

## MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING Thursday 8<sup>th</sup> December 2016

### AT 7.30 PM IN ARKENDALE COMMUNITY HALL

Present: Alan Stokes (Chairman) AS, Gavin Holman (Deputy Chairman) GH, Jean Cox (Treasurer) JC, Peter Thorndyke (Secretary) PT, Caroline Houseman (Booking Secretary) CH, Jean Stokes JS, Peter Topham PTo, Trevor Rowe TR, Sue Rowe SR, Malcolm Howe MH, Judith Howe JH, David Cox DC.

#### 1. Apologies for absence

Malcom Horne sent his apologies.

#### 2. Minutes of meeting held on 7<sup>th</sup> June 2016 And Matters Arising

The minutes of the previous meeting were accepted as correct, proposed by TR, seconded by JC and signed by the Chairman.

Referring to the previous meeting the chairman reported that the containers were now installed and filled with various items which had freed up valuable space in the hall. In addition the external mirror had been fitted thereby improving the safety of everybody crossing the road from the car park. Robin Cox had started painting the toilets. He also said that the Casablanca evening had gone very well and that there had been no progress on the proposal to source a small freezer to hold ice cream. He then initiated a discussion on the desire to have round tables. GH agreed to talk to a joiner about the possibility of producing some round wooden or chipboard tops that could fit on top of the existing rectangular tables.

#### 3. Correspondence

PT brought forward a proposal from a modern jazz duo who wanted to perform at the hall with the takings at the door being shared 5/50. After discussion it was agreed not to pursue this matter.

#### 4. Financial Matters

JC reported that the accounts showed that the hall now had funds amounting to £39959 in total, of which £25000 was a reserve fund held on deposit, a further ££8991 was also on deposit, and there was £5727 in a current account and £241 held as petty cash.

#### 5. Maintenance

AS reported that the Young Farmers had left a gouge in the floor near the storage cupboard, about 4 foot long. He had emailed their treasurer requesting that they be more careful when putting chairs away. Robin Cox had since varnished over the gouge so it was now well concealed. PAT testing was complete at a cost of £45 plus VAT and a boiler service was due.

6. Booking Secretary's Report

CH said that bookings were ticking over nicely. There were a number of new organisations booking the hall such as Flaxby Housing and Rural Action Yorkshire. Some organisations had left the hall in a messy state necessitating cleaning by committee members and a proposal was made that we should request a bigger deposit, returnable if we deemed the hall to have been left in a reasonable state. This was rejected but it was decided to keep the matter under review.

7. Future Events

It was felt that events consisting of a meal and entertainment were the most successful. JH said that she was prepared to organise something but not until after January 2917. CH agreed to organise a Mr and Mrs competition on February 18<sup>th</sup> 2017.

8. AOB

None

9. Date Of Next Meeting

The date of the next meeting was set as Thursday 2<sup>nd</sup> March at 7.30 pm. There being no further business the Chairman declared the meeting closed at 8.55 pm.

Agreed ..... (Chairman) Date .....