

Arkendale, Coneythorpe & Clareton Parish Council

NOTICE OF MEETING

There will be a meeting of the Parish Council on **Wednesday 22nd November 2023** starting at **7.30pm** in Arkendale Community Hall.

Rosie Warner

Clerk to the Parish Council

Parish.clerk@coneythorpe.org

Ordinary Parish Council Meeting

- 2023.43** To receive apologies and approve reasons for absence.
- 2023.44** **Declarations of Interest.** To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.
- 2023.45** **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. It is now permitted to video, record and broadcast the meeting anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance and enable Council to effectively and lawfully manage this activity.
Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made.
- 2023.46** **Minutes of the Previous Meeting**
Approve the minutes of the meeting held on Thursday 7th September 2023.
- 2023.47** **Reports from other Councillors (North Yorkshire Council - if available)**
- 2023.48** **Payments/Receipts – RW**
1. Payment of £20.00 - Arkendale Village Hall Room Hire
 2. Payment of £25.00 – YLCA Clerk Training for Cllr Jon West
 3. Payment of £160.00 – Auditor Fee
 4. Payment of £8.00 – Bank Charges September 2023
 5. Receipt of £11.74 – Gross Interest to September 2023
 6. Payment of £8.00 – Bank Charges October 2023
 7. Receipt of £206.06 – North Yorkshire Council payment re commuted sums (Arkendale)
 8. Payment of £206.06 – Cllr O Quarmby re commuted sums (Arkendale)
 9. Payment of £281.12 – Parish Clerk Salary (August-October 2023)
 10. Receipt of £21.29 – Northern Powergrid payment re The Mar
 11. Payment of £28.66 – Autela payroll services
 12. Payment of £37.29 – Autela payroll services

The Clerk has provided all Councillors with a copy of the accounts prior to this meeting.

- 2023.49** **Planning Report - OQ**
DECISIONS

- Application ZC23/03259/TCON | T1 (Cherry) - Crown reduce by up to 2.3m, maximum pruning cuts of 30mm, remove bracket fungus at base, within Coneythorpe Conservation Area. | Cottage Farm Shortsill Lane Coneythorpe Knaresborough North Yorkshire HG5 0RW - **PERMITTED**

- Application ZC23/02587/FUL - Conversion of an existing garage into an annex for use as holiday accommodation. 1 Poplars Farm Cottages Hay A Park Knaresborough North Yorkshire HG5 0RH - **PERMITTED**
- Application ZC23/02036/FUL - Erection of extension to existing agricultural lambing and domestic horse keeping building. Clareton Farm Clareton Lane Coneythorpe Knaresborough North Yorkshire HG5 0SA - **PERMITTED**

APPLICATIONS

- Application NY/2022/0208/ENV – re-consultation regarding Asphalt Plant at Allerton Waste Recovery Park. **Parish Council has objected to the application and filed comments with North Yorkshire Council on 30 October 2023.**
- Application ZC23/03065/FULMAJ - Proposed Development of 25-unit Holiday lodge park with reception building, access, landscaping and drainage. | Spring Bank Farm Shortsill Lane Coneythorpe Knaresborough North Yorkshire HG5 0RU.

APPEALS - None

OTHER (including Applications received since the publication of the agenda and prior to the meeting.) - None

2023.50

Highways - MR

- Holgate Bridge
- Potholes in Coneythorpe
- Potholes at the Mar
- Erosion of curb side on Moor Lane

2023.51

Countryside Matters and Fly Tipping

Any updates or reported incidents since the last meeting.

2023.52

Village Reports

- Arkendale Village Litter Pick - **OQ**
- Defibrillator (Arkendale) - **JW** status review
- Defibrillator (Coneythorpe & Clareton) – **JW** status review
- Gravel on Village Green (Coneythorpe) – **JW** to provide update
- The Tiger Inn (Coneythorpe) – **JW** to provide update

2023.53

Request for PC to get involved in pruning trees along Moor Lane in Arkendale - OQ

2023.54

Arkendale.gov.uk – JW

Cllr West to present findings and make a recommendation for establishing a secure Parish Council website.

2023.55

The Mar – OQ

- Update regarding sale of part of The Mar.
- Update regarding Pond House Farm Drainage Outfall.

2023.56

‘Friends of the Mar’ Group – OQ

- Cllr Quarmby to provide an update on the group’s activities planned for 2023/2024.
- Proposal to purchase 35 no. tree guards and canes to support the trees secured free of charge from The Woodland Trust to be funded by The Mar Maintenance Budget.

2023.57

Coneythorpe & Clareton - Replacing Failed Trees – JW

Cllr West to provide update.

2023.58

Commuted Sums Available – JW (Coneythorpe & Clareton Village Green), OQ (Clare How Close)

Cllrs West & Quarmby to provide updates.

2023.59

Accounting and Filing – RW and OQ

- Update regarding the current accounting system of the Parish Council and current status regarding accounting software.
- Proposal for Parish Council to close secondary bank account and operate with a single bank account.
- Proposal for Parish Council to adopt new filing and archiving system.
- Parish Precept – Proposal for the financial year 2024/25 to be submitted by 31 December 2023.

2023.60

Auditor's Report - JW

Cllr West to present auditor's findings.

2023.61

Update on Councillors – OQ

- Present copy of Parish Clerk Employment Contract to be approved and signed

2023.62

Parish Council annual insurance renewal – OQ

2023.63

Matters for Inclusion on the Next Agenda

2023.64

Date and Time of Next Meeting

The next meeting is scheduled to be held on 24th January 2024 in Arkendale Community Hall, starting at 7.30pm.