

MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING Thursday 25th May 2017

AT 7.30 PM IN ARKENDALE COMMUNITY HALL

Present: Gavin Holman (Chairman) GH, Jean Cox (Treasurer) JC, Peter Thorndyke (Secretary) PT, Caroline Houseman (Booking Secretary) CH, Trevor Rowe TR, Sue Rowe SR, Malcolm Howe MH, David Cox DC, Malcolm Horne (CMH)

1. Apologies for absence

Mark Robertshaw, Judith Howe.

2. Minutes of meeting held on Thursday 8th December 2016 And Matters Arising

The minutes of the previous meeting were accepted as correct. Proposed by TR, seconded by JC and signed by the Chairman.

3. Correspondence

None.

4. Financial Matters

JC reported that the accounts showed that the hall now had funds in the current account of £6407 and £37050 on deposit of which £25000 was designated a reserve fund. We received £44 because of the link with Amazon, the insurance bill of around £800 was due shortly, and we had a water bill to pay of £39 which was surprisingly high. The water suppliers had investigated and found that there had been excessive usage of water over 3 days in December 2016. It was believed that this was due to a tap being left running, and it was therefore agreed that a reminder to check taps would be added to the checklist of things to do when locking up. It was agreed that JC would transfer a further £4,000 from current account to deposit.

5. Maintenance

GH reminded the meeting that we did not have a designated person to look after maintenance of the hall. It was agreed that we should put together a maintenance 'diary' of things that needed to be done on a regular basis such as alarm checks or boiler maintenance. GH said he would talk to Peter Whitfield, who did not wish to re-join the committee, but might be prepared to assist with this task.

GH then referred to the need for a hall spring clean and it was decided that this would take place on 1st July at 10.00 a.m. JC asked about the sound diffusing panels which had been discussed at an earlier meeting. It was felt that we needed about 6 panels around the main hall each one roughly 5 foot by 3 foot in size. CH said she would get some quotes.

DC reported that we had bought a new cable and switch which would enable modern laptops to interface with the hall's projection system using an HDMI connection. He also pointed out that we need to get a spare bulb for the projector although it was pointed out that the existing one would give a warning prior to failure.

The wooden uprights on the veranda were beginning to rot and GH said he would look at them and consider what action was required. It was noted that the stone wall was crumbling but this was deemed a problem for the Bluebell.

6. Booking Secretary's Report

CH reported that everyone that booked the hall had said how much they enjoyed using it. There had been a number of new bookings, with a few parties recently. An additional Zumba class had started so it was now available Tuesday, Wednesday and Thursday. It was proposed that we should try using electronic booking methods to save time and paper but CH said she preferred to continue with her current systems.

7. Future Events

It was reported that Coneythorpe were holding their annual BBQ on the 15th July and Arkendale residents were welcome to attend. Tickets were £6.50 each to include the BBQ and ice cream but attendees were expected to bring along a sweet. It was agreed that they could borrow some of our old tables for the event FOC.

A quiz for charity was being planned for September and it was agreed that the organisers could use the hall FOC as they had done previously.

The film season will end after the showing of 'La La Land' at the end of July with a view to re-commencing in September.

No other events were then planned until the appearance of 'Blackheart' in October, but members of the committee were asked to consider a possible themed film night such as the one held earlier this year using 'Casablanca'.

8. AOB

None

9 Village Hall Spring Clean

This had covered in the 'Maintenance' section of the meeting.

10. Date of Next Meeting

The date of the next meeting was set as Thursday 14th September 2017 at 7.30 pm in the village hall. There being no further business the Chairman declared the meeting closed at 8.45 pm.

Agreed (Chairman) Date