

# MINUTES OF THE ARKENDALE MEMORIAL HALL AGM THURSDAY 8th

## DECEMBER 2016 AT 7.30 PM IN THE VILLAGE HALL

### Members of the Committee Present:

Alan Stokes (Chairman)	AS
Jean Stokes	JS
Peter Thorndyke	PT
Jean Cox	JC
Caroline Houseman	CH
Peter Topham	PTo
Trevor Rowe	TR
Sue Rowe	SR
M. Howe	MH
J Howe	JH
G. Holman	GH
D. Cox	DC

### 1. Apologies for Absence

Malcolm Horne sent his apologies

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### 2. Minutes of the AGM held on 3rd December 2015

T. Rowe proposed that the minutes were accepted as being a true and correct record, this was seconded by J. Stokes and the proposal was agreed unanimously. They were therefore signed by the chairman.

### 3. Matters Arising

None

### 4. Chairman's Report

The chairman reported that the hall had experienced a very good 2016. There had been a number of popular events. He thanked, in particular, CH, for her hard work organising all the bookings. The financial position had improved during the year and was now very strong. He thanked JC, John Foster and Jim Horner for all their efforts in keeping, maintaining and auditing the financial figures. He also expressed his gratitude to Robin Cox who had undertaken a variety of tasks in the hall during the year. He requested that the secretary write to John, Jim and Robin expressing the appreciation of the committee for their endeavours.

He recorded the resignations from the committee during the year of Rob Hassall and Peter Whitfield, whilst thanking them for their efforts in the past, and was happy to advise that Malcolm and Judith Howe had recently rejoined the committee.

### 5. Financial Update

JC reported that the Hall's accounts showed a surplus of £4013 in the 12 months ending 31<sup>st</sup> October 2016. The total amount held in the accounts at that date was £39959 of which £5727 was held in a current account, £33991 in a deposit account and £241 was petty cash. Of the amount on deposit, £25000 was designated as a restricted fund.

### 5. Election of Officers

AS agreed to continue as Chairman, proposed by DC, seconded by PT.

GH agreed to continue as Vice Chairman, proposed by AS, seconded by TR...

JC agreed to continue as Treasurer with assistance from John Foster, proposed by JC seconded by SR.

PT agreed to continue as Secretary, proposed by AS, seconded by JS.

CH agreed to continue as Bookings Secretary, proposed by AS, seconded by PT.

The Chairman thanked everybody for their work during the past year.

### 6. Representatives

JS agreed to continue as the committee's representative with the Women's Institute and M Robertshaw had agreed to be the representative with the Parish Council. PTo said that a he would act as representative for Coneythorpe. These were proposed by GH seconded by AS and accepted unanimously.

7. Date of Next Meeting

The next AGM was planned for Thursday, December 7th 2016 at 7.30 pm in the hall.  
There being no further business the Chairman closed the meeting at 8.00 pm.

Signed .....  
(Chairman)  
Date.....