

MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING MONDAY 30th JANUARY 2023 AT 7.30 PM IN ARKENDALE COMMUNITY HALL

Present: Gavin Holman (Chairman)GH, Malcolm Howe (Vice Chairman) MH, Jean Cox (Treasurer)JC, David Cox (Secretary), Caroline Houseman (Bookings Secretary) CH, Judith Howe JH, Sharon Thackray ST, Jane Watson JW, Jane Mortimer (JM).

1 Apologies for absence & welcome

Apologies received from Pauline Ward and Sarah Brophy. Gavin welcomed Jane Mortimer to the committee.

2. Minutes of meeting held on Monday 5 December 2022 and Matters Arising

The minutes of the previous meeting were proposed to be accepted as correct by ST seconded by JC and signed by the Chairman. No matters arising that would not be covered under later items.

3. Correspondence

JC received letter from Business Stream billing agents for Yorkshire Water that they had changed bank accounts and would need a new direct debit set up JC will sort. Also email from Johnsons Heating advising that boiler service was due – JC will arrange. GH mentioned that we get regular emails from Community First Yorkshire. We are members and they are a useful source of information and guidance which we found very helpful during COVID.

4. Financial Matters

JC presented the audited accounts for our 21/22 financial year and explained any obvious differences from the previous year which were mainly due to COVID (e.g. extended subscription offers shifting financial year). MH proposed acceptance of the accounts and GH duly signed them. He also thanked JC, John Foster and Nigel Hare for their work in pulling together, presenting and auditing the accounts The new Building Society deposit account is now open and with a further deposit of £8000 made last week has a balance of £8100. The 'London' deposit account had a balance of £69010.67 on 3 January and the current account a balance of £12637.28 at the last statement dated 27 December 2022. N.B. the January statement not yet received will show the £8000 debit for the transfer to the building society account.

5. Maintenance

The middle south facing window frame is showing more signs of rot and needs attention. JM agreed to ask David M to assess the best way forward next time he is in the hall. DC has replaced the bulbs in the bullet lights from 10W to 14W LED's to give improved subdued lighting. JC advised that the project form needed to buy replacement outdoor chairs using the commuted sums money held by Harrogate BC had been sent and quotes obtained. As soon as HBC give the go ahead they will be ordered.

Other issues potentially needing attention included a review of the condition of the hall floor, investigation of damp in the loft (condensation or rain ingress?), revarnishing of the east facing side of the hall above the veranda, repaint the decking, adjust the setting on the veranda light (on in daylight). GH & DC to review and progress as necessary.

6. Health & Safety

MH advised that our H&S documentation and updating were sound examples of good practice, and we would review the risk assessments at the scheduled interval. The car park light is not functioning properly and will need replacing. GH & DC have so far been unable to find a better replacement than another of the current model which has not lasted well, and will follow up asap. Various changes we made to follow COVID rules and guidance were discussed and the following decisions made. We would remove all distancing signage, but would continue the option of paper towels in the toilets, hand driers to be switched back on and we would dispense with the COVID closing checklist. (Probably need to review the general closing checklist). The white lines on the step edges are fading and need to be repainted. DC will arrange.

7. Booking Secretary's Report

CH advised that the number of exercise classes running in the hall had increased to 10 if the Seated Pilates pilot becomes a regular booking. Other more recent bookings included a 90th ? birthday party, Bettys & Taylors meeting, Learn Driving UK training.

8. Future Events

The wine club continues to flourish and future dates are 17 March and 5 May and 23 June. Any excess income from Wine Club events is reserved for the benefit of members and is detailed separately within the village hall accounts. It was decided to purchase a number of food platters sufficient to serve the larger attendances. The next film will be 'Where the Crawdads Sing' on February 10th followed by the special 'Thelma & Louise' on February 24th. JH Howe hopes to arrange a HDS evening to include drama shorts and a comedy act with a possible date of Saturday 20 May. ACH would ticket the event (max. 40) and pay HDS a fee.

9. A.O.B

There was a discussion regarding the potential for a coronation event similar to the platinum jubilee event last year. We thought it likely that we would not hold one.

Date of Next Meeting

The date of the next meeting was set as Thursday 13 April 2023 7.30 pm. There being no further business, the Chairman declared the meeting closed at 9.20pm.

Agreed (Chairman) Date