

MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING TUESDAY 27th SEPTEMBER 2016

AT 7.30 PM IN ARKENDALE COMMUNITY HALL

Present:

Alan Stokes (Chairman) AS

David Cox DC

Jean Stokes JS

Jean Cox (Treasurer) JC

Gavin Holman GH

Peter Thorndyke (Secretary) PT

Malcolm Horne M Ho

Peter Whitfield PW

Caroline Houseman (Booking Secretary) CH

Trevor Rowe TR

Sue Rowe SR

1. Apologies for absence

Peter Topham sent his apologies for his absence.

2. Minutes of meeting held on 7th June 2016 And Matters Arising

The minutes of the previous meeting were accepted as correct, proposed by TR, seconded by JC and signed by the Chairman.

AS noted that the shipping container to be used as additional storage had been installed in the car park and he had purchased some shelving. The old tables, chairs and display boards were being kept in the container.

GH was progressing the possibility of a mirror on a pole being sited at the car park entrance in order to facilitate the crossing of the road to the hall in safety. GH has spoken to NEDL who wish to come to a village hall meeting to talk to residents. It was agreed that JC would invite them to a coffee morning.

It was noted that the Pilates class was well attended but they had been leaving the hall late and keeping the designated closer waiting. It was agreed that the finishing time would be moved back by 15 minutes to 10.45 am.

3. Correspondence

None reported

4. Financial Matters

JC reported that letting income last year had been £4,854 but this year it was already £4,779 and was therefore likely to exceed £5,000 in the full year. The current account now stood at £4,807 and the deposit account £33,954 of which £25,000 was classified as restricted.

5. Maintenance

PW reported that annual services on the alarms had been completed in July. There had been a problem with the sounder alarm going off intermittently but he believed it had been caused by excessive heat and the problem appears to have resolved itself. He was loath to call out the maintenance company because it would have been a chargeable event because our contract includes just one service per annum. One of the fire doors had to be adjusted because it had become possible to open it from the outside, presumably as a result of shrinkage. The fire extinguishers had been serviced.

PW and GH were planning to undertake the annual risk assessment by October 7th. The boiler would be serviced in December. A tap in the kitchen needed tightening and PW undertook to complete the task.

Robin Cox had reminded AS that the annual charitable awards from Bettys in Harrogate were due and if we needed any small items we should apply soon. Various items were mentioned and JS agreed to look into the possibility of a small freezer. Round table tops were also discussed and SR said she would find out from where they could be sourced. Robin also mentioned that the hall toilets were looking scruffy and he offered to paint them. Various other small upgrades to the toilets were mentioned and AS agreed to discuss further with Robin.

6. Booking Secretary's Report

CH reported that bookings were still buoyant. She mentioned Zumba, Young Farmers, the Hunt, and an Art Society. An enquiry had been received about a booking for a Hindu wedding. A Wellness Clinic had made a booking for 8 weeks and one Saturday.

7. Future Events

AS suggested a 'Casablanca' evening to be held towards the end of November which would include a showing of the film, a pianist, and food. It was agreed that this was a good idea and AS said he would discuss it further outside the meeting. DC then put forward a number of films that we could show over the next few months, pointing out that some were available free and some we would have to pay £100 to hire.

8. Rural Action Yorkshire Meeting

JC had noted that a meeting was planned at Bishopthorpe, near York for the 15th October and there were 2 or 3 places still available. No one wished to attend.

9. AOB

It was noted that Rob Hassall had resigned from the committee and his trusteeship as he had moved away from the area. It was also noted that Judith and Malcolm Howe had re-joined the committee and, although unable to join this meeting, they hoped to be available for the next one.

JC reported that some cutlery had gone missing and AS said he would purchase replacements. He also agreed to purchase 12 more pint glasses.

10. Date Of Next Meeting

The date of the next meeting was Thursday 15th December when the AGM would take place followed by a committee meeting. There being no further business the Chairman declared the meeting closed at 8.55 pm

Agreed (Chairman)