

MINUTES OF THE ARKENDALE MEMORIAL HALL AGM
MONDAY 24th JANUARY 2022 AT 7.30 PM IN THE VILLAGE HALL

Members of the Committee Present:

G. Holman (Chairman)	GH
Malcolm Howe (Vice Chairman)	MH
D. Cox (Secretary)	DC
Jean Cox (Treasurer)	JC
Caroline Houseman (Bookings Sec.)	CH
Pauline Ward	PW
Sarah Brophy	SB
Jane Watson	JW

1 Apologies for Absence

Apology received from Judith Howe.

2 Minutes of the AGM held on 6th June 2021

CH proposed that the minutes were accepted as being a true and correct record, this was seconded by DC and the proposal was agreed unanimously. They were therefore signed and dated by the Chairman.

3 Matters Arising

None

4 Chairman's Report

GH Reported that it had been an interesting year - we had started to build up lettings after the second lockdown including Pilates and Yoga and dance fit, plus a few private and business functions. We had revised H&S policy needed to make the hall and events COVID secure, as and when any rules were changed. Gavin thanked Malcolm for leading on this.

Throughout the year we continued with essential maintenance, and obligatory expenditure such as insurance and alarms/boiler servicing. Since adoption of issuing keys to trusted hirers proposed by PW at the last meeting, the duty caretaker role was less onerous and it was running smoothly. GH thanked all committee members for their work and support during the year.

5. Financial Update

The accounts for the year ending 31.10.21 had been drawn up by JC, and put together in a form suitable for the charity commission by John Foster. Nigel Hare had undertaken the independent examination of the accounts. Jean gave thanks to John and Nigel for their expert help. It was noted that we had received substantial COVID government grant aid because we are a business rated premises. JC gave a resume of the income and expenditure. During restrictions, we had continued with a programme of improvements and maintenance. Despite reduced income from lettings and events and continuing fixed cost expenditure ,COVID grants bolstered our income.

Looking at the statement of assets and liabilities at the end of the financial year, our current account held £6475.00, our deposit account held £68168.00 (of which £33,000 was restricted) and we had cash £200 at the close of the financial year. CH proposed acceptance of the 20/21 accounts, seconded by SB, carried by all present.

The trustees annual report was presented, outlining the work and activities of the year and was signed by the chairman and treasurer.

6 Election of Officers

As there were no new nominations for officers and committee, all agreed to continue in their current roles. These positions were all agreed unanimously.

JW agreed to become a trustee following a discussion about updating our trust deed. Community First Yorkshire had offered to help us with this.

7 Representatives

We currently had no formal representation from other organisations, but GH & PW attend Arkendale/Coneythorpe/Clareton PC and Ferrensby Parish meeting respectively and JC attends the WI meeting.

8 Date of Next Meeting

The next AGM was planned for Monday, 5 December 2022 at 7.30 pm in the hall.

There being no further business the Chairman closed the meeting at 8.10 pm.

Signed
(Chairman)

Date.....