

MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING MONDAY 2nd SEPTEMBER 2024
AT 7.30PM IN ARKENDALE COMMUNITY HALL

Present: Malcolm Howe (Vice Chairman) MH, Jean Cox (Treasurer) JC, Caroline Houseman (Bookings Secretary) CH, Judith Howe JH, Jane Watson JW, Sharon Thackray ST and Sarah Brophy SB.

1. Apologies for Absence

Apologies received from Jane Mortimer, Pauline Ward and Gavin Holman

2. Minutes of meeting held on Monday 9th May 2024 and Matters Arising

M H raised the following matters from the previous meeting.

Hall Rates – JC confirmed that we had received 100% rate relief after the application of charity relief, and the discretionary relief following JC's application to NYCC. But noted that the rateable value had been increased considerably at the latest review.

Aircon and Solar installation - Both were with Gavin, but in view of family circumstances had been on hold, DC will liaise with Gavin to progress and JW will re-liaise with her info.

Grass cutting appeared to have been missed – CH made contact with Richard at the meeting and it would be done along with next cemetery cut. Possibility of allowing it 'to wild' by seeding with wild flower mix discussed, SB and MH will investigate options.

Street lamp opposite the hall – had been fixed after intervention by MH and Robyn Cox but apparently still not on adoption map for future reporting.

Door mat – still to be progressed by JC

The minutes of the previous meeting were then accepted as correct and signed by the Chairman MH.

3. Correspondence

Discussions with insurers following the renewal notice, noted below under finance and maintenance.

4. Financial Matters

JC stated that the Building Society deposit account has a balance of £14348.61. The COIF deposit account has a balance of £74017.12 and the current account a balance of £6386.77. The insurance renewal premium of £886.51 had been paid, and for an extra £3.65 on the premium we had increased the loss of revenue indemnity from £10,000 to £20,000.

5. Maintenance

JC confirmed that Scotton Park had completed the electrical condition report and PAT testing on 28th May and this satisfied the requirements of the insurers. However, there was an advisory regarding the fact that the mains distribution board did not meet the current revised standard as it was plastic and not fire resistant. The quote from Scotton Park to upgrade was £831, DC will obtain alternative quotes.

The new carpark floodlight has been installed by DC and Robyn C. There was discussion re. the need to varnish and repaint parts of the exterior and CH suggested Andy Tennant as a possibility. The veranda spindles still need attention, DC will contact David Mortimer. The delayed 'spring clean' has been rescheduled for **Saturday 12th October 13.00** for a couple of hours.

6. Health & Safety

MH reported that the H&S risk assessment was up to date with the necessary additions of dates for critical servicing e.g. fire extinguishers and alarm, boiler etc.

7. Booking Secretary's Report

The Friday yoga sessions ceased at the end of May and no replacement had been found yet. Brianna's School of Dance is running well, and the existing regular dance and fitness classes are making full use of the hall and bringing in regular income.

8. Future Events

The next film showing is 'The Lesson' on 6th September, followed by the 'ladies night' showing 'What Women Want' on Friday 27th September. The next Wine Club is on Friday 4th October – Members Summer Favourites. There will be a Quiz run by the church P.C.C on November 16th.

9. Any Other Business

JC is still progressing the purchase of a new doormat.

10. Date of Next Meeting

The date of the next meeting was set as **Tuesday 29th October** at 7.30pm and the date for the A.G.M was set for **Thursday 9th January (7p.m)**. There being no further business, the Chairman declared the meeting closed at 9.10pm.

Agreed: (Chairman) Date: