

Arkendale, Coneythorpe & Clareton Parish Council

Minutes of the Parish Council Meeting held on 7th September 2023 at Arkendale Village Hall.

Present: Cllr O Quarmby (Chair), Cllr M Robertshaw, Acting Cllr B Cope and Acting Cllr T Cairns

In attendance: R Warner (Clerk to the Parish Council) and 9 members of the public

2023.20 To receive apologies and approve reasons for absence.

Cllr J West absent – health grounds.

2023.21 Declarations of Interest. None declared.

2023.22 Public Participation. The Chair welcomes all to the meeting.

2023.23 Minutes of the Previous Meeting. Minutes of the Annual Meeting, the Ordinary Parish Council Meeting, and the Annual Parish Meeting held on Wednesday 24th May approved and signed by the Chair.

2023.24 Reports from other Councillors (North Yorkshire Council)

- Cllr Robert Windass provided an update following the restructuring at the Council and the boundary change. He has lost some parishes but gained Goldsborough and Burton Leonard.
- Main concern for Council at present is RAAC. Currently only one school in Scarborough affected.
- Budget – some modest savings made to date this year but started budget planning process for 2024/25 and likely will need to take £30m from reserves.
- There is currently an issue with recycling collection due to staff shortages.
- Ofsted report for looked after children was outstanding.

No questions for Cllr Windass.

2023.25 Payments/Receipts

The following payments/receipts were advised:

1. **Payment of £8.00 – Bank Charges June 2023**
2. **Payment of £145.50 – Mar Maintenance**
3. **Payment of £140.00 – YLCA invoice**
4. **Payment of £50.00 – St Bartholomew's Kings Coronation contribution**
5. **Payment of £8.00 – Bank Charges July 2023**
6. **Payment of £8.00 – Bank Charges August 2023**
7. **Payment of £257.60 – Annual insurance payment**
8. **Receipt of £9.33 – Gross interest to 28 June 2023**

There are no unusual payments for this period save for the annual insurance payment which has been added as a standing agenda item.

The AGAR Form is due and we have been issued with a fine for late filing. This is being looked into by the Council as a matter of urgency.

2023.26 Planning

DECISIONS

- Application 6.87.5.F.FUL 23/00796/FUL – First floor side extension to the existing landlord's apartment. Terrace area to first floor, rear of the property. Tiger Inn, Coneythorpe, HG5 0RY – **REFUSED**
- Application 23/01198/FULMAJ- Change of use of land for siting of 18 holiday accommodation units with office and associated facilities, parking and access. Land At Moor Lane, Coneythorpe, North Yorkshire – **REFUSED. TPO exists on entire woodland.**

- Application ZC23/02204/FUL – Change of use of land from agricultural to domestic garden and erection of workshop outbuilding. Hazel House Mar Head Balk Arkendale Knaresborough North Yorkshire HG5 0RG – **PERMITTED**
- Application 6.78.38.E.FUL 23/00982/FUL - Change of use from grassland to make a small area (approx 0.2 hectares) to stand 2no. 32' x 10' cedcar clad portable cabins. One to be used as a dog grooming business and the other for a dog behaviourist. Sunnyside Farm Moor Lane Arkendale Knaresborough North Yorkshire HG5 0RF – **PERMITTED**
- Application ZC23/01756/FUL - Erection of single storey side extension and 2 storey rear extension with associated alterations and landscaping works. Field House Coneythorpe Knaresborough North Yorkshire HG5 0RY - **PERMITTED**
- Application 6.78.24.E.FUL 23/00548/FUL – Demolition of existing conservatory and single-story extension. Erection of 2 storey rear/side extension with entrance porch and Juliet balconies, raising of roof height and alterations to fenestration – West View, Arkendale, HG5 0QU – **WITHDRAWN**

APPLICATIONS

- Application ZC23/02587/FUL - Conversion of an existing garage into an annex for use as holiday accommodation. 1 Poplars Farm Cottages Hay A Park Knaresborough North Yorkshire HG5 0RH. **Response confirming no objections from Parish Council submitted on 31 August 2023.**
- Application ZC23/02036/FUL - Erection of extension to existing agricultural lambing and domestic horse keeping building. Clareton Farm Clareton Lane Coneythorpe Knaresborough North Yorkshire HG5 0SA

APPEALS - None

OTHER

- Bryan Lodge – previous sale to developer fell through. Agreed this item is to be removed from future agenda.

2023.27

Highways

- Holgate Bridge – Cllr Robertshaw confirmed no update regarding fencing.
- West Field Lane – Cllr Robertshaw confirmed no update regarding tyres. Agreed this item will be removed from future agenda as all possible action taken to date.
- Cllr Robertshaw confirmed replacement of 30mph sign on Holgate that had faded.
- Potholes in Coneythorpe – Cllr Robertshaw to contact Highways as not been actioned.
- Potholes at the Mar – Cllr Robertshaw to contact Highways.
- Cllr Robertshaw to discuss erosion of curb side on Moor Lane with residents and ascertain if this should be added to the next agenda.

2023.28

Countryside Matters and Fly Tipping

Acting Cllr Cope confirmed a Fly tipping incident on Moor Lane, Arkendale (reference number: FS-Case-543832699) which was promptly dealt with.

2023.29

Village Reports

- Arkendale Village Litter Pick will be next Spring 2024 and organisation will commence at the end of 2023.
- Defibrillators (Arkendale and Coneythorpe & Clareton) – both registered but need to ensure we are budgeting for maintenance e.g. replacement batteries and also ascertain who is to be contacted for code if e.g. the person is on holiday or moves out of one of the villages.

2023.30

King Charles III Coronation - Parish Council donations to each Community (£50) have been paid and item can be removed from next agenda.

- 2023.31 Request for PC to get involved in pruning trees along Moor Lane in Arkendale**
Acting Cllr Cairns to contact Council re pruning of trees on behalf of multiple residents.
- 2023.32 Arkendale.gov.uk**
Acting Cllr Cope has obtained some quotes and the Chair has asked that options and costs are presented at the next meeting to ensure the Parish Council website is compliant.
- 2023.33 The Mar**
- Councillors approved form of contract and authority for solicitor to sign transfer document. The Chair is to confirm with solicitor and stress urgency from the perspective of the Bailey brothers regarding boundary lines awaiting registration.
 - Pond House Farm Drainage Outfall – The Chair confirmed marking location of outfall/surface water drainage and plans to check in on this.
- 2023.34 ‘Friends of the Mar’ Group**
The Chair initiated a discussion regarding a potential management plan for the ongoing maintenance of the Mar and to consider budgeting so that funds are allocated to hire machinery to maintain the Mar every five or so years. Unsustainable continuing to rely solely on volunteers.
- 2023.35 Coneythorpe & Clareton - Replacing Failed Trees**
Cllr West to provide update at next meeting.
- 2023.36 Commuted Sums Available**
- Coneythorpe & Clareton Village Green – Cllr West to update at next meeting.
 - Clare How Close, Arkendale – the Chair confirmed bulbs would be planted in October/November 2023.
- 2023.37 Accounting software**
Proposal to adopt new accounting software to replace existing excel spreadsheet accounting system at a cost of £144.00 per annum. Due to the urgency and importance of ensuring best accounting practice, the Council will deal with this outside of the meeting.
- 2023.38 Auditor’s Report**
The Councillors have not yet seen a copy of the Auditor’s Report which states we are not website compliant (see .32) and that our complaints procedure needs to be added to the website.
- 2023.39 The Chair welcomed acting Cllr Cairns and confirmed that the Council is looking into the process of co-opting prospective new Councillors Cope and Cairns.**
- 2023.40 Parish Council annual insurance renewal**
To retrospectively approve the payment of the PC insurance package renewal with Zurich in the sum of £257.60
- 2023.41 Matters for Inclusion on the Next Agenda**
- Gravel on Village Green in Coneythorpe
- 2023.42 Date and Time of Next Meeting**
The next meeting is scheduled to be held on 22nd November 2023 in Arkendale Community Hall, starting at 7.30pm.