

Arkendale, Coneythorpe & Clareton Parish Council

NOTICE OF MEETING

There will be a meeting of the Parish Council on **Thursday 7th September 2023** starting at **7pm** in Arkendale Community Hall.

Rosie Warner

Clerk to the Parish Council

Parish.clerk@coneythorpe.org

Ordinary Parish Council Meeting

- 2023.20** **To receive apologies and approve reasons for absence.**
- 2023.21** **Declarations of Interest.** To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.
- 2023.22** **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance and enable Council to effectively and lawfully manage this activity.
Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.
- 2023.23** **Minutes of the Previous Meeting**
Approve the minutes of the meeting held on Wednesday 24th May 2023.
- 2023.24** **Reports from other Councillors (North Yorkshire Council - if available)**
- 2023.25** **Payments/Receipts – RW**
- 1. Payment of £8.00 – Bank Charges June 2023**
 - 2. Payment of £145.50 – Mar Maintenance**
 - 3. Payment of £140.00 – YLCA invoice**
 - 4. Payment of £50.00 – St Bartholomew’s Kings Coronation contribution**
 - 5. Payment of £8.00 – Bank Charges July 2023**
 - 6. Payment of £8.00 – Bank Charges August 2023**
 - 7. Payment of £257.60 – Annual insurance payment**
 - 8. Receipt of £9.33 – Gross interest to 28 June 2023**
- The Clerk has not provided all Councillors with a copy of the accounts pending transfer of the financial accounting system as per item .37 below.**
- 2023.26** **Planning Report - OQ**
DECISIONS
- Application 6.87.5.F.FUL 23/00796/FUL – First floor side extension to the existing landlord’s apartment. Terrace area to first floor, rear of the property. Tiger Inn, Coneythorpe, HG5 0RY – **REFUSED**
 - Application 23/01198/FULMAJ- Change of use of land for siting of 18 holiday accommodation units with office and associated facilities, parking and access. Land At Moor Lane, Coneythorpe, North Yorkshire – **REFUSED**

- Application ZC23/02204/FUL – Change of use of land from agricultural to domestic garden and erection of workshop outbuilding. Hazel House Mar Head Balk Arkendale Knaresborough North Yorkshire HG5 ORG – **PERMITTED**
- Application 6.78.38.E.FUL 23/00982/FUL - Change of use from grassland to make a small area (approx 0.2 hectares) to stand 2no. 32' x 10' cedcar clad portable cabins. One to be used as a dog grooming business and the other for a dog behaviourist. Sunnyside Farm Moor Lane Arkendale Knaresborough North Yorkshire HG5 ORF – **PERMITTED**
- Application ZC23/01756/FUL - Erection of single storey side extension and 2 storey rear extension with associated alterations and landscaping works. Field House Coneythorpe Knaresborough North Yorkshire HG5 ORY - **PERMITTED**
- Application 6.78.24.E.FUL 23/00548/FUL – Demolition of existing conservatory and single-story extension. Erection of 2 storey rear/side extension with entrance porch and Juliet balconies, raising of roof height and alterations to fenestration – West View, Arkendale, HG5 0QU – **WITHDRAWN**

APPLICATIONS

- Application ZC23/02587/FUL - Conversion of an existing garage into an annex for use as holiday accommodation. 1 Poplars Farm Cottages Hay A Park Knaresborough North Yorkshire HG5 ORH
- Application ZC23/02036/FUL - Erection of extension to existing agricultural lambing and domestic horse keeping building. Clareton Farm Clareton Lane Coneythorpe Knaresborough North Yorkshire HG5 OSA

APPEALS - None

Applications received since the publication of the agenda and prior to the meeting.

OTHER

- Bryan Lodge – Cllr Quarmby to update.

2023.27

Highways - MR

- Holgate Bridge
- West Field Lane
- Cllr Robertshaw to provide update regarding the 30mph sign on Holgate that has faded and any other updates since the last meeting.

2023.28

Countryside Matters and Fly Tipping – BC

- Fly tipping Moor Lane, Arkendale (reference number: FS-Case-543832699)

Cllr Cope to provide details of any incidents since the last meeting.

2023.29

Village Reports

- Arkendale Village Litter Pick - **OQ**
- Defibrillator (Arkendale) - **JW** status review
- Defibrillator (Coneythorpe & Clareton) – **JW** status review

2023.30

King Charles III Coronation

Parish Council donations to each Community (£50) have been paid.

2023.31

Request for PC to get involved in pruning trees along Moor Lane in Arkendale - **OQ**

2023.32

Arkendale.gov.uk – **JW** and **BC**

Cllr West to propose next steps for establishing a secure Parish Council website.

2023.33

The Mar – **OQ**

- To authorise the signing of the contract of sale of part of The Mar to the Bailey brothers, and to authorise the Council's solicitor to sign the Transfer of Part form TP1 on behalf of the Parish Council subject to such amendments as he sees fit and agreed with Cllr Quarmby per the

agreement previously reached and recorded at item 2022.78. (Note £4,000 sale price, subject to deductions of £1,500 legal fees plus disbursements).

- Pond House Farm Drainage Outfall – Cllr Quarmby to provide an update.

2023.34 'Friends of the Mar' Group – OQ

Cllr Quarmby to provide an update on the group's activities planned for 2023.

2023.35 Coneythorpe & Clareton - Replacing Failed Trees – JW

Cllr West to provide update.

2023.36 Commuted Sums Available – JW (Coneythorpe & Clareton Village Green), OQ (Clare How Close)

Cllrs West & Quarmby to provide updates.

2023.37 Accounting software - JW

To consider the purchase of software for undertaking accounts to replace existing excel spreadsheet accounting system at a cost of £144.00 per annum to ensure best accounting practice.

2023.38 Auditor's Report - JW

Cllr West to present auditor's findings including circulating Auditor's Report following internal audit.

2023.39 Update on appointment of prospective new Councillor – OQ

2023.40 Parish Council annual insurance renewal

To retrospectively approve the payment of the PC insurance package renewal with Zurich in the sum of £257.60 – JW

2023.41 Matters for Inclusion on the Next Agenda

2023.42 Date and Time of Next Meeting

The next meeting is scheduled to be held on 22nd November 2023 in Arkendale Community Hall, starting at 7pm.