

**MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING MONDAY 5<sup>th</sup> DECEMBER 2022 AT 7.30 PM IN ARKENDALE COMMUNITY HALL**

Present: Gavin Holman (Chairman)GH, Malcolm Howe (Vice Chairman) MH, Jean Cox (Treasurer)JC, David Cox (Secretary), Judith Howe JH, Sharon Thackray ST, Jane Watson JW, Sarah Brophy SB, Pauline Ward (PW).

**1 Apologies for absence**

Apology received from Caroline Houseman.

**2. Minutes of meeting held on Monday 3 October 2022 and Matters Arising**

The minutes of the previous meeting were proposed to be accepted as correct by JH seconded by PW and signed by the Chairman. No matters arising that would not be covered under later items.

**3. Correspondence**

The electricity contract with Scottish Power ended on 30 November 2022 and a new contract signed with EDF. The gas contract with British Gas runs until August 2023. Clearly expenditure on energy will increase in the future.

**4. Financial Matters**

JC reported that the latest balance in the deposit account was £68571, and the balance in the current account was £12457. The new deposit account application with Skipton Building Society is now in a queue for opening! It was agreed that we would need to review our costs and charges at our next meeting. There was a suggestion that a preferential rate could be considered for certain users.

**5. Maintenance**

The south window facings of the hall have now been sealed by David Mortimer and hopefully this will stop rain ingress. GH has fixed the middle light in the toilets. The car park light will need replacing as it has ceased to function GH & DC to sort. It was suggested that the light output from the bullet lights could be increased (DC to investigate). JC reminded that replacement outdoor chairs were on her 'to do' list and internal chairs would be reviewed as needed. The wireless HDMI replacement for the need to use cables was tried but was probably too technically fiddly for users.

**6. Health & Safety**

MH urged reporting of any H&S issues and would be asking for updates for the risk assessments at the scheduled interval.

**7. Booking Secretary's Report**

When Caroline gave her apologies, she advised that bookings were running smoothly and that the cleaning issue with Young Farmers had been firmly dealt with. MH's suggestion re. dropping the wifi charge from the bookings was discussed and supported. Charging for the media( AVC) use will be an agenda item for the January meeting.

## 8. Future Events

The second wine club had been another success and the Xmas event will be on Friday. There was some discussion about 'no shows', with consideration about charging upfront (to be kept under review). Future dates for the Wine Club are already in the calendar, 20 January (members favourites + quiz), a date to be advised in March and 28 April. The next film will be 'The Phantom of the Open' on the 16<sup>th</sup> December with 'Road Dance' and 'Where the Crawdads Sing' already scheduled for early next year. JH Howe proposed a HDS evening to include drama shorts and a comedy act, this was supported JH to progress.

## 9. A.O.B

SB raised the issue of the hall floor being left dirty by other users, although it is a village hall perhaps some users are not carrying out the required cleaning after use and need to be reminded of this condition of hire. This could be included in a note to our regular users together with some simple guidance on keeping energy costs down which in turn accords with our reluctance to increase hire charges significantly.

## Date of Next Meeting

The date of the next meeting was set as 30<sup>th</sup> January 2023 7.30 pm. This will be a normal meeting plus the approval of accounts 21/22 There being no further business, the Chairman declared the meeting closed at 9.15pm.

Agreed ..... (Chairman) Date .....