

**MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING MONDAY 15<sup>th</sup> AUGUST 2022 AT 7.30 PM IN ARKENDALE COMMUNITY HALL**

Present: Gavin Holman (Chairman)GH, Malcolm Howe (Vice Chairman) MH, David Cox (Secretary)DC, Jean Cox (Treasurer)JC, Caroline Houseman (Bookings Secretary) CH, Judith Howe JH, Pauline Ward PW, Sharon Thackray ST.

**1 Apologies for absence**

Apologies received from Lorraine Johnson and Sarah Brophy.

**2. Minutes of meeting held on Monday 16 May 2022 and Matters Arising**

The minutes of the previous meeting were proposed to be accepted as correct by PW seconded by CH and signed by the Chairman. No matters arising that would not be covered under later items.

**3. Correspondence**

None not covered within financial matters

**4. Financial Matters**

JC reported that the latest balance in the deposit account was £68,340.19, including interest retained and the balance in the current account was £11717.55. DC had found an additional account to the existing deposit account - the Community account from Skipton Building Society currently paying 1.4%. This account looks relatively simple to open and it was agreed that we would progress opening the account and move some monies to the new account. Both gas and electricity supplies were on fixed tariffs so no immediate crisis, but the electricity contract would have to be renegotiated from November '22. The gas contract runs until November 2023. Allied Westminster our Buildings and Contents insurer had offered to revalue the hall free of charge and on the face of it the valuation and nominal extra premium of £35.39 with a free 25% uplift in cover was viewed as worth taking up. GH to follow up with JC and John Foster. We would seek guidance from the Insurer as to what constituted contents and what was considered buildings in our village hall policy to check we had sufficient contents cover. The Amazon Associates scheme that we had been part of and struggled to chase up following our change of bank account finally sorted itself out. Amazon stating that our method of promoting the scheme no longer met their required criteria so our account had been closed. This would be no great financial loss as the payment accrued was small.

**5. Maintenance**

JW advised as the cleaning of the hall windows had not been completed on the 'spring clean' day she had put a date in her diary to complete the task. Following the noting of overnight parking in the hall car park CH suggested that it was not appropriate unless a personal request had been made. We would look into providing signage to deter the practice. The hedges around the car park had been cut thanks to the farm -via Caroline& Mike. The fire alarm service had been completed on 4 August. PW said that the car park light seemed to be operating OK when she left after the film night. The stabilising 'guy ropes' still need to be tightened. The building alarm had gone off recently after midnight, and JC had gone to investigate along with a villager who had reported the issue. No fault had been identified. A replacement second hand 'A' board has been acquired to sign the car park entrance and it may be possible to incorporate 'no overnight parking' in the text of the display. The grass cutting by Moran Garden Maintenance appeared satisfactory and we had received their first bill with a reduction due to limited

growth due to the drought. Films were now running without glitches probably due to the replacement of the HDMI switch.

## 6. Health & Safety

MH advised that JC had provided up to date information on required servicing completion dates and the imminent fire extinguisher servicing was discussed with a view to getting the farm, church and hall done on the same visit to possibly reduce the charge.

## 7. Booking Secretary's Report

CH reported that there would be no Pilates in August, but otherwise all was running smoothly. She asked for guidance on which of the church fundraising events could be gratis and it was agreed that it could be the longest booking (Christmas Afternoon Tea).

## 8. Future Events

JW, CH and Wendy Lill have already met to discuss a relaunch of the Wine Society and it was agreed that they would proceed to organise a Wine Social on Friday 23 September with follow on dates of 11 November and 9 December. The evening will be advertised by a new poster and will explore the type of event people would prefer using a questionnaire on the night.

The film club season continues with West Side Story and Downton – A new Era, for September and October respectively. There was discussion about other suitable films to show and these included Thelma & Louise, (Film Special), Elvis, Thirteen Lives, Top Gun – Maverick, The Road Dance, The Electrical Life of Louis Wain and Where the Crawdads Sing. GH, JC & DC will meet to formulate the ongoing programme from what is now a very long list. Some of the films will be released on bluray soon, but others we will have to wait for in 2023.

## 9. A.O.B

JC made a suggestion that we could use the money (approx.. £700) sitting in the Harrogate B C commuted sums fund to buy some new chairs suitable for outdoor events and dispose of the very old existing ones stored in the container. JC will look for a suitable replacement set of chairs within the budget.

## Date of Next Meeting

The date of the next meeting was set as 3 October 2022. The AGM was scheduled for 5 December. There being no further business, the Chairman declared the meeting closed at 9.20 pm.

Agreed ..... (Chairman) Date .....