

ARKENDALE MEMORIAL VILLAGE HALL COMMITTEE

ANNUAL GENERAL MEETING 2013

Notice is hereby given of the Annual General meeting of the Arkendale Memorial Hall Committee to be held in the hall on Thursday 12th December 2013 at 7.30 pm. All are welcome to attend.

Nominations are invited for the following positions:

Chairman.

Treasurer

Secretary

Representative for the Women's Institute

Representative for the Parish Council

The **Agenda** is as follows:

1. Apologies for Absence.
2. Approval of the minutes of the AGM held 29th November 2012.
3. Matters Arising.
4. Chairman's Report
5. Financial Report.
6. Election of Officers.
7. Appointment of the representatives of the W. I. and the Parish Council.
8. Any Other Business.
9. Date of 2014 AGM

MINUTES OF THE ARKENDALE MEMORIAL HALL AGM THURSDAY 12th

DECEMBER 2013 AT 7.30 PM IN THE VILLAGE HALL

Present:

Alan Stokes (Chairman)	AS
Jean Stokes	JS
Peter Thorndyke	PT
Jean Cox	JC
Caroline Houseman	CH
Peter Topham	PTo
Trevor Rowe	TR
Sue Rowe	SR
M. Horne	Mho
P. Whitfield	PW
G. Holman	GH

There were no members of the public in attendance

1. Apologies for Absence

Malcolm Howe, Judith Howe, Brian Shipman and Sarah Shipman sent their apologies for absence.

2. Minutes of the AGM held on 29th November 2012

JS proposed that the minutes were accepted as being a true and correct record. MHo seconded the proposal and this was agreed unanimously. They were therefore signed by the chairman.

3. Matters Arising

None

4. Chairman's Report

AS reported that it had been an extremely good year for the hall with increased usage and income. The coffee mornings are going well, film show attendances are increasing and the wine society has had good attendances with an excellent annual dinner. There have been a number of 'one off' events including a very successful one woman show from Robyn Howe, and an event marking the anniversary of the 1953 coronation.

He continued by saying that the regular classes of Pilates and Zumba continue to have increased attendances as does the meetings of the Young Farmers. Furthermore organisations such as the PCC, The Farm Women's Guild, and the Parish Council held regular meetings in the hall. The hall had also been hired for use as a polling booth for elections in May. He expressed some concern about the Mother and Toddlers group where attendances had fallen since the main organiser had left the area.

There had, he said, been very few maintenance problems, though the ice maker currently needed repair and the floor would need attention in the not too distant future. He thanked all members of the committee and other volunteer helpers for their hard work during the last year, particularly those with specific responsibilities e.g. John Foster, David Cox, Robyn Cox, Gavin Holman, and Peter Whitfield.

5. Financial Update

Copies of the financial statements for the year were provided to all attendees. JC thanked John Foster for his help in preparing the accounts and Jim Horner for his audit work. JC reported that the accounts show a substantial surplus for the year and that therefore the financial position of the hall organisation was satisfactory. Equipment purchased during the past year included a microwave oven, a lawnmower and a first aid kit. The amount shown as 'sundries' includes such items as petty cash, dish washer liquid, stationery, and the subscription to 'Rural Action Yorkshire.' Licences covered the cost of an annual drinks licence from HBC and the joint licence from PRS and PPL for playing live and recorded music in the hall. It was agreed that the restricted funds balance be increased to £22,000, from £20,000, leaving a balance of £11,084 as unrestricted funds.

Subject to that change, PTo proposed that the accounts should be accepted as a true and fair view of the activities of the hall and the financial position as at the end of October 2013. This was seconded by PW and approved unanimously.

6. Election of Officers

There being no alternative proposals submitted AS agreed to carry on as chairman, JC agreed to continue as treasurer with assistance from John Foster, PTh agreed to continue as secretary, and CH as bookings secretary. These were all proposed by PTo, seconded by GH and agreed unanimously.

7. Representatives

JS agreed to continue as the committee's representative with the Women's Institute and PTo agreed to remain as the representative with the Parish Council. These were proposed by GH seconded by PW and accepted unanimously.

8. Any Other Business

None

7. Date of Next Meeting

The next AGM was planned for Thursday, December 4th at 7.30 pm in the hall.

There being no further business the Chairman closed the meeting at 8.07 pm.

Signed
(Chairman)

Date.....