hedge Project – OQ

Cllr Quarmby to provide an update on the proposal that was agreed at the previous meeting.

2023.14.1

'Friends of the Mar' Group – OQ

Cllr Quarmby to provide an update on the group's activities planned for 2023.

2023.15

Coneythorpe Village Green / Electrical Supply – JW

Cllr West to provide update.

2023.16

Replacing Failed Trees – JW

Cllr West to provide update.

2023.17

Commuted Sums Available – JW (Coneythorpe & Clareton Village Green), OQ (Clare How Close)

Cllrs West & Quarmby to provide Updates.

2023.18

Matters for Inclusion on the Next Agenda

2023.19

Date and Time of Next Meeting

The next meeting is scheduled to be held on Wednesday 7th September 2023 in Arkendale Community Hall, starting at 7.30pm..

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The Annual Parish Meeting

- P.2023.01** **Apologies for absence**
- P.2023.02** **Minutes of the Previous Meeting**
To approve the minutes of the meeting held on Tuesday 18th May 2022
- P.2023.03** **Annual Report of the Parish Council**
- Chairman's Report
 - Finance Report
- P.2023.04** **Questions and Comments Arising from Agenda Item 3**
- P.2023.05** **Reports from Other Community Groups**
- St Bartholomew's Church
 - Community Hall
 - CCVA (Coneythorpe & Clareton Village Association)
- P.2023.06** **Any other Items to be Raised by any Elector**
- P.2023.07** **Date and Time of Next Meeting**
To agree the next Annual Parish Meeting