

MINUTES OF THE ARKENDALE MEMORIAL HALL COMMITTEE MEETING
THURSDAY 4th DECEMBER 2014 AT 8.00 pm HELD IN THE HALL

Present:

Alan Stokes (Chairman)	AS
Jean Stokes	JS
Peter Thorndyke	PT
Jean Cox	JC
Caroline Houseman	CH
Peter Topham	PTo
Trevor Rowe	TR
Sue Rowe	SR
M. Horne	Mho
P. Whitfield	PW
G. Holman	GH
M. Robertshaw	MR

1. Apologies for Absence

M. Howe sent his apologies for absence

2. Minutes of the meeting held on 3rd October 2013 And Matters Arising

The minutes of the previous meeting were agreed to be a true and fair record. PW proposed that they be accepted, PTo seconded the proposal which was agreed unanimously and they were therefore signed by the Chairman

3. Correspondence

None

4. Financial Matters

JC said that the current financial balances as at the date of the meeting were – deposit account £30,706, and current account £1,462. She said that, given the loss incurred over the previous year and rising costs we should consider raising hiring fees. Discussion ensued and it was agreed the hourly charge would rise to £14 per hour for bookings from outside the local community and £12 per hour for bookings from within the local community. The increase will apply to all bookings taken after the 1st January 2015, and we will also, from the same date, cease giving the free 30 minutes for cleaning. The Teddy Church will remain free for 12 months. PT agreed to write to PTo to formally inform the Parish Council of the increase for their meetings.

5. Village Hall Maintenance

The following maintenance projects have been undertaken recently:

A corner of the outside wall was repaired by MH and AS
A replacement hand drier was fitted in one of the toilet cubicles by David Cox.
New shelving was installed in the storage cupboard by AS and DC.
One of the doors into the main hall was re hung by AS and DC.
Damage to the new floor was repaired f.o.c. by G. Atkins.

PW reported that the fire extinguishers had been serviced, and the PAT testing completed.
Fire risk / H& S checks have been completed by MH and PW.
The annual central heating and boiler check has been arranged.
The fire alarm needs checking again by the end of December – PW will arrange.

During the annual safety assessment it was noted that the dish washer fluid needed to be inaccessible for children and it was agreed that lock would be put on that cupboard.

PW reported that part of the kitchen tiles needed re grouting and a light flex in the main hall was perished and required replacement. PW was attending to both.

6. Report on Village Hall Usage

AS suggested that we have a 'Casablanca' evening which would consist of those attending wearing 'Casablanca' themed clothing, a showing of the film, an exotic dancer and some Moroccan food. It was provisionally decided to hold this on the 27th March, 2015.

7. Review of Events since the previous meeting

It was noted that the cinema was going well and, because of changes to the licensing arrangements it was becoming a money generator. The next showing was 'Frozen' and it was suggested that we use the sing along version but this was rejected.

8. Wine Society

The society continued to be successful, though less profitable due to the rising cost of wine. AS suggested that the cost of each attendance be increased to £12 and this was agreed. The next meeting was the annual dinner, scheduled for the 12th December.

9. AOB

GH reported that fast fibre broadband was now available in Arkendale and suppliers such as BT and EE were accepting orders. We need to decide what to do about the broadband in the village hall.

PTo said that further Community Sums were available due to developments in the area, but they could only be utilised for new investment projects, such as, he suggested, disabled access to the hall.

10. Date of Next Meeting

There being no further business the chairman declared the meeting closed at 9.10 pm. The date of the next meeting was set for 10th March 2015 at 7.30 pm.

Signed: _____ (Chairman)

Date: _____