

MINUTES OF THE ARKENDALE MEMORIAL HALL AGM THURSDAY 7th

DECEMBER 2017 AT 7.30 PM IN THE VILLAGE HALL

Members of the Committee Present:

Peter Thorndyke (Secretary)	PT
Jean Cox (Treasurer)	JC
Caroline Houseman	CH
M. Howe	MH
G. Holman (Acting Chairman)	GH
D. Cox	DC
M. Horne	CMH

1 Apologies For Absence

Judith Howe sent her apologies.

2 Minutes of the AGM held on 8th December 2016

D. C. proposed that the minutes were accepted as being a true and correct record, this was seconded by CMH and the proposal was agreed unanimously. They were therefore signed and dated by the Chairman.

3 Matters Arising

None

4 Chairman's Report

GH reported that it had been a good year for bookings in the hall. Sadly we lost the services of Alan and Jean Stokes from the committee in the early part of the year due to their house move out of the village, but Malcolm and Judith Howe made a welcome return to the committee at around the same time.

Various items of repair and maintenance had been undertaken in the village during the year, including external weatherproof painting of the south wall and the installation of decorative baffles to improve sound quality in the hall.

GM thanked all committee members for their work and support during the year. He said that there had been few issues with hirers of the hall during the year – the most common one being late finishing, but this had been addressed. He said that non committee members Jim Horner, John Foster and Robyn Cox had all been of great assistance during the year and JC volunteered to send each of them a letter of thanks for their contributions.

5. Financial Update

JC reported that the Hall's accounts showed a surplus of £4,467 in the 12 months ending 31st October 2017. The total amount held in the accounts at that date was £44,406 of which £3,146 was held in a current account, £41,091 in a deposit account and £169 was petty cash. Of the amount on deposit, £25,000 was designated as a restricted fund.

JC then ran through the various items of income and expenditure, giving reasons for increases or decreases in expenditure since the previous year. It was agreed unanimously

that a further £8,000 should be transferred to the restricted funds account thereby increasing it to £33,000.

6 Election of Officers

GH agreed to become Chairman, proposed by CMH, seconded by PT.
MH agreed to become Vice Chairman, proposed by GH, seconded by CMH
JC agreed to continue as Treasurer, proposed by MH seconded by DC.
DC agreed to become as Secretary, proposed by MH, seconded by JC.
CH agreed to continue as Bookings Secretary, proposed by MH, seconded by PT.

These positions were all agreed unanimously.

P. Thorndyke, Trevor Rowe and Sue Rowe all resigned from the committee.

7 Representatives

JC agreed to be the committee's representative with the Women's Institute. This was proposed by GH, seconded by CMH and accepted unanimously.

8 Date of Next Meeting

The next AGM was planned for Thursday, December 6th 2018 at 7.30 pm in the hall.

There being no further business the Chairman closed the meeting at 8.00 pm.

Signed

(Chairman)

Date.....