

Arkendale, Coneythorpe & Clareton Parish Council

Minutes of the Parish Council held on **Wednesday 22nd November 2023** at **7.30pm** in Arkendale Community Hall.

Present: Cllr O Quarmby (Chair), Cllr J West, Cllr M Robertshaw, R Warner (Clerk)

In attendance: 3 members of the public and Cllr Robert Windass (North Yorkshire Council)

2023.43 **To receive apologies and approve reasons for absence.** None.

2023.44 **Declarations of Interest.** None declared.

2023.45 **Public Participation.** The Chair welcomes all to the meeting.

2023.46 **Minutes of the Previous Meeting.** Minutes of the meeting held on Thursday 7th September 2023 approved and signed by the Chair.

2023.47 **Reports from other Councillors (North Yorkshire Council)**

- Cllr Robert Windass provided an update on the Asphalt planning application. He attended a meeting at Great Ouseburn but made no comment. He confirmed he will attend the strategic planning committee. Cllr O Quarmby confirmed the Parish Council has objected and raised query with Cllr Robert Windass regarding conditions being set in relation to the base line data, if the application is permitted.
- Cllr Robert Windass confirmed the Council is awaiting a grant from central Government for highway repairs, at which point potholes will be sorted.
- Discussion regarding budget setting and the fact North Yorkshire Council will have to draw from reserves, which isn't sustainable long term and therefore inevitably there will be cuts.
- Some North Yorkshire Council staff are going to be moving from Jesmond House to former Harrogate Borough Council offices.
- Cllr Robert Windass confirmed that Government rejected the renovation of the Conference Centre in Harrogate.
- Update on Ilke Homes unit at Flaxby (not in our ward but nearby) and recent theft on site from travellers. Police Investigating.

2023.48 **Payments/Receipts.** The following payments/receipts were advised:

1. **Payment of £20.00 - Arkendale Village Hall Room Hire**
2. **Payment of £25.00 – YLCA Clerk Training for Cllr Jon West**
3. **Payment of £160.00 – Auditor Fee**
4. **Payment of £8.00 – Bank Charges September 2023**
5. **Receipt of £11.74 – Gross Interest to September 2023**
6. **Payment of £8.00 – Bank Charges October 2023**
7. **Receipt of £206.06 – North Yorkshire Council payment re commuted sums (Arkendale)**
8. **Payment of £206.06 – Cllr O Quarmby re commuted sums (Arkendale)**
9. **Payment of £281.12 – Parish Clerk Salary (August-October 2023)**
10. **Receipt of £21.29 – Northern Powergrid payment re The Mar**
11. **Payment of £28.66 – Autela payroll services**
12. **Payment of £37.29 – Autela payroll services**

The Councillors were all provided with a copy of the accounts prior to the meeting.

2023.49 **Planning Report**

DECISIONS

- Application ZC23/03259/TCON | T1 (Cherry) - Crown reduce by up to 2.3m, maximum pruning cuts of 30mm, remove bracket fungus at base, within Coneythorpe Conservation Area. | Cottage Farm Shortsill Lane Coneythorpe Knaresborough North Yorkshire HG5 0RW - **PERMITTED**

- Application ZC23/02587/FUL - Conversion of an existing garage into an annex for use as holiday accommodation. 1 Poplars Farm Cottages Hay A Park Knaresborough North Yorkshire HG5 0RH - **PERMITTED**
- Application ZC23/02036/FUL - Erection of extension to existing agricultural lambing and domestic horse keeping building. Clareton Farm Clareton Lane Coneythorpe Knaresborough North Yorkshire HG5 0SA - **PERMITTED**

APPLICATIONS

- Application NY/2022/0208/ENV – re-consultation regarding Asphalt Plant at Allerton Waste Recovery Park. **Cllr O Quarmby confirmed that the Parish Council has objected to the application.**
- Application ZC23/03065/FULMAJ - Proposed Development of 25-unit Holiday lodge park with reception building, access, landscaping and drainage. | Spring Bank Farm Shortsill Lane Coneythorpe Knaresborough North Yorkshire HG5 0RU. **Cllr J West confirmed he will circulate the response to be filed on behalf of the Parish Council.**

APPEALS - None

OTHER (including Applications received since the publication of the agenda and prior to the meeting.) - None

2023.50

Highways

- **Holgate Bridge** – Cllr M Robertshaw confirmed he will have one final push on this.
- **Potholes in Coneythorpe** – Cllr M Robertshaw has been in touch with North Yorkshire Council who stated Green Lane is not a public highway. Cllr J West to send definitive map and Cllr M Robertshaw will go back and challenge.
- **Potholes at the Mar** – North Yorkshire Council confirmed on 12 October 2023 that they will repair the potholes at the Mar Head Bulk.
- **Erosion of curb side on Moor Lane** – Inspecting engineer couldn't find the location referred to so Cllr M Robertshaw will go back to them.

2023.51

Countryside Matters and Fly Tipping

No updates and Cllr M Robertshaw volunteered to take control of this moving forward.

2023.52

Village Reports

- Arkendale Village Litter Pick – **Cllr O Quarmby confirmed this is on agenda as a reminder and the litter pick will be in Spring 2024.**
- Defibrillator (Arkendale and Coneythorpe & Clareton) – **Cllr J West set out the regime for dealing with and cost of replacement parts (approx. £220 for 2 sets of replacement pads every 18 months (or when used) and approx. £340 for replacement batteries) every 4 years and the Guardians in place (Wendy Lill in Arkendale and Mike Collier in Coneythorpe) who report on status of defibrillators monthly. If they aren't dealing, Cllr J West does. Cllr J West to prepare one page document with all information and contact details for Guardians.**
- Gravel on Village Green (Coneythorpe) – **Cllr J West confirmed he is trying to deal with issue and has reached out to gentleman concerned asking for a meeting to discuss. The Council was presented with a map outlining the ownership of the Village Green. Cllr O Quarmby confirmed he will look on magic maps.**
- The Tiger Inn (Coneythorpe) – **Cllr J West relayed his communication with the owners confirming if the insurers come back they can start to rebuild and reopen but position unclear if they don't. Cllr J West confirmed he plans to contact North Yorkshire Council regarding the rubbish outside from a health and safety perspective. Cllr J West also confirmed the defibrillator is not affected by the current closure.**

- 2023.53** **Request for PC to get involved in pruning trees along Moor Lane in Arkendale** – Cllr O Quarmby confirmed trees have been pruned and we are now on a 5 year rota. Agreed this item can now be removed from the next agenda.
- 2023.54** **Arkendale.gov.uk** – Cllr J West confirmed he needs to cross-check links and consider functionality of website options before making a recommendation for establishing a secure Parish Council website at the next Parish Council meeting on 24 January 2024.
- 2023.55** **The Mar**
- Cllr O Quarmby provided update regarding sale of part of The Mar, presented transfer documents which were signed (by Cllrs O Quarmby and J West) and witnessed (by R Warner) at the meeting.
 - Cllr O Quarmby confirmed he has seen the Pond House Farm Drainage Outfall and is pleased with it but the legal documents cannot be prepared until the land has been registered/completed in relation to the sale (above). Once completed, the Deed of Easement will be dealt with.
- 2023.56** **'Friends of the Mar' Group**
- Cllr O Quarmby made a formal proposal regarding maintenance of The Mar i.e. professional to fell area once a year at a cost of around £255 and volunteers to continue to mow/make footpath repairs throughout the year. This is within the budget set of £300 per year and the proposal was approved for next year by the Parish Council.
 - Cllr O Quarmby made a formal proposal to purchase 35 tree guards and canes to support the trees secured free of charge from The Woodland Trust to be funded by The Mar Maintenance Budget at a cost of £26.56. This was approved by the Parish Council.
- 2023.57** **Coneythorpe & Clareton - Replacing Failed Trees** – Cllr J West confirmed he is looking into this and needs to consider where the trees go.
- 2023.58** **Commuted Sums Available**
- Cllr J West confirmed the Coneythorpe & Clareton Village Green money is yet to be finalised.
 - Cllr O Quarmby confirmed the money for Arkendale has been secured and the bulbs were planted by volunteers at Clare How Close and 2 bird boxes were put up.
- 2023.59** **Accounting and Filing**
- R Warner provided brief update regarding the current accounting spreadsheet of the Parish Council.
 - Proposal for Parish Council to close secondary bank account and operate with a single bank account. This was agreed.
 - Parish Council to adopt new filing and archiving system to be discussed.
 - Parish Precept – Proposal for the financial year 2024/25 to be submitted by 31 December 2023. Presented by Cllr O Quarmby and agreed can be dealt with on email once tweaks are made to new defibrillator figures. Post Meeting Note - the precept request has been agreed at £4,442.
- 2023.60** **Auditor's Report** – Cllr O Quarmby confirmed the auditor's report and findings have been seen by the Councillors.
- 2023.61** **Update on Councillors**
- Copy of Parish Clerk Employment Contract presented, approved and signed by the Chair.
 - Cllr O Quarmby confirmed two Councillors (B Cope for time reasons and T Cairns for personal reasons) have stepped down so the Parish Council needs to recruit. Confirmed we are in a position/have paper work in place to co-opt.
- 2023.62** **Parish Council annual insurance renewal** – Cllr O Quarmby confirmed the Parish Council has the documents and is covered.
- 2023.63** **Matters for Inclusion on the Next Agenda.** None.
- 2023.64** **Date and Time of Next Meeting**
The next meeting is scheduled to be held on 24th January 2024 in Arkendale Community Hall, starting at 7.30pm.