

MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING MONDAY 30th MARCH 2023 AT 7.30 PM IN ARKENDALE COMMUNITY HALL

Present: Gavin Holman (Chairman)GH, Malcolm Howe (Vice Chairman) MH, Jean Cox (Treasurer)JC, David Cox (Secretary), Caroline Houseman (Bookings Secretary) CH, Judith Howe JH, Jane Watson JW, Pauline Ward PW, Sarah Brophy SB.

1 Apologies for absence & welcome

Apologies received from Jane Mortimer and Sharon Thackray.

2. Minutes of meeting held on Monday 30 January 2023 and Matters Arising

The minutes of the previous meeting were proposed to be accepted as correct by JH seconded by JW and signed by the Chairman. No matters arising that would not be covered under later items.

3. Correspondence

JC had received a water bill and commented on the various charges that added to what was a very low actual water charge.

4. Financial Matters

JC stated that the new Building Society deposit account has a balance of £8100. The 'London' deposit account had a balance of £69010.67 on 3 January (latest statement) and the current account a balance of £6281.41 at the last received statement dated 27 February 2023.

5. Maintenance

GH had met David Mortimer to look at the middle south facing window frame and the scratch on the hallway floor, and agreed that David would repair the window frame and scratch. All open joints that could allow ingress of water would also need sealing. JC advised that the replacement outdoor chairs had been purchased and were now stored in the container, using up the commuted sums money held by Harrogate BC. DC had noted that the boiler system pressure was low when he had switched it to summer time and will need to be checked regularly.

Other jobs carried over from previous meeting are, investigation of damp in the loft (condensation or rain ingress?), revarnishing of the east facing side of the hall above the veranda, repainting the decking GH & DC to review and progress as necessary.

6. Health & Safety

MH advised that our H&S documentation would shortly need a review of the risk assessments and. The car park light is still under review. The white lines on the step edges are fading and need to be repainted. DC will arrange.

7. Booking Secretary's Report

CH advised that the booking process was running smoothly with the regular weekday classes plus additional meetings. There were fewer weekend bookings but still a variety of organisations used the hall.

8. Future Events

The next wine club is on 5 May followed by 23 June. The food platters agreed to be purchased at the last meeting had been sourced by JW and were very attractive and functional. The next film will be Mrs. Harris goes to Paris. A rearrangement of the programme was discussed due to the difficulty of obtaining a licence to show Everything Everywhere All at Once.

JH Howe has managed to fix the date as Saturday 10 June for the HDS evening to include two drama shorts – ‘Facing Facts’ and ‘I Never Thought it Would be Like This’ about 35 mins. Each. Followed by stand up comedy for about 15-20 minutes. We would run a bar and provide nibbles. Suggested a 7.30 start with doors opening 7 onwards, 40 max. tickets @ £10, booking required with advance payment. Flyers required with ticket bookings to JH & JC. The HDS fee would be £236 to include the licence to perform one of the plays..

9. A.O.B

There was a further discussion regarding the potential for a coronation event similar to the platinum jubilee event last year. We thought it likely that we would not hold one. However, the WI had proposed screening the coronation and the concert in the hall with refreshments and this was supported.

Date of Next Meeting

The date of the next meeting was set as Thursday 25 May 2023 7.30 pm. There being no further business, the Chairman declared the meeting closed at 8.20pm.

Agreed (Chairman) Date