

MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING TUESDAY 19th OCTOBER 2021 AT 7.30 PM IN ARKENDALE COMMUNITY HALL

Present: Gavin Holman (Chairman)GH, Malcolm Howe (Vice Chairman) MH,
David Cox (Secretary)DC, Jean Cox (Treasurer)JC, Sarah Brophy SB, Pauline Ward PW.

1 Apologies for absence and welcome

Gavin welcomed Pauline on to the committee who will now be a point of contact for Ferrensby residents. Apologies received from Jane Watson.

2. Minutes of meeting held on Thursday 9 September 2021 and Matters Arising

The minutes of the previous meeting were proposed to be accepted as correct by JH seconded by JC and signed by the Chairman. No matters arising that would not be covered under later items.

3. Correspondence

GH invited DC to outline the difficulties we were having with Scottish Power regarding the electricity bill since Yorkshire Energy entered receivership on 5/12/2020. Suffice to say after about 15 hours on the telephone and raising 2 complaints we finally had a satisfactory resolution – a fixed tariff to November 2022 that was cheapest available back in January + £50 credit. The Coop Bank application had stalled because they believed that we were not adhering to our ‘governing document’ in regard to our number of trustees. However, we contacted Community First Yorkshire for help and they found a clause headed ‘Failure to Appoint’ in our trust deed. When this was pointed out to the bank, they agreed to proceed with opening our new account. GH suggested that our governing document really needed updating, but we could now do it at our chosen pace.

4. Financial Matters

JC reported that the latest balance in the deposit account was £68,168, and the balance in the current account was £6279.72. All discussed the substantial government COVID grants received that supported our strong finances.

5. Maintenance

Gary Atkins has completed repainting the south facing windows and new surrounds and Scotton Park electrical have completed the PAT testing and rectified the faulty sensor setting in the middle toilet. The two trestle tables stored in the car park container have been treated for woodworm and the locks on the container doors have been lubricated.

MH has trimmed the box hedge and approach to the container and CH has arranged for the grass at the front of the hall to be cut again. CH mentioned that the toilet seat in the

disabled toilet was loose and DC said he would look at it. The muted alarm sounder was discussed again and would be raised at the next maintenance visit by Minster Alarms.

6. Health & Safety

MH stated that we were adopting a status quo cautious approach as reported at our September meeting, but it was considered that double cleaning was no longer necessary provided the hirer completed their end of hire cleaning obligations. He would also review the general H&S policy adding relevant dates for servicing/inspections.

MH would continue to take the lead on H&S/ COVID issues and Caroline would direct these to him. He was also attending a webinar on Safeguarding in October and would lead on the topic. JC would continue to be the contact re. use of the kitchen by any hirer.

7. Booking Secretary's Report

Caroline reported that we now have 6 yoga, zumba and pilates classes, with other bookings resuming such as W.I. and FW Guild, plus election of the Police & Crime Commissioner, defibrillator training, wreath making, Church Christmas afternoon tea. The issue of opening and closing the hall for hirers was discussed and PW wondered if keys could be issued to certain trusted regular hirers. It was noted that opening /closing could be onerous, and it was decided that we would offer the option of having a key to the 4 ladies running the exercise classes.

8. Future Events

There was a discussion regarding resuming film nights and it was decided that JC and GH would look at potential films and we would consider restarting with bookings only, to a maximum capacity of 30. Similarly, it was agreed to restart the coffee mornings on the second Wednesday of the month from November. JH had already made a booking for HDS in the spring.

9. AOB None

Date of Next Meeting

The date of the next meeting was set as 6 December 2021, which would also be our AGM. There being no further business the Chairman declared the meeting closed at 9.30 pm.

Agreed (Chairman) Date