

**MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING THURSDAY 7th MARCH 2019
AT 7.00 PM IN ARKENDALE COMMUNITY HALL**

Present: Gavin Holman (Chairman) GH, Jean Cox (Treasurer) JC, David Cox (Secretary) DC, Caroline Houseman (Booking Secretary) CH, Judith Howe JH, Malcolm Howe MH, Jane Watson JW, Sarah Brophy SB.

1 Apologies for absence

No apologies

2. Minutes of meeting held on Thursday 6 December 2018 And Matters Arising

The minutes of the previous meeting were accepted as correct. Proposed by CH seconded by JH and signed by the Chairman. Matters arising were to be covered under the remaining agenda items.

3. Correspondence

JC had received confirmation of an additional discretionary 15% business rate relief granted to now total 95% for 2019/20 (80% charity relief) from Harrogate BC.

4. Financial Matters

JC reported that the balance in the deposit account was £41300.26 on 31/12/2018 including £57.18 quarterly interest, and the balance in the current account was £6540.91 on 07 March 2019.

JC had received the latest Event Profit Analysis (November 2018 to date) from John Foster following their review meeting last week. This was circulated, showing a total estimated profit of £829.86, for 4 film evenings and the Blackheart concert. It was agreed that we should recognise John's contribution in the form of a small gift.

5. Maintenance

DC had previously identified a solar/battery floodlight with PIR to illuminate the far end of the car park. It was agreed that in order to position it properly it would need to be mounted on a pole. Before progressing this, it was decided that we should check if planning permission is required.

GH Agreed to contact Gary Atkins re. varnishing of the north facing and west facing sides of the hall.

In order to capitalise on the opportunity to convert all the lighting to LED's with a grant from Bettys & Taylors it was agreed that rather than wait for all the outstanding electrical work to be done in the autumn, GH would contact Scotton Electrical to advise & quote.

GH had contacted the PCC regarding the fallen tree hanging over the car park. CH advised that Hubert and Mike had removed it during that afternoon. It was decided that a date for the annual Spring clean would be scheduled at our next meeting.

6. Health & Safety

MH reported that we had commenced a review of H&S documentation, and he would work through all the documents systematically updating into the Community First Yorkshire format. It was agreed that we would meet every 6 months to review. Also, that the document relevant to the hirer should be sent to regular hirers annually.

CH raised the issue of slippery patches on the floor. We would look at treatments/cleaners providing a non-slip finish and CH would enquire what Coronation Hall apply. In the interim, the floor has been steam cleaned to remove dust residues that may be a contributing factor.

MH listed the outstanding items for attention. The method to secure the dishwasher chemicals under the sink and a spillage /wet surface A board. JC would obtain the A board and DC/GH would work out how to secure the chemicals better.

7. Booking Secretary's Report

CH advised that that bookings were going well, with good repeat hirings, such as the cycle events. In order to allow for extra parking, the grass field was kindly offered outside of the growth/harvest period for the hay crop and donations from this were passed on to the church. Georgie Brown was interested in starting a Freestyle Yoga class on a vacant evening. There was also a suggestion that a church youth club might request use of the hall on a rotational basis

7. Future Events

All - discussed final arrangements for The Dirty Dancing film night and set up was scheduled for 2 p.m.

DC outlined the coming films- 'A Star is Born' and 'Bohemian Rhapsody'. We discussed coming releases - for showing later in the season. SB suggested canvassing for ideas on a feedback form on each table at tomorrow's event.

Those that had seen 'The Favourite' said it was unlikely to suit an Arkendale audience. The recently circulated 'Jazz' proposition was discussed and we voted not to progress. Fishermans Friends was suggested as a possibility.

JC asked if we intended to have a 10 year anniversary event in September.and it was agreed that it was a good idea to be discussed at the next meeting.

There was also a brief discussion regarding the next Wine Society meeting - it was agreed that Friday's were the better day, and we could potentially organise a 'social' as the next event.

JH reported that although John Alderson's suggestion to have a 'Shakespeare' was a great idea the feedback from the committee indicated that timing and finance precluded it. She would get back to John to explain the decision.

JH confirmed that Harrogate Dramatic Society would put on LUEY on 22nd March and tickets were selling steadily. GH and JW agreed to promote in coming Email updates round Arkendale and Coneythorpe.

8. AOB

GH reported that we had hosted a recent Community First Yorkshire meeting on 20th February and we heard an excellent presentation on funding sources. It was well attended by representatives from other village halls and they were very complimentary about our hall.

9. Date of Next Meeting

The date of the next meeting was set as Thursday 6th June 2019 in the village hall starting at 7.30 pm. There being no further business the Chairman declared the meeting closed at 8.30 pm.

Agreed (Chairman) Date