

MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING TUESDAY 8th JUNE 2021 AT 8.05 PM IN ARKENDALE COMMUNITY HALL

Present: Gavin Holman (Chairman) GH, Malcolm Howe (Vice Chairman) MH, David Cox (Secretary) DC, Jean Cox (Treasurer) JC, Caroline Houseman (Booking Secretary) CH, Judith Howe JH, Jane Watson JW.

1 Apologies for absence

Apology received from Sarah Brophy

2. Minutes of meeting held on Thursday 9 January 2020 and Matters Arising

The minutes of the previous meeting were accepted as correct. Proposed by DC seconded by JW and signed by the Chairman. JH mentioned the upgrades to the stage lighting had been completed and that Stuart had not charged anything for his expenses. She would follow up and offer him expenses. DC asked if Caroline would pass on thanks to the grass cutting team (Richard) for cutting the grass in front of the hall.

3. Correspondence

Correspondence had been received from HBC 26.03.21. There would be 100% rate relief for the period 01.04.21 until 30.06.21. This would be followed by 66% relief from 01.07.21 until 31.03.21, and we would receive a bill reflecting this.

Further government COVID grants had been applied for and we had received such grant aid via HBC.

Our electricity provider Yorkshire Energy had ceased trading in Dec 2020 and a new provider Scottish Power had been appointed by the network. They had yet to issue a bill and it was proving difficult to contact them. It was suggested we look for a new provider.

4. Financial Matters

JC reported that the balance in the deposit account was £53,165.17 on 7/06/2021, including retained interest, and the balance in the current account was £20,611.45 on 7/06/2021. Further to this, £15,000 would be transferred to the deposit account. Further government COVID lockdown grants had been paid to the hall following our application. JC and John Foster will meet shortly to upload the 2019/2020 accounts on the charity commission website.

5. Maintenance

GH gave a resume of tasks carried out since the last meeting and we then discussed future maintenance and improvements. Further conversion to LED lights, with movement sensors installed in the cloakrooms and store cupboard, had been completed. Our usual boiler

service, and alarm servicing had been completed. As we had been closed for most of the time, it was felt a spring cleaning event was not needed this year.

6. Health & Safety

MH confirmed that after the first lockdown the H&S sub committee met (adhering to guidelines) and reviewed the hall H&S policies in relation to COVID 19, hirers booking conditions, hirers maximum capacity and cleaning procedures and duty caretaker cleaning requirements. The subcommittee continued to meet and review the above on each occasion that COVID rules changed. Most recently for the period 17 May to date we adopted a cautious approach and limited capacity to 6 attendees + the class leader. This allowed Pilates and Yoga to restart.

7. Booking Secretary's Report

CH reported that the only regular bookings that had resumed were Pilates and Yoga. She had received an enquiry re. 'baby ballet' but despite considerable communication the hirer had not been able to convince us that she would operate in a COVID safe manner. The 'Medal Centre' have booked for a valuation event next week to operate within our 7 max. stipulation. There are a few cycle club bookings but they are well versed in how to run their events safely

7. Future Events

JH suggested that the new wine shop venture in Knaresborough would be a possibility for a Wine Society event in the future.

JC hoped to restart film nights and coffee morning when restrictions finally lifted. Similarly the idea of a social event for all that would allow us to welcome new villagers was suggested and supported by everyone. JH added that HDS could provide some entertainment such as the 'Gosforths fete' performance several years ago.

8. AOB None

9. Date of Next Meeting

The date of the next meeting was set as Monday 5 July 2021 in the village hall. There being no further business the Chairman declared the meeting closed at 9.05 pm.

AS COVID RULE CHANGES WERE BEING ANNOUNCED ON 5 JULY THE MEETING WAS POSTPONED. REGULAR AD HOC DISCUSSIONS AND REVIEWS OF COVID SECURITY WERE HELD AS REQUIRED. The next full meeting to be held on Thursday 9 September.

Agreed (Chairman) Date