

## Explanation of variances – pro forma

Name of smaller authority: **Arkwold, Coneythorpe and Clareton**  
 County area (local councils and): **North Yorkshire**

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	28,380	11,927				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	2,571	2,600	29	1.13%	NO		
3 Total Other Receipts	1,639	43,893	42,254	2578.04%	YES		see separate sheet
4 Staff Costs	1,144	1,144	0	0.00%	NO		
5 Loan Interest/Capital Repayment			0	0.00%	NO		
6 All Other Payments	19,520	25,138	5,618	28.78%	YES		see separate sheet
7 Balances Carried Forward	11,926	32,138			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	see reserves tab
8 Total Cash and Short Term Investments	11,927	32,138				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	4,619	4,619	0	0.00%	NO		
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

## Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:

	£	£	£
<b>Earmarked reserves:</b>			
Reserve 1	24888.8		Grant monies remaining - project on going
Reserve 2	1000		The Mar future maintenance/upkeep (land being transferred to Parish Council in 2019)
Reserve 3	2000		Reserve to ensure Allerton Park Landscape Cultural and Heritage Fund project not held up
Reserve 4	1649.2		Unforeseen repairs/maintenance
Reserve 5			
Reserve 6			
Reserve 7			
		29538	
<b>General reserve</b>	2600		
		2600	
<b>Total reserves (must agree to Box 7)</b>			<b>32138</b>

## Arkendale, Coneythorpe and Clareton Explanation of Variances 2018/19

### Box 3 Receipts Increased by > 15%

**2017/18** Figures included 2 grant fund sums and a VAT return:

£400 NYCC locality fund

£29 HBC precept grant

£1210 VAT return covering period 2015 to 2017

**Totalling £1639**

**2018/19** Figures included grant funding, commuted sum payment and VAT return

£41253 Allerton Park Landscape, Cultural and Heritage Fund x 4 instalments

£392 Commuted sum payment

£2247 Vat return (higher due to increased activity)

**Totalling £43892**

**The total figures highlighted above amount to a difference of £42253 (£1 rounding)**

### Box 6 Payments Increased by > 15%

**2018/19** Figures compared to 2017/18 can be broken down as below:

<b>Decrease</b> in Audit Fees	<b>£ 200</b>
<b>Decrease</b> in Membership fees	<b>£ 128</b>
<b>Decrease</b> in room hire costs	<b>£ 35</b>
<b>Increase</b> in admin costs	<b>£ 63</b>
<b>Decrease</b> in maintenance costs	<b>£ 688</b>
<b>Increase</b> in grant fund spending	<b>£5381</b>
<b>Increase</b> in data protection fee	<b>£ 5</b>
<b>Increase</b> in VAT paid	<b>£1220</b>

**Difference: £5618**