

MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING MONDAY 28th MARCH 2022 AT 7.30 PM IN ARKENDALE COMMUNITY HALL

Present: Gavin Holman (Chairman)GH, Malcolm Howe (Vice Chairman) MH, David Cox (Secretary)DC, Jean Cox (Treasurer)JC, Caroline Houseman (Bookings Secretary) CH, Sarah Brophy SB, Pauline Ward PW, Sharon Thackray ST, Lorraine Johnson LJ

1 Apologies for absence

Apologies received from Jane Watson. Two new committee members were welcomed.

2. Minutes of meeting held on Monday 24 January 2022 and Matters Arising

The minutes of the previous meeting were proposed to be accepted as correct by JC seconded by SB and signed by the Chairman. No matters arising that would not be covered under later items.

3. Correspondence

JC had received details of this year's business rates demand from Harrogate B.C which only amounted to £32.64 due to charities relief and had notification that our application for the final COVID omicron grant had been successful and £2667 would be paid direct to our bank account.

4. Financial Matters

JC reported that the latest balance in the deposit account was £68,171.89, and the balance in the current account was £7046.58 on 24 February. The March statement was due in the next 2 days.

5. Maintenance

GH & DC updated on work done. GH reported that due to the failure of two of the roller blind brackets due to the plastic becoming brittle, he had replaced them with metal brackets and also obtained brackets for all the remaining blinds. The mechanisms need some silicone lubrication (DC will do). There are some loose and cracked tiles in the kitchen that require attention (DC and GH to follow up and arrange to get a tiler to do). The bulb in the outdoor light on the corner by the pub car park has been replaced and is working again. The guy strings stabilising the car park floodlight have been damaged during hedge cutting and need attention. When JH & DC were checking the operation of the new lighting controller with a view to drafting an instruction card it was noted the lamps had internal fans which were rather noisy. This would be an issue when the lights were not in use but the projector was (both being on the same power switch). DC will look into the possibility of a switch controller to isolate the lamps.

6. Health & Safety

MH advised the H&S documentation/risk assessments were due, but were very comprehensive and fit for purpose, so the only updates required were the service dates for critical items such as fire alarms, extinguishers and boiler servicing. Following the Government decision to remove all remaining mandatory COVID restrictions, he and Gavin had discussed, and reviewed in line with ACRE (Action with Communities in Rural England) national guidance and decided to adopt the key recommendations, and post these at the hall entrance. Also, Caroline would issue ongoing guidance similarly to hirers, simplifying but drawing attention to basic hygiene and infection control. We would leave some of our signage in place just to keep it in people's minds.

7. Booking Secretary's Report

Caroline reported that our regular bookings for exercise classes are proving popular and well supported. From April, the Wednesday Pilates class is moving to Tuesday evening with two classes back to back. Community First Yorkshire have rebooked for two more dates following their meeting last week. Quite a number of children's parties have used the hall or been booked for the coming weeks and also a Baby Shower!

8. Future Events

Film nights had restarted and the next two for April and May are 'Summerland' and 'The King's Man'. Malcolm said he would attend and help with the April showing in Jean's absence. The 'Pretty Woman' night postponed in 2020 has been rescheduled for 17 June and a sub-committee will organise. It was also agreed to restart the Wine Society with a 'social' welcoming new members on 20 May. It was suggested that although we would have food to 'soak up the wine' but to keep it simple.

The Platinum Jubilee was discussed and although it was expected that the Parish Council might take the lead, their latest meeting was postponed, so it was decided that Caroline would initiate the idea of a 'bring your own' garden party with possible music and children's activities, including a fancy dress parade, by asking for support via the village facebook page, and fixing a meeting at the hall on Monday 4 April at 7 pm to progress. She would ask Hubert & Eileen Houseman if it would be possible to use the bottom of their garden for the event. We decided that the village hall 'facilities' would be open and we would fund and provide a glass of fizz for everyone, and possible other funding. The date chosen was Sunday afternoon 5th June from noon.

9. AOB SB mentioned Parish Council funding, but after discussion it was confirmed that they have the ability to determine what funds they need and raise them via the Parish rate precept. JC suggested that supplementary cleaning of the hall floor may be required prior to the pilates class on Monday 11th April following the busy weekend 8/9 April, but Robyn was not available.

Date of Next Meeting

The date of the next meeting was set as 16 May 2022. There being no further business the Chairman declared the meeting closed at 9.25 pm.

Agreed (Chairman) Date