

**MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING THURSDAY 6<sup>th</sup> DECEMBER 2018 AT 8.00 PM IN ARKENDALE COMMUNITY HALL**

Present: Gavin Holman (Chairman) GH, Jean Cox (Treasurer) JC, David Cox (Secretary) DC, Caroline Houseman (Booking Secretary) CH, Judith Howe JH, Sarah Brophy SB.

**1 Apologies for absence**

Apologies were received from Malcolm Howe and Jane Watson

**2. Minutes of meeting held on Thursday 6 September 2018 And Matters Arising**

The minutes of the previous meeting were accepted as correct. Proposed by DC seconded by CH and signed by the Chairman.

**3. Correspondence**

JC Letter from bank holding the deposit account stating that funds from third party cheques cannot now be deposited. This does not affect the way we operate the account.

CH received an email from Rick(Blackheart) informing us that one of the audience at our recent concert was a music critic and he would let us know when and where an article was to be published. A date was suggested for next year but we decided to miss a year as they had played our venue 5 times now.

**4. Financial Matters**

JC reported that the balance in the deposit account was £41243.08 and the balance in the current account was £4598.61 on 21 November 2018 (the latest balance to hand). Profits from recent events including the Blackheart concert and regular films were keeping the income ahead of the significant expenditure required to run the hall.

**5. Maintenance & Health & Safety**

JH commented that the intermittent nature of the street lamp opposite the hall which helps to illuminate the car park had finally been resolved and also that it would be beneficial to install a solar/battery floodlight with PIR mounted on the storage container to illuminate the darker end of the car park. There was a discussion re. the next PAT test date, and it was decided that the faulty kitchen light would be fixed at the same time.

DC Revarnishing of the north facing and possibly west facing side of the hall will need to be scheduled next year.

Also, an opportunity to convert all the lighting to LED's with a grant from Bettys & Taylors was discussed and will be progressed. Discussion took place about replacement chairs in future years.

## 6. Booking Secretary's Report

CH advised that that bookings were going well and on the whole users were finishing on time and adhering to conditions of hiring. If we keep reiterating the fact that we are community led, and expect the hall to be left in a clean and tidy condition we can avoid work for ourselves.

## 7. Future Events

DC outlined the first films of the new year – ‘The Bookshop’ and ‘The Little Stranger’. We discussed coming releases - ‘A Star is Born’ and ‘Bohemian Rhapsody’ for showing later in the Spring.

SB confirmed that ideas for The Dirty Dancing film night were progressing and the date chosen was Friday March 8th and would primarily be billed as a ladies’ night. It was decided to adopt a target donation price of £10 to include a glass of prosecco and canapes. Tickets to be available before the event. A planning meeting to be held closer to the date. We already have the Bluray. We could advertise the event by film title in the Link and by poster in the hall itself and via email amongst our contacts, but the film title could not be displayed in other advertising to stay within the conditions of our film club licence.

JH confirmed that Harrogate Dramatic Society would put on the play ‘Gosforth’s Fete’ and other items on 22<sup>nd</sup> March - further details in due course.

SB said a Christmas wreath making demonstration would be very popular and could be included in our programme next year.

## 8. AOB

GH reported that he had attended a recent Community First Yorkshire meeting and had offered to host a local meeting sometime in the new year. Light refreshments to be provided. Also he had been approached by someone setting up a website for promotion of meetings venues called ‘Meetings Club’ and had agreed to have the hall included at no cost.

## 9. Date of Next Meeting

The date of the next meeting was set as Thursday 7th March 2019 in the village hall starting at 7.30 pm. There being no further business the Chairman declared the meeting closed at 9.15 pm.

Agreed ..... (Chairman) Date .....